

December 14, 2021 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

CALL TO ORDER: 6:00 pm

Roll Call of Commissioners

{ X } Tom Rowson, Chairperson { X } Richard Maddalena { X } Laurie Belli { X } Tom Archer
{ X } Candy Hunter **remote** { X } Shawn Burt **remote** { X } Jeff McCollum **remote @ 6:28**

Quorum **Yes/No**

PUBLIC INTRODUCTION: District Clerk Kelly Champion and Fire Chief Connolly

PUBLIC COMMENT: None

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of three minutes.

MINUTES APPROVAL: Approval of the Minutes: 11/16/21 **Commissioner Archer moved to approve the 11/16/21 minutes, Commissioner Belli seconded. Roll call vote- 6 Ayes (Maddalena, Belli, Archer, Hunter, Burt, Rowson) 1 Absent (McCollum) motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of November 30, 2021 **H Commissioner reviewed the reports.**
2. Approve Bill Payments **H Commissioner Belli moved to approve the bill payments for \$29,182.51, checks # 7385 – 7409, Commissioner Maddalena seconded. Roll call vote- 6 Ayes (Maddalena, Belli, Archer, Hunter, Burt, Rowson) 1 Absent (McCollum) motion passed.**
3. Discussion/Action authorizing District Clerk to pay Truckee Meadows Fire Protection District \$48,000 on or before January 15, 2022 in accordance with the current Fire Services Agreement **Commissioner Rowson moved to approve payment to TMFPD, Commissioner Hunter seconded. Roll call vote- 6 Ayes (Maddalena, Belli, Archer, Hunter, Burt, Rowson) 1 Absent (McCollum) motion passed.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief’s Report (Response Summary, Fleet, Communications System, Faculties) **Chief Connolly reported on responses in the past month, one being a chimney fire where they had been sent to the wrong address and another being an ignitor on a gas stove causing an explosion on Thanksgiving. E282 was chained up and ready. There are some problems with Active 9-1-1 and he is working with Sheriff Fisher on a possible other option.**
2. Training / Recruitment/ Retention **There will be a volunteer organized holiday potluck on Dec 16 at 1800. Commissioner Rowson may have recruited a new volunteer with experience. Last Sunday they had a training where they were able to do 10 live burns. Chief Connolly noted that turnout was a huge success and he was proud to say that all of our volunteers really shined.**
3. Action/Discussion of necessity for SCFPD to input F-42’s in Cal-OES new MARS system for Pre-Position reimbursement. (See correspondence) **H Chief Connolly confirmed the email received and that the District was already in the MARS system, he and the Clerk agreed to get together to work on it. Chair Rowson stressed it as a high priority task.**

UNFINISHED BUSINESS:

1. Status of appeal for fire services rendered during the Loyalton Fire (Rick/Kelly) **Chair Rowson announced the second appeal had been denied and that was the end of the line for the District.**
2. Update on PSPS Grant/generator install in Calpine and Sierraville (Rick) **Commissioner Maddalena said the Calpine unit was up and running and he was waiting for gas and electrical to be complete in Sierraville. The delay was likely weather related.**
3. Discussion/Action: Volunteer reimbursement policy for federal and state mutual aid requests **Chair Rowson had worked with Commissioner Maddalena to finalize the updated policy. Commissioner Burt felt all concerns had been addressed and it looked good. Commissioner Archer said the next step was to make a Resolution to adopt it and put it on the website under Policies.**

4. Discussion/Action to permanently move meetings to 3rd Tuesday of the month to allow for more time for the Commission to study financials due to bank statement cycle **Chair Rowson clarified that Commission meetings from this day forward shall be held at the same time and place on the third Tuesday of each month. It was agreed that the Bi-Laws should be amended to reflect the permanent change.**
5. Brief Commission on December 7, 2021 BOS meeting regarding mitigation fee report and fee increase decision, and meeting with Tim Beals, Brandon Pangman and Supervisor Roen on December 8, 2021 (Tom R./Rick) **Commissioner Maddalena explained that the fee program went before the BOS where it was decided that they need to go through a process to approve the escalation. One contractor had noted a major discrepancy between east side and west side County fees. They also has received strong feedback regarding decks and outbuildings as to which Commissioner Maddalena noted are both major areas of exposure due to BBQ's, firewood, paint and gas storage, pine needle buildup and so on. There was discussion on whether the District or the BOS was to hold a Public Hearing regarding the increase. Commissioner McCollum felt that the District should not leave things in the hands of the County. Commissioner Maddalena also reported that the BOS had declared the building next to the Sierraville Station a public nuisance because of open sewage trenches, a lack of defensible space and the staircase detaching on the exterior.**
6. Committee Report – June 4, 2022 Tour de Manure planning (Tom A./Rick) **Commissioner's Archer and Maddalena had gotten together with the SRA and an event agreement was being drafted.**

NEW BUSINESS:

1. Discussion/Action of AB5 issues (Tom A.) **H It was the consensus of the Commission to put the topic to rest. Commissioner McCollum didn't see the District having the budget to have employees at this time, Commissioner Maddalena agreed.**
2. Discussion/Action Rudy Hoyos contract (Tom R.) **H Chair Rowson tabled this item to the next meeting.**
3. Discussion Action Kelly Champion contract (Tom R.) **H Commissioner Belli stated that the Clerk is a critical component to the District and described the Clerk as the anchor while the Commissioners are revolving. Commissioner McCollum moved to approve the contract; Commissioner Belli seconded. Roll call vote- 7 Ayes (Maddalena, Belli, Archer, Hunter, Burt, McCollum, Rowson) motion passed.**
4. Discussion/Action to update District Bi-Laws (Rick) **It was discussed that there were a few identified Bi-Laws that needed updating and that some were structural relating to stations and Captains. Chair Rowson appointed a committee of Commissioner's Maddalena and Hunter to work on the updates.**
5. Discussion/Action of annual Chair appointment for 2022 (Tom R.) **Chair Rowson appointed Shawn Burt as Chairperson and Jeff McCollum as Vice Chair beginning January 1, 2022.**
6. Announcement – Resignation of Laurie Belli **H It was announced that Laurie would be resigning effective January 1, 2022. Chairperson Rowson thanked Laurie for all that she had done for the District and wished her the best!**

ANNOUNCEMENTS AND COMMENTS: Commissioner Maddalena and the Clerk discussed listing of the surplus equipment and truck and agreed to connect further on details.

NEXT SCHEDULED MEETING: January 18, 2022 at 6:00pm in Sierraville

ADJOURNMENT: 7:52 pm

Key: **T** – Tabled from previous meeting **H** – Handout

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