

December 14, 2021 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

CALL TO ORDER:

Roll Call of Commissioners

{ } Tom Rowson, Chairperson { } Richard Maddalena { } Laurie Belli { } Tom Archer
{ } Candy Hunter { } Shawn Burt { } Jeff McCollum

Quorum Yes/No

PUBLIC INTRODUCTION:

PUBLIC COMMENT:

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of three minutes.

MINUTES APPROVAL: Approval of the Minutes: 11/16/21

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of November 30, 2021 **H**
2. Approve Bill Payments **H**
3. Discussion/Action authorizing District Clerk to pay Truckee Meadows Fire Protection District \$48,000 on or before January 15, 2022 in accordance with the current Fire Services Agreement

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties)
2. Training / Recruitment/ Retention
3. Action/Discussion of necessity for SCFPD to input F-42's in Cal-OES new MARS system for Pre-Position reimbursement. (See correspondence) **H**

UNFINISHED BUSINESS:

1. Status of appeal for fire services rendered during the Loylton Fire (Rick/Kelly)
2. Update on PSPS Grant/generator install in Calpine and Sierraville (Rick)
3. Discussion/Action: Volunteer reimbursement policy for federal and state mutual aid requests
4. Discussion/Action to permanently move meetings to 3rd Tuesday of the month to allow for more time for the Commission to study financials due to bank statement cycle
5. Brief Commission on December 7, 2021 BOS meeting regarding mitigation fee report and fee increase decision, and meeting with Tim Beals, Brandon Pangman and Supervisor Roen on December 8, 2021 (Tom R./Rick)
6. Committee Report – June 4, 2022 Tour de Manure planning (Tom A./Rick)

NEW BUSINESS:

1. Discussion/Action of AB5 issues (Tom A.) **H**
2. Discussion/Action Rudy Hoyos contract (Tom R.) **H**
3. Discussion Action Kelly Champion contract (Tom R.) **H**
4. Discussion/Action to update District Bi-Laws (Rick)
5. Discussion/Action of annual Chair appointment for 2022 (Tom R.)
6. Announcement – Resignation of Laurie Belli **H**

ANNOUNCEMENTS AND COMMENTS:

NEXT SCHEDULED MEETING: January 18, 2022 at 6:00pm in Sierraville

ADJOURNMENT:

Key: **T** – Tabled from previous meeting **H** – Handout

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.

November 16, 2021 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA "CONFERENCE CALL". THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

CALL TO ORDER: 6:00 pm

Roll Call of Commissioners

{ X } Tom Rowson, Chairperson { X } Richard Maddalena { X } Laurie Belli { X } Tom Archer
{ X } Candy Hunter **remote** { X } Shawn Burt { X } Jeff McCollum

Quorum **Yes/No**

PUBLIC INTRODUCTION: Kelly Champion, Clerk. Fire Chief Connolly on assignment. No public present.

MINUTES APPROVAL: Approval of the Minutes: 10/12/21 **Commissioner Maddalena moved to approve the 10/12/21 minutes, Commissioner McCollum seconded. Roll call vote- 6 Ayes (Maddalena, Archer, Hunter, Burt, McCollum, Rowson) 1 Abstain (Belli) motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of October 31, 2021 **H**
2. Approve Bill Payments **H Commissioner Archer moved to approve the Financial Statements and the Bill Payments as presented, Commissioner Belli seconded. Roll call vote- 7 Ayes. Motion passed.**
3. Status of increasing Chief's CALCard limit to \$5,000 and obtaining an additional CALCard for volunteer deployments **Kelly reported that the limit had been increased and that she had gotten the instructions on how to obtain a second card for Mick. Commissioner Belli commented that the credit card agreement would need updating.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties)
2. Training / Recruitment/ Retention
3. Discussion/Action: on pricing for Vector Solutions training program
4. Status report of obtaining standard operating procedures from other agencies to study and update SCFPD#1 **Chief Connolly was away on assignment and there were no updates reported. There was discussion on different venues for obtaining standard operating guidelines for consideration.**

UNFINISHED BUSINESS:

