

May 17, 2022 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908. YOU MAY ALSO ACCESS VIDEO AND ONE-WAY AUDIO VIA ZOOM AT THE FOLLOWING LINK: <https://us02web.zoom.us/j/8274761160?pwd=NGVuTCtJL3d2akZGanpUVzlsSGF2UTo9>

Meeting ID: 827 476 1160, Passcode: 419056

CALL TO ORDER: 6:02 pm

Roll Call of Commissioners

{ X } Shawn Burt, Chairperson { X } Jeff McCollum { X } Tom Rowson { X } Richard Maddalena
{ X } Candy Hunter { X } Tom Archer { } vacancy

Quorum **Yes/No**

Acting Chair Comm. Maddalena called the meeting to order at 6:02. Chair Burt arrived at 6:04 and continued.

PUBLIC INTRODUCTION: John Mitchell and Mike Estrada from Calpine Community Fire Association (video recording), Clerk Kelly Champion, Chief Connolly.

PUBLIC COMMENT:None

MINUTES APPROVAL: Approval of the Minutes: 04/19/22 **Commissioner Rowson moved to adopt the minutes as presented, Commissioner Hunter seconded. 4 Ayes (Hunter, Rowson, Archer, Maddalena) 1 Abstain (McCollum) 1 Absent (Burt) motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of April 30, 2022 **H**
Approve Bill Payments including Payment to Loyalton Fire **H** **Commissioner McCollum moved to approve the financial reports as presented along with the bill payments, Commissioner Archer seconded. 6 Ayes motion passed.**
FYE 2023 Budget **Comm. Maddalena reported that the Finance Committee met prior to the commission meeting and had various discussions regarding multiple line items. A draft was presented by the Clerk for comment. Comm. Archer expressed that he did not want to budget for incident revenue or expenditures. Chair Burt agreed that revenues should be budgeted at what was known for sure. Clerk Kelly mentioned that these revenues and expenditures were included in the current year budget estimated at \$200,000 in revenue. Comm. Rowson felt it should be included as it relates to the prepayment reserve.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

Chief's Report (Response Summary, Fleet, Communications System, Facilities) **Chief Connolly reported that responses were picking up and medical services were provided. There was a wind event that rekindled a fire at the transfer station handled with the USFS and a tree fell on Hwy 89 onto a high-tension line which also started a fire. There was a vehicle accident with extraction and rope rescue with animal transportation. The CHP transported 2 dogs.**

1. Training / Recruitment/ Retention **June 2nd will be a wildland refresher course that will start at 8am in the classroom and then go to the hot springs. A poster has been made for volunteer recruitment with a QR Code on it that will be posted throughout the community, be updated to the landing page on the website and published with an article in the newspaper.**
2. Tour de Manure **The Chief reported that Mike was doing a lot for the Tour and that Ryan Thompson was in charge of day of operations and will have volunteers assigned to apparatus.**

UNFINISHED BUSINESS:

1. Update on surplus hose washer/dryer **To be picked up before the Tour.**
2. Discussion/Action regarding Calpine siren (Shawn/Jeff) **Chair Burt was still trying to get a quote from Sierra electronics and Comm. McCollum called Banner Communications. The pole that it is on is rotten and will need to have the power company come out to turn off the power to get it down. It can be set up for manual operation at the station. It was the consensus of the Commission to allow for about \$3,000 for demo. Comm. Maddalena made mention of the siren at Hwy 49 and W. Willow.**

3. Web Site Update (Candy) **Comm. Hunter requested structure fire photos. Comm. Maddalena prepared an “About Us” section. The Ethics Policy to be updated still and the Annual Government Compensation Report to be posted. The District website meets compliance according to her research.**

NEW BUSINESS:

1. Discussion/Action regarding fleet update/replacement priorities (Rick) **Comm. Maddalena presented a list of needs and went over possible opportunities for purchasing.**
2. Discussion/Action - Capital Improvement Plan (Finance Committee) **It was discussed to review the plan at the next meeting and hold a Public Hearing in July.**
3. Discussion/Action regarding Sattley property (Rick) **Comm. Maddalena discussed the need to install electric to the well pump for two water tanks there. He also presented the idea of demolishing the small structure on the property in a structure fire training exercise. Direction was given for Comm. Maddalena to continue to work on both projects.**
4. Discussion/Action regarding Commission Vacancy **Comm. Rowson discussed the need to fill the vacancy with a representative from the newly annexed areas of Loyalton; Sierra Brooks or Loyalton Pines. Comm. Rowson to ask that the County advertise again and discuss further if no response.**

ANNOUNCEMENTS AND COMMENTS: May 21st is the Loyalton Fire Department’s Annual Spaghetti Feed Fundraiser at the Sierra Brooks Lodge. Clerk Kelly reported another Sierra Brooks Firewise event, a donation received with a thank you letter from a victim of a February 7th vehicle rollover on Hwy 89, a thank you card regarding the response to a structure fire in Sierraville, a letter from SPUD regarding the meter replacement project completion, a Certificate of Recognition and Appreciation from Nor-Cal EMS and misc other correspondence.

NEXT SCHEDULED MEETING: June 21, 2022 at 6:00pm in Sierraville

ADJOURNMENT: 7:51pm

Key: **T** – Tabled from previous meeting **H** –Handout

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