

September 8, 2020 Tuesday @ 5:30 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**FIRE COMMISSIONERS MEETING AGENDA MINUTES**  
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

**CALL TO ORDER: 5:40pm**

Roll Call of Commissioners

{X} Rick Maddalena, Chairperson      {X} Tom Rowson      {X} Laurie Belli      {X} Tom Archer  
{X} Candy Hunter      {} Shawn Burt      {} Vacant

Quorum **Yes/No**

**PUBLIC INTRODUCTION:** Kelly Champion- Chief Mick Connolly, Frank Lang- Chairman, Downieville Fire Dept, Bette Jo Lang, Victoria Fisher- Sierra Brooks Firewise Community, Jim Murphy- Chairman, Calpine Water Board

**PUBLIC COMMENT:** Frank Lang discussed upcoming general election ballot measures E, G & H and how they would generate funding for emergency medical services in the area. Measure E is for all areas and G & H benefit Downieville and Sierra City. The measure would add 2% to the 10% transient tax bringing in approximately \$26k for our area. He asked for the District’s support distributing information and posting signs.

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a **maximum of three minutes.**

**MINUTES APPROVAL:** Approval of the Minutes: 8/11/2020 **Commissioner Archer moved to approve the 8/11/2020 minutes, Commissioner Belli seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 1 Abstain (Rowson), 1 Absent (Burt). Motion passes.**

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of August 31, 2020 **H**
2. Approve Bill Payments including disbursement to Loyalton and payment to conference call provider **H**  
**Commissioner Belli moved to approve the Financial Statements and the Bill Payments including \$100 donation to FreeConferenceCall.com, Commissioner Rowson seconded. 5 Ayes (Maddalena, Rowson, Archer, Belli, Hunter), 1 Absent (Burt). Motion passes.**
3. Update on Banking Status, Credit Card **Kelly and Laurie reported they are still working on these items.**

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief’s Report (Response Summary, Fleet, Communications System, Faculties) **Chief Connolly reported 11 calls recently. Of those there was the Loyalton Fire, Ash Fire, Little Truckee Fire and an injured fire fighter. The Command vehicle needs replacement. Some issues arose communicating with other agencies and the projects handle (new Forest Service handle) was needed for the radio. Also, it is important to not call 9-1-1 but to call the area specific emergency dispatch number which is 530-289-3700.**
2. Training / Recruitment/ Retention **Ryan Thompson earned his red card, there was SCBA training scheduled this month, they are working on regional trainings, Jayson Hale new EMT volunteer, Ian Wright potential, and Serenity is back with her board experience.**
3. EMS (Mick) **5 enrolled in EMT course, Connolly doing skills part of course, ok to give CE’s to members.**
4. Medical Supplies, Epinephrine **Chief Connolly said we can now purchase at wholesale price through EPHC anything they stock, and restocking is no charge to us. He thought that gloves and other supplies could become hard to get soon.**
5. Class B Uniforms **Connolly reiterated that the uniforms serve well for recruitment and retention. He has found a place to order a shirt with a badge for \$100.**

**UNFINISHED BUSINESS:**

1. Update on Fire Impact Development Fees request to BOS **No new info at this time.**
2. Fire Wise Community Planning and Request to host Title 3 funding. (Tom R) **Victoria Fisher representing the Sierra Brooks Firewise Community discussed needing assistance to get off the ground. They are working on a 3-year action plan and an evacuation plan. She asked that the District send a letter to Beals and Maddox in support**

stating that the District would partner in administering Title 3 Funds. They originally requested \$20k from the County and were offered \$2,500. Victoria said the organization would help the District in covering accounting costs and that she could provide administrative help sending invoices to the County for the reimbursement process. Victoria to bring back draft letter for review.

3. Homeland Sec. Grant **Chairman Maddalena reported that the computers are in the County office where they are installing Word etc.**
4. Proposal to Re-number apparatus to match assigned stations. (Mick) **Chief Connolly is working with Justin at The Real Graphics Solution who is offering discounted prices at \$275-\$300 per character if the District puts the whole order in at one time.**
5. Proposal to merge our three departments into one or more auxiliaries (Mick) **Jay and Chairman Maddalena attended the recent meeting and Jay introduced the topic merging the auxiliaries into one district-wide auxiliary. They felt the idea was received well. Commissioner Archer said he would help if they wanted to consider forming a 501(c)3.**
6. Website Update **Kelly reported it is still pending completion.**
7. Update on New Financial Policies (Laurie) **Pending, table for now.**
8. Calpine Station, quote to add metal to south side (Rick) (H) **The Commission reviewed the quote from Jaquez Custom Craft for \$8,486. Chairman Maddalena has an agreement to accompany the quote. Commissioner Hunter moved to approve; Commissioner Rowson seconded. 5 Ayes (Maddalena, Rowson, Archer, Belli, Hunter), 1 Absent (Burt). Motion passes.**

#### **NEW BUSINESS:**

1. 2020 VFA 50/50 Grant, Resolution 2020-5 (Rick) **(H) The Commission reviewed Resolution 2020-5 for a grant to pay \$5,540 (50% of the cost) towards of purchasing 10 sets of wildland firefighting gear (Nomex shirt & pant, shroud, helmet, goggles, gloves, boots and fire shelters). Commissioner Rowson moved to approve Resolution 2020-5; Commissioner Archer seconded. 5 Ayes (Maddalena, Rowson, Archer, Belli, Hunter), 1 Absent (Burt). Motion passes.**
2. Request from Calpine Water Co. to host request for Title 3 Funds for Calpine Reservoir Dredging **Jim Murphy from the Calpine Water Board asked if the District would support dredging the Calpine Reservoir by submitting a letter to the County requesting allocation of Title 3 Funds. It was last done in 2014. Murphy to return with an estimate.**
3. Incident Reporting from Truckee Meadows and City of Loyalton **Kelly has emailed the Loyalton Fire Chief regarding incident reporting.**
4. Update MOU with SPUD (Tom A.) **Commissioner Archer described the MOU and asked Chief Connolly to look at it because it obligated the District to do some work. He said the MOU needed updating and will bring it back for approval.**
5. Calpine Siren System Replacement Proposal (Rick) **(H) A quote was provided by Sierra Electronics for \$7,123.75, and it was the consensus of the Commissioners that it was too costly. It was discussed that the siren could still be activated during an emergency if needed. Chief Connolly said that they should communicate with the community on how it would be used in that capacity.**

#### **ANNOUNCEMENTS AND COMMENTS:**

1. Advertisement for vacant commission position has been posted. **No applications received at this time.**

**CLOSED SESSION:- Commissioner Archer recused himself from the closed session and Commissioner Hunter departed. Closed session began at 8:10 pm.**

2. Status of Missing Computer **T The Commission came out of closed session at 8:22pm. No decisions were made in closed session.**

**NEXT SCHEDULED MEETING: October 13, 2020 in Sierraville at 5:30pm.**

3. **ADJOURNMENT: Commissioner Rowson moved to adjourn at 8:23pm; Commissioner Belli seconded.**

Key: **T** – Tabled from previous meeting **H** – Handout

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