1. Status of appeal for fire services rendered during the Loylton Fire (Rick/Kelly) **No update at this time.**
2. Update on PSPS Grant/generator install in Calpine and Sierraville (Rick) **Commissioner Maddalena reported that the two generators were in position and should be operational within a week or two. Commissioner McCollum had welded a stand for the generator in Sierraville over the weekend to mount the generator above the floodplain.**
3. Discussion/Action: Volunteer reimbursement policy for federal and state mutual aid requests **Various discussions ensued regarding overtime verbiage, no action was taken.**
4. Discussion/Action: Survey and sale of Grass 7, award sale to highest bidder **The Clerk presented the three bids received to Chair Rowson for \$6,000, \$4,000 and \$1,010. Commissioner Maddalena moved to accept the highest bid and Commissioner McCollum seconded. Roll call vote- 7 Ayes. Motion passed.**
5. Discussion/Action to permanently move meetings to 3rd Tuesday of the month to allow for more time for the Commission to study financials due to bank statement cycle **Commissioner Archer presented a handout of Article IV of the District Bi-Laws and clarified that a permanent change would necessitate a Resolution to amend section 4.1 regarding Regular Meetings.**

NEW BUSINESS:

1. Discussion/Action: Mitigation Fee accounting and report (Laurie) **Commissioner Belli presented the final report. Commissioner Archer moved to approve; Commissioner McCollum seconded. Roll call vote- 7 Ayes. Motion passed. Direction was given to the District Clerk to email the cover letter and report to County Auditor Van Maddox and County Clerk-Recorder Heather Foster, and to copy Tim Beals and Supervisor Roen in the email.**

2. Report on estimated revenue for mutual aid responses (Rick) **Commissioner Maddalena presented a handout of recent estimated incident reimbursement billings for mutual aid response showing gross billings of \$793,366 and net to District of \$273,563.**
3. June 4, 2022 Tour de Manure briefing (Tom A./Rick) **The upcoming event to be the 11th annual and now organized through the Sierraville Recreation Association, a local non-profit organization. The group is proposing a net profit share of 60% to the District. Commissioners were in agreement to partner with SRA and direction was given to Commissioner's Archer and Maddalenda to meet with them regarding insurance coverage.**
4. Discussion/Action regarding surplus of service truck, '83 Chev 4x4 and set minimum bid (Rick) **It was explained that the vehicle has exhaust and coolant/radiator issues and is been parked. It was the consensus of the Commission to surplus for \$500.**
5. Discussion/Action regarding surplus of hose dryer and hose washer and set minimum bid (Rick) **The equipment is not being used, the Commission agreed to surplus the washer and dryer as a set for \$200.**

Chairperson Rowson moved to adjourn to closed session at 8:12pm.

CLOSED SESSION:

1. The Board will conduct a Closed Session pursuant to the provisions of Government Code Sections 54954.5(e) and 54957(b) to discuss the performance and contract review for District Clerk and Mechanic.

Chairperson Rowson reconvened into open session at 8:43pm. Only the matters on the agenda were discussed and no action was taken.

ANNOUNCEMENTS AND COMMENTS: The Clerk commented that a third Title III Funds request had been made to the County on behalf of Sierra Brooks Firewise Community leaving \$697 left of the allocated amount. Commissioner Maddalena announced that the BOS were holding a Public Hearing on December 7th regarding the nuisance complaint for the building next to the Sierraville Firehouse.

NEXT SCHEDULED MEETING: December 14, 2021 at 6:00pm in Sierraville

ADJOURNMENT: 8:50 pm

Key: T – Tabled from previous meeting H – Handout

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.

