

November 10, 2020 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL **(701) 802-5316** AND USE ACCESS CODE **5188908**.

CALL TO ORDER: 6:00 pm

Roll Call of Commissioners

{ X } Rick Maddalena, Chairperson { X } Tom Rowson { X } Laurie Belli **telephonic** { X } Tom Archer
{ X } Candy Hunter **telephonic** { X } Shawn Burt { } Vacant

Quorum **Yes/No**

PUBLIC INTRODUCTION: Kelly Champion, Clerk- present. Chief Connolly- absent. Bill Copren, former commissioner and Anna Marie from Verdi.

PUBLIC COMMENT:

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a **maximum of three minutes.**

Chairman Maddalena welcomed former commissioner Bill Copren as a guest of honor and read aloud the Commission’s letter of appreciation for his many years of service as a volunteer firefighter and Commissioner. Mr. Copren was presented with a gift certificate to a local restaurant and a District hooded sweatshirt. His letter and a photo have been published in the Sierra Booster and the Mountain Messenger.

Commissioner Hunter introduced Anna Marie from Verdi-Mogul Fire Adapted Community. They have put together community education days and green waste clean-up days in Verdi and have been working with Truckee Meadows Fire and NV Dept of Forestry. The organization has started the process to become a Firewise Community and Chairman Maddalena mentioned that the Board of Supervisors have authorized \$2,500 per community for the Firewise effort. Anna Marie also expressed that there was a fire access road she felt needed some work in the Verdi area. Commissioner Hunter asked if the Commission wouldn’t mind meeting in Verdi for the May meeting. Additionally, Commissioner Hunter said that she had been corresponding with Chief Moore from Truckee Meadows Fire and that he is able to produce a report for emergency responses but that it did not differentiate between CA & NV. He felt he could get something together after the 1st of the year. Commissioner Burt expressed that the information is important to the District.

MINUTES APPROVAL: Approval of the Minutes: 10/13/2020 Commissioner Hunter moved to approve the 10/13/20 minutes, Commissioner Archer seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Abstain (Burt, Rowson), motion passes.

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of October 31, 2020 **H**
2. Approve Bill Payments **H**

Commissioner Belli moved to approve the financial reports and bill payments, Commissioner Rowson seconded. 6 Ayes (Maddalena, Archer, Belli, Hunter, Burt, Rowson), motion passes.

3. Update on Banking Status, Credit Card **No update.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief’s Report (Response Summary, Fleet, Communications System, Faculties) (Mick) **Chief Connolly was absent due to a course he is teaching, Chairman Maddalenda gave a brief update and Kelly read the response calls. One of the volunteers in Calpine had a request to allow students to access the fiber optics internet service at the station.**
2. Training / Recruitment/ Retention (Mick) **There are three volunteers taking an EMT class and one in the EMT II class, regular trainings continue to be ongoing. No new volunteers.**
3. EMS (Mick)
4. Medical Supplies **Unknown if anything is needed at this time.**
5. Class B Uniforms **Chief is working on getting sizes.**

6. Re-number apparatus to match assigned stations **Chief is working with another company that may offer better prices.**

UNFINISHED BUSINESS:

1. CSDA Membership Update (Laurie) **No new information, membership was updated.**
2. PSPS Grant Proposal (fixed propane generators for each station) (Candy/Rick) **Commissioner Hunter briefed the Commission on the grant that was submitted to install generators at the three stations for \$36,300 with an in-kind match on installation support and training of \$1,925 for a total project cost of \$38,225. She felt the District met the objective and criteria for population served, no so much on the number of hours shut down, but that there was a good chance of award as a disadvantaged, rural community. She commended Chairman Maddalena for his hard work to get the grant submitted in such a short time frame.**
3. Fiscal Policy Revisions, Credit Card Update (Laurie) **Not finished, will bring to next meeting.**
Revised Cost Estimate for Calpine Siding, adds \$1,306.22 to correct materials error (Rick) **Chairman Maddalena explained that Rudy made an error on his original estimated and had not included the metal that goes in the middle. Commissioner Archer moved to approve payment to Rudy for additional materials of \$1,306.22, Commissioner Rowson seconded. 6 Ayes (Maddalena, Archer, Belli, Hunter, Burt, Rowson), motion passes.**
4. Update on Fire Impact Development Fees and Adopt Resolution #2020-7 **Chairman Maddalena reported that the matter will be before the Board of Supervisors in January.**
5. Update on Fire Wise Community (Tom R) **Commissioner Rowson said that Firewise had a meeting last Sunday and that they are still in process to officially becoming a Firewise Community. Once completed the Sierra Brooks Firewise Community will be a great model for other communities within Sierra County.**
6. Homeland Sec. Grant (no update) (Rick) **No update.**
7. Proposal to create one, district-wide auxiliary/association (Rick) **Chairman Maddalena said things were going to take time and that there was concern from the Sattley group holding around \$88,000 of funds.**
8. Website Update (Kelly, Mick) **Kelly discussed where the website build was at, not fully complete and working with Streamline to fully migrate the old site.**

NEW BUSINESS:

1. Revised Conflict of Interest Code (Tom) **Working on it with a goal to update revise and approve before Oct 1 2021.**
2. Mid-Year Budget Review (Scope Changes Needed, Lower Building Maint, Lower Telephone Cost, Add Class B Uniform Cost, Add Truck Lettering Cost) **Kelly to itemize revision recommendations for discussion at next meeting.**

ANNOUNCEMENTS AND COMMENTS:

1. Vacant Commission Position **Posted at Sierraville post office, to be posted on website still.**

CLOSED SESSION: No closed session.

2. Status of Missing Computer and Review of 5/5/2020 Billing

NEXT SCHEDULED MEETING: December 8, 2020 at 6:00pm in Sierraville

ADJOURNMENT: 7:06 pm

Key: **T** – Tabled from previous meeting **H** – Handout

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.