

April 23, 2024 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
DIRECTORS MEETING AGENDA MINUTES

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person and via video conference. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=m9623b6c4e3d13e47101eb4db1d3497f4>

Meeting No. 2558 916 0066, Passcode: Sierra

CALL TO ORDER: 6:01 pm

Roll Call of Directors

{X} Tony Commendatore, Chairperson {X} Thomas Archer {X} Tom Rowson {X} Richard Maddalena
{X} Candy Hunter { } Victoria Fisher, Vice Chair {X} Jeff McCollum **arrived 6:10pm**
Quorum **Yes/No**

PUBLIC INTRODUCTION: Brandon Pangman (Sierra County Planning & Building) & Bryan Davey (Sierra County Public Works)

PUBLIC COMMENT: Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes. **None**

CORRESPONDENCE: Clerk reviewed various correspondence with Directors

MINUTES APPROVAL: Approval of the Minutes: 3/19/24 **Dir. Archer moved to approve the 3/19/24 minutes, Dir. Hunter seconded. 5 Ayes (Commendatore, Archer, Rowson, Hunter, McCollum), 1 Abstain (Fisher), 1 Absent (Maddalena), motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of March 31, 2024 **H**
2. Approve Bill Payments **H Dir. Hunter moved to approve the financial statements and bill payments, Dir. Fisher seconded. 6 Ayes (Commendatore, Archer, Rowson, Hunter, Fisher, McCollum), 1 Absent (Maddalena), motion passed.**
3. Update on Fire Mitigation Fees **H No new mitigation fees to report.**
4. Organization of Financial Committee **Following discussion, Chair Commendatore appointed the Finance Committee comprising of Dir. Hunter, Dir. Maddalena, Dir. McCollum, Chief Connolly and the Clerk.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **4 EMS responses, R82 has been to Reno for service- thank you Mike Cory, new mobile in WT84, air compressor malfunctioned and warrantied.**
2. Training / Recruitment/ Retention **Recently doing structure fire drills, refining live line pull, Serenity participating in Quincy Academy and really enjoying it, received applicant and interest from individuals from Truckee & Sparks, volunteer reported gratitude for Class B uniform and turnouts.**
3. Update on structure turnout purchasing for Volunteer Fire Capacity 50/50 grant **Nothing new to report, clerk to close out soon.**

-\$3,000 HPP Grant of MCI equipment from Cal OES via Sierra County Health Dept. pending.
-Life-Assist medical supply company willing to allow one-time exception to purchase needed medical equipment including oxygen/airway equip (less BLS medications).
-Local HEARTSafe Council completed work to become a HEARTSafe Community, MOU signed with EPHC to provide AED pads and batteries to participants.

UNFINISHED BUSINESS:

1. Discussion regarding uncollected fire mitigation fees on Calpine permit #2019-021 **Brandon Pangman reported on the issue and updated the Board. County to continue collection efforts for \$3,540 of uncollected fire mitigation fees.**
2. 2024 Tour de Manure update (Rick) **June 1st preparation in full-swing, event is sold out, received approximately \$3,000 in direct donations to-date, premium Giants and 49er tickets donated for raffle.**

NEW BUSINESS:

Chair moved New Business, Item 3 here:

Discussion regarding CalFire Wildfire Prevention Grant application to fund Verdi road repair. Dir. Hunter reported that this grant will not work for the road repair. B. Pangman reported that the cost to re-align the road will exceed \$100,000 due to the whole road would need to be moved along with relating the power line.

1. Discussion/Action regarding corrected 2023 index and revised fee including refunds of \$112.20 (Rick) **H Dir. Maddalena explained the fee revision calculation and moved to revise the 23/24 fire mitigation fee from \$2.08/square foot to \$2.05/square foot and refund the identified over collections and any pending or forthcoming 23/24 collections as necessary, Dir. McCollum seconded. 7 Ayes, motion passed.**
2. Approval of 2024 Mitigation Fee rate request to Board of Supervisors (Rick) **H Dir. Maddalena presented the draft 24/25 rate request letter for review, will bring back for approval next meeting.**
3. Discussion regarding CalFire Wildfire Prevention Grant application to fund Verdi road repair (Candy) **H moved to first new Business Item above.**
4. Authorization to dispose of two non-op surplus snowblowers (Rick) **Dir. Archer moved to dispose the surplus equipment, Dir. Hunter seconded. 7 Ayes, motion passed.**
5. Approval of CalMutuals JPRIMA insurance renewal package for period 4/1/2024 through 4/1/2025 **H There was discussion regarding insurance renewal information. Directors to review year built and improvement data and update Clerk. Dir. Rowson moved to approve the renewal package, Dir. Archer seconded. 7 Ayes, motion passed.**
6. Approval of State Compensation Insurance Fund policy renewal for period 5/15/2024 through 5/15/2025 **H Dir. Archer requested clarification of verbiage regarding volunteer coverage on p4. Dir. Archer moved to approve the policy renewal pending clarification, Dir. Hunter seconded. 7 Ayes, motion passed.**

ANNOUNCEMENTS AND COMMENTS: Dir. Maddalena announced the successful merger creating Beckwourth Peak Fire Protection District. Dir. Hunter announced that Fire Safe Sierra County is going to Verdi to meet with residents. Chair Commendatore announced his absence at the upcoming May meeting.

NEXT SCHEDULED MEETING: May 21, 2024 at 6:00pm in Sierraville

ADJOURNMENT: 7:26pm

Key: T – Tabled from previous meeting H – Handout

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