Sierra County Fire Protection District #1
Profit & Loss Budget vs. Actual
 July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
Income				
A · Tax Income	0.00	275,313.00	-275,313.00	0.0%
B · Fire Income	22,684.20	200,000.00	-177,315.80	11.3%
C · Fire House Rent	0.00	1,200.00	-1,200.00	0.0%
D · Grant Income	40,350.89	41,400.00	-1,049.11	97.5%
G · Interest Income	99.58	300.00	-200.42	33.2%
L · Miscellaneous Income	6,900.00			
M · Mitigation Fees	1,235.68	10,000.00	-8,764.32	12.4%
Total Income	<u>71,270.35</u>	<u>528,213.00</u>	<u>-456,942.65</u>	<u>13.5%</u>
Gross Profit	71,270.35	528,213.00	-456,942.65	13.5%
Expense				
1.0 · General	22,815.90	79,135.00	-56,319.10	28.8%
2.0 · Emergency Medical	776.16	6,000.00	-5,223.84	12.9%
3.0 · Communications	3,073.54	3,500.00	-426.46	87.8%
4.0 · Fire Protection	78,132.70	296,120.00	-217,987.30	26.4%
5.0 · Insurance	18,368.11	27,500.00	-9,131.89	66.8%
6.0 · Vehicle Repair & Maintenance	18,250.12	57,000.00	-38,749.88	32.0%
7.0 · Utilities	5,652.84	17,316.00	-11,663.16	32.6%
8.0 · Capital Asset/Mitigation Exp	20,495.78	30,088.00	-9,592.22	68.1%
10.0 · Transfer to Reserve - GF	0.00	11,554.00	-11,554.00	0.0%
Total Expense	<u>167,565.15</u>	<u>528,213.00</u>	<u>-360,647.85</u>	<u>31.7%</u>
Net Income	<u><u>-96,294.80</u></u>	<u><u>0.00</u></u>	<u><u>-96,294.80</u></u>	<u><u>100.0%</u></u>

Sierra County Fire Protection District #1

Balance Sheet

As of November 30, 2021

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	
105 · Sierra County Investment Pool	108,664.05
110 · Wells Fargo Operating 7568	49,980.51
115 · Wells Fargo Savings 6564	50,313.53
Total Checking/Savings	208,958.09
Accounts Receivable	
11000 · Accounts Receivable	2,466.28
Total Accounts Receivable	2,466.28
Other Current Assets	
145 · Prepaid Expense	6,681.31
Total Other Current Assets	6,681.31
Total Current Assets	218,105.68
Fixed Assets	
150 · Buildings and Land	311,412.14
152 · Equipment	136,603.37
154 · Vehicles	535,852.81
160 · Accumulated Depreciation	-535,484.00
Total Fixed Assets	448,384.32
TOTAL ASSETS	666,490.00
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	24,435.66
Total Accounts Payable	24,435.66
Total Current Liabilities	24,435.66
Long Term Liabilities	
250 · USDA Loan	42,364.56
Total Long Term Liabilities	42,364.56
Total Liabilities	66,800.22
Equity	
30000 · Opening Balance Equity	16,546.23
302 · Investment in Fixed Assets	401,019.76
306 · Capital Asset Reserve	12,443.00
310 · Retained Earnings	265,975.59
Net Income	-96,294.80
Total Equity	599,689.78
TOTAL LIABILITIES & EQUITY	666,490.00

9:46 AM

12/11/21

Sierra County Fire Protection District #1
Reconciliation Summary
115 - Wells Fargo Savings 6564, Period Ending 11/30/2021

	<u>Nov 30, 21</u>
Beginning Balance	50,313.12
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.41</u>
Total Cleared Transactions	<u>0.41</u>
Cleared Balance	<u><u>50,313.53</u></u>
Register Balance as of 11/30/2021	50,313.53
Ending Balance	50,313.53

9:51 AM

12/11/21

Sierra County Fire Protection District #1
Reconciliation Summary
110 - Wells Fargo Operating 7568, Period Ending 11/30/2021

	<u>Nov 30, 21</u>
Beginning Balance	102,133.20
Cleared Transactions	
Checks and Payments - 29 items	-45,219.68
Deposits and Credits - 2 items	461.10
Total Cleared Transactions	<u>-44,758.58</u>
Cleared Balance	<u><u>57,374.62</u></u>
Uncleared Transactions	
Checks and Payments - 5 items	<u>-7,394.11</u>
Total Uncleared Transactions	<u>-7,394.11</u>
Register Balance as of 11/30/2021	<u><u>49,980.51</u></u>
Ending Balance	49,980.51

