

October 17, 2023 Tuesday @ 6:00 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**DIRECTORS MEETING MINUTES**

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

**CALL TO ORDER: 6:02 pm**

Roll Call of Directors

{ X } Jeff McCollum, Chairperson    { X } Tom Archer    { X } Tom Rowson    { X } Richard Maddalena  
{ } Candy Hunter, Vice Chair **absent**    { X } Victoria Fisher    { X } Tony Commendatore  
Quorum **Yes**/No

**PUBLIC INTRODUCTION: Volunteer Ben Edwards, Deputy Chief Ben Hitchcock, Clerk Kelly.**

**PUBLIC COMMENT: None**

**CORRESPONDENCE: Clerk Kelly reviewed the various correspondence items. Received approval to start purchasing items under 2023 Volunteer Fire Capacity grant agreement. CAL FIRE State Marshall reopened public comment period for FHSZ map, no modifications for Sierra County. Working with Planning on fee collections in question. No status change on FEMA 2022 AFG grant submission, likely to receive denial letter in mail. Submitted donation receipts to Plumas-Sierra Telecommunications to be considered for The Common Good Community Foundation donation match. Sent thank you letter to SSFRS for Sattley equipment donations.**

**MINUTES APPROVAL: Approval of the Minutes: 9/19/23 Dir. Rowson moved to approve the minutes as presented, Dir. Fisher seconded. 4 Ayes (McCollum, Maddalena, Rowson, Fisher), 2 Abstain (Commendatore, Archer) 1 Absent (Hunter), motion passed.**

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of September 30, 2023 **H**
2. Approve Bill Payments **H Working with volunteers to get better descriptions from online purchase receipts and confirmation of receipt of product to District.**
3. Update on Annual Audit **Received draft and responded with questions.**
4. Update on Fire Mitigation Fees **Received fee for manufactured home build in Sierra Brooks. Dir. Maddalena moved to accept the financial statements as presented and pay the bills as presented, Dir. Archer seconded. 6 Ayes (Maddalena, Archer, Commendatore, Rowson, Fisher, McCollum), 1 Absent (Hunter), motion passed. It was the consensus of the Board to request a permit issue list on a quarterly basis from Sierra County Planning Dept in effort to be more informed on construction projects in the District.**

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **Chief Connolly was not present. Volunteer Edwards updated the Board on radio tower maintenance progress, B834 and E282 radios, and handheld needs. Direction was given to bring quotes to replace radios for trucks and firefighters since the communications grant had not been received.**
2. Training / Recruitment/ Retention **Performed extraction trainings.**
3. Update on Battery Over Hydraulic Comi Tool Order
4. Update on Calpine Siren **The Calpine siren project was discussed and it was agreed that volunteers had taken the project as far as they could at this time. Dir. Archer suggested a contractor to review the**

scope of work. Deputy Chief Hitchcock stated the needed for direction through emergency response collaboratives regarding its continued use. Dir. Archer agreed to seek proposals.

5. Pump Test Results

Deputy Hitchcock touched on the multiple pump test results; some repairs needed.

**UNFINISHED BUSINESS:**

1. Discussion/Action – Review of Capital Asset Insurance Coverage **Various discussions ensued regarding the relevance of ensuring leased radio towers and the need to review agreements, the clarification of structure locations listed, updated reconstruction costs estimated at \$600 per square foot, contents, and the review of square footage of existing buildings. Direction was given to the Clerk to make a new spreadsheet with the discussed changes with an added column for proposed updated values and present to insurance agent.**
2. Discussion/Action Regarding Volunteer Incentives (Tom R.) **a. and b. discussed in reverse order**
  - a. Consideration to Reimburse Volunteers for Care Flight Insurance up to \$65 **Dir. Archer moved that the District reimburse active volunteers up to \$65 for family care flight insurance annually, Dir. Rowson seconded. 6 Ayes (Maddalena, Archer, Commendatore, Rowson, Fisher, McCollum), 1 Absent (Hunter), motion passed.**
  - b. Approval of Resolution 2023-8, Volunteer Response Incentive Policy **Dir. Archer moved to approve the Volunteer Response Incentive Policy with the addition, for clarification purposes, to the first sentence in paragraph two: “...in addition to compensation as otherwise payable to the Volunteer,” and adopt Resolution 2023-8, Dir. Fisher seconded. 6 Ayes (Maddalena, Archer, Commendatore, Rowson, Fisher, McCollum), 1 Absent (Hunter), motion passed.**
3. Update on Relocation of Antique Engine (Rick) **Dir. Maddalena talked about the challenges faced during the move and commended the three equipment operator volunteers for their skills- Paul Roen, Joe Maddalena and Mike Ryan. Dir. Rowson added that the District authorized \$2,000 for the move, but since the operators did not ask for payment he would like to offer them gift certificates to the local restaurant. Dir. Fisher moved to purchase \$100 gift certificates for the three gentleman who assisted, Dir. Archer seconded. 6 Ayes (Maddalena, Archer, Commendatore, Rowson, Fisher, McCollum), 1 Absent (Hunter), motion passed.**
4. Update on Sattley Pump House (Jeff) **Chair McCollum updated the Board on the progress of the new pumphouse. Shed had been framed, siding and roof on, insulation and interior finish next.**
5. Update regarding 501©3 (Rick) **Dir. Maddalena reported that there was good community support to form the entity. Dir. Commendatore to contact MOBO Law for entity formation quote and timeframe.**

**NEW BUSINESS:**

1. Tour de Manure 2024 (Rick) **Dir. Maddalena reported that both the Sierraville Recreation Association and the Fire Safe Council expressed interest to support the 2024 event. June dates were discussed.**
2. Purchase of two 9HP Honda 28” Track Electric Start Snow Blowers, HSS928AATD, \$4,000 ea. from Amazon- not available in Truckee or Reno or several on-line stores. **Dir. Commendatore to look further into local sources to purchase. Dir. Fisher moved to approved up to \$4,000 each to purchase the two snowblowers, Chair McCollum seconded. 6 Ayes (Maddalena, Archer, Commendatore, Rowson, Fisher, McCollum), 1 Absent (Hunter), motion passed.**
3. Dispose of Inoperable Snowmobile (Rick) **Dir. Maddalena reported that the snowmobile in the shed had to be moved out to store the antique engine. The age at the time was unknown (1989) and it required multiple repairs estimated at \$400-\$700. It was agreed it was not cost effective to spend more than its value on repairs. It was also noted that advertising to surplus would cost around \$80. Kelly Champion had talked with someone who may have old parts for it and she expressed interest. Dir. Rowson moved to surplus the snowmobile for \$100 to Kelly, Chair McCollum seconded. 6 Ayes (Maddalena, Archer, Commendatore, Rowson, Fisher, McCollum), 1 Absent (Hunter), motion passed.**

**ANNOUNCEMENTS AND COMMENTS:** Dir. Rowson working to bring more information regarding a water storage tank project, including a helicopter landing location, at a County site near Filippini Rd. Joy is donating two 5,000+ gal tanks which will need to be moved to the site soon.

**NEXT SCHEDULED MEETING:** November 21, 2023 at 6:00pm in Sierraville

**ADJOURNMENT: 7:57 pm**

Key: T – Tabled from previous meeting H – Handout

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