Sierra County Fire Protection District #1
Reconciliation Detail
110 - Wells Fargo Operating 7568, Period Ending 11/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						102,133.20
Cleared Transactions						
Checks and Payments - 29 items						
Bill Pmt -Check	10/04/2021	7338	Zach Pehling-PNO ...	X	-1,950.00	-1,950.00
Bill Pmt -Check	10/25/2021	7352	Mick Connolly	X	-4,000.00	-5,950.00
Bill Pmt -Check	10/25/2021	7358	Sierraville Service & ...	X	-1,497.53	-7,447.53
Bill Pmt -Check	10/25/2021	7353	O'Reilly Automotive	X	-450.02	-7,897.55
Bill Pmt -Check	10/25/2021	7354	Plumas-Sierra REC	X	-353.74	-8,251.29
Bill Pmt -Check	10/25/2021	7355	Plumas-Sierra Telec...	X	-218.00	-8,469.29
Bill Pmt -Check	10/25/2021	7357	Sierraville Public Util...	X	-49.34	-8,518.63
Bill Pmt -Check	11/03/2021	7360	ISU Insurance Servi...	X	-20,043.92	-28,562.55
Bill Pmt -Check	11/03/2021	7361	L.N. Curtis & Sons	X	-3,603.90	-32,166.45
Bill Pmt -Check	11/03/2021	7363	Sierra Valley Home ...	X	-818.74	-32,985.19
Check	11/03/2021	7359	US Bank	X	-706.20	-33,691.39
Bill Pmt -Check	11/03/2021	7362	National Fire Fighter...	X	-499.79	-34,191.18
Bill Pmt -Check	11/16/2021	7371	Louis Siqueido	X	-4,045.47	-38,236.65
Bill Pmt -Check	11/16/2021	7381	Kelly Champion	X	-1,300.00	-39,536.65
Bill Pmt -Check	11/16/2021	7384	Rudy Hoyos Repair	X	-952.50	-40,489.15
Bill Pmt -Check	11/16/2021	7367	Bastian Engineering	X	-945.89	-41,435.04
Bill Pmt -Check	11/16/2021	7378	Rick Maddalena	X	-711.44	-42,146.48
Bill Pmt -Check	11/16/2021	7369	CSDA Member Serv...	X	-703.00	-42,849.48
Bill Pmt -Check	11/16/2021	7380	Sierraville Service & ...	X	-590.88	-43,440.36
Bill Pmt -Check	11/16/2021	7370	Kelly Champion	X	-308.41	-43,748.77
Bill Pmt -Check	11/16/2021	7376	Plumas-Sierra REC	X	-294.70	-44,043.47
Bill Pmt -Check	11/16/2021	7383	Galls	X	-286.18	-44,329.65
Bill Pmt -Check	11/16/2021	7368	Cascade Fire Equip...	X	-272.45	-44,602.10
Bill Pmt -Check	11/16/2021	7375	O'Reilly Automotive	X	-245.61	-44,847.71
Bill Pmt -Check	11/16/2021	7377	Plumas-Sierra Telec...	X	-218.00	-45,065.71
Bill Pmt -Check	11/16/2021	7365	AT&T	X	-66.83	-45,132.54
Bill Pmt -Check	11/16/2021	7379	Sierraville Public Util...	X	-49.34	-45,181.88
Bill Pmt -Check	11/16/2021	7366	AT&T- Calpine	X	-21.33	-45,203.21
Check	11/16/2021	7364	US Bank	X	-16.47	-45,219.68
Total Checks and Payments					-45,219.68	-45,219.68
Deposits and Credits - 2 items						
Deposit	11/30/2021			X	0.62	0.62
Deposit	11/30/2021			X	460.48	461.10
Total Deposits and Credits					461.10	461.10
Total Cleared Transactions					-44,758.58	-44,758.58
Cleared Balance					-44,758.58	57,374.62
Uncleared Transactions						
Checks and Payments - 5 items						
Check	09/20/2021	7331	Jay Huebert		-2,100.00	-2,100.00
Bill Pmt -Check	11/16/2021	7373	Mike Cory		-4,045.47	-6,145.47
Bill Pmt -Check	11/16/2021	7382	Mick Connolly		-1,000.00	-7,145.47
Bill Pmt -Check	11/16/2021	7374	Mountain Messenger		-206.25	-7,351.72
Bill Pmt -Check	11/16/2021	7372	Mick Connolly		-42.39	-7,394.11
Total Checks and Payments					-7,394.11	-7,394.11
Total Uncleared Transactions					-7,394.11	-7,394.11
Register Balance as of 11/30/2021					-52,152.69	49,980.51
Ending Balance					-52,152.69	49,980.51

10:48 AM
12/11/21

Sierra County Fire Protection District #1
Banking Activity Detail

November 1, 2021 - November 30, 2021

Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
105 · Sierra County Investment Pool								
Total	105 · Sierra County Investment Pool							108,664.05
110 · Wells Fargo Operating 7568								
Check	11/03/2021	7359	US Bank	4866 9145 5552 6729	X	6729 · US Bank CalCard	-706.20	91,514.57
Bill Pmt -Check	11/03/2021	7360	ISU Insurance Se...	11/01/21-11/01/22 Policy Term	X	20000 · *Accounts Payable	-20,043.92	90,808.37
Bill Pmt -Check	11/03/2021	7361	L.N. Curtis & Sons		X	20000 · *Accounts Payable	-3,603.90	70,764.45
Bill Pmt -Check	11/03/2021	7362	National Fire Figh...	2 Pair Navy Nmx Tact Pant	X	20000 · *Accounts Payable	-499.79	67,160.55
Bill Pmt -Check	11/03/2021	7363	Sierra Valley Hom...		X	20000 · *Accounts Payable	-818.74	66,660.76
Check	11/16/2021	7364	US Bank	4866 9145 5552 6729, 11-10-2021	X	6729 · US Bank CalCard	-16.47	65,842.02
Bill Pmt -Check	11/16/2021	7365	AT&T	9391059363	X	20000 · *Accounts Payable	-66.83	65,825.55
Bill Pmt -Check	11/16/2021	7366	AT&T- Calpine	9391059370	X	20000 · *Accounts Payable	-21.33	65,738.72
Bill Pmt -Check	11/16/2021	7367	Bastian Engineering	Engineering for Floodplain Property, Sierraville Gene...	X	20000 · *Accounts Payable	-945.89	64,791.50
Bill Pmt -Check	11/16/2021	7368	Cascade Fire Equi...	Hand Tools	X	20000 · *Accounts Payable	-272.45	64,519.05
Bill Pmt -Check	11/16/2021	7369	CSDA Member S...	2022 CSDA Membership Renewal	X	20000 · *Accounts Payable	-703.00	63,816.05
Bill Pmt -Check	11/16/2021	7370	Kelly Champion		X	20000 · *Accounts Payable	-308.41	63,507.64
Bill Pmt -Check	11/16/2021	7371	Louis Siqueido	Tennant Fire 130 hrs 7/2/21-7/17/21	X	20000 · *Accounts Payable	-4,045.47	59,462.17
Bill Pmt -Check	11/16/2021	7372	Mick Connolly	Meals to pick up new engine	X	20000 · *Accounts Payable	-42.39	59,419.78
Bill Pmt -Check	11/16/2021	7373	Mike Cory	Tennant Fire 130 hrs 7/2/21-7/17/21	X	20000 · *Accounts Payable	-4,045.47	55,374.31
Bill Pmt -Check	11/16/2021	7374	Mountain Messen...	Public Notice, Surplus Grass 7	X	20000 · *Accounts Payable	-206.25	55,168.06
Bill Pmt -Check	11/16/2021	7375	O'Reilly Automotive		X	20000 · *Accounts Payable	-245.61	54,922.45
Bill Pmt -Check	11/16/2021	7376	Plumas-Sierra REC		X	20000 · *Accounts Payable	-294.70	54,627.75
Bill Pmt -Check	11/16/2021	7377	Plumas-Sierra Tel...		X	20000 · *Accounts Payable	-218.00	54,409.75
Bill Pmt -Check	11/16/2021	7378	Rick Maddalena		X	20000 · *Accounts Payable	-711.44	53,698.31
Bill Pmt -Check	11/16/2021	7379	Sierraville Public ...		X	20000 · *Accounts Payable	-49.34	53,648.97
Bill Pmt -Check	11/16/2021	7380	Sierraville Service...	October Fuel and Misc	X	20000 · *Accounts Payable	-590.88	53,058.09
Bill Pmt -Check	11/16/2021	7381	Kelly Champion	November 2021	X	20000 · *Accounts Payable	-1,300.00	51,758.09
Bill Pmt -Check	11/16/2021	7382	Mick Connolly	November Professional Services	X	20000 · *Accounts Payable	-1,000.00	50,758.09
Bill Pmt -Check	11/16/2021	7383	Galls	1- 8" Black NMT	X	20000 · *Accounts Payable	-286.18	50,471.91
Bill Pmt -Check	11/16/2021	7384	Rudy Hoyos Repair		X	20000 · *Accounts Payable	-952.50	49,519.41
Deposit	11/30/2021			Verdi Mit. Fee Deposit	X	M · Mitigation Fees	460.48	49,979.89
Deposit	11/30/2021			Interest	X	G · Interest Income	0.62	49,980.51
Total	110 · Wells Fargo Operating 7568						-41,534.06	49,980.51
115 · Wells Fargo Savings 6564								
Deposit	11/30/2021			Interest	X	G · Interest Income	0.41	50,313.12
Total	115 · Wells Fargo Savings 6564						0.41	50,313.53
6729 · US Bank CalCard								
Check	11/03/2021	7359	US Bank	4866 9145 5552 6729		110 · Wells Fargo Operating 75...	706.20	-722.67
Check	11/16/2021	7364	US Bank	4866 9145 5552 6729, 11-10-2021		110 · Wells Fargo Operating 75...	16.47	-16.47
Total	6729 · US Bank CalCard						722.67	0.00
TOTAL								
							-40,810.98	208,958.09

Sierra County Fire Protection District #1
Unpaid Bills Detail
All Transactions

Type	Date	Num	Due Date	Aging	Open Balance
AT&T					
Bill	11/20/2021	000017363076	12/27/2021		64.84
Total AT&T					64.84
AT&T- Calpine					
Bill	11/20/2021	000017363078	12/27/2021		21.07
Total AT&T- Calpine					21.07
Connolly Engineering					
Bill	12/03/2021	2021-32	01/02/2022		525.00
Total Connolly Engineering					525.00
EIP Holdings II, LLC					
Bill	11/17/2021	11172021-21H	11/17/2021	24	310.54
Total EIP Holdings II, LLC					310.54
Galls					
Bill	11/11/2021	019747617	12/11/2021		286.18
Total Galls					286.18
High Sierra Gas					
Bill	11/09/2021	S8856	12/09/2021	2	314.06
Bill	11/09/2021	S8855	12/09/2021	2	491.59
Bill	11/10/2021	100259	12/10/2021	1	461.30
Bill	11/16/2021	100318	12/16/2021		347.79
Bill	11/24/2021	100409	12/24/2021		279.28
Total High Sierra Gas					1,894.02
Intermountain Disposal Inc.					
Bill	09/30/2021	70908	10/25/2021	47	49.14
Bill	10/31/2021	71128	11/25/2021	16	49.14
Bill	11/25/2021	71354	12/25/2021		49.14
Total Intermountain Disposal Inc.					147.42
Kelly Champion					
Bill	11/23/2021	11.23.21	12/23/2021		371.75
Bill	12/15/2021	12.15.21	01/14/2022		1,300.00
Total Kelly Champion					1,671.75
Les Schwab Tire					
Bill	11/29/2021	71900258857	12/20/2021		45.57
Total Les Schwab Tire					45.57
Marti Walker					
Bill	11/12/2021	11.12.21	12/12/2021		495.76
Total Marti Walker					495.76
Mick Connolly					
Bill	12/01/2021	12.01.21	12/01/2021	10	1,000.00
Total Mick Connolly					1,000.00
Mike Cory					
Bill	11/13/2021	11.13.21	12/13/2021		59.95
Total Mike Cory					59.95
Napa Auto Parts					
Bill	11/29/2021	7198	12/10/2021	1	116.58
Total Napa Auto Parts					116.58

Sierra County Fire Protection District #1

Unpaid Bills Detail

All Transactions

Type	Date	Num	Due Date	Aging	Open Balance
O'Reilly Automotive					
Bill	11/25/2021	4426317733	12/20/2021		199.39
Bill	11/05/2021	4426312884	12/20/2021		121.63
Total O'Reilly Automotive					321.02
Plumas-Sierra REC					
Bill	11/30/2021	2867	12/21/2021		225.92
Bill	11/30/2021	3656	12/21/2021		49.35
Bill	11/30/2021	5410	12/21/2021		36.35
Bill	11/30/2021	17453	12/21/2021		68.54
Bill	11/30/2021	3310	12/21/2021		36.35
Total Plumas-Sierra REC					416.51
Plumas-Sierra Telecommunications					
Bill	11/30/2021	65061	12/21/2021		109.00
Bill	11/30/2021	64988	12/21/2021		109.00
Total Plumas-Sierra Telecommunications					218.00
PowerGen Inc					
Bill	11/23/2021	N21-1081	12/23/2021		17,565.71
Total PowerGen Inc					17,565.71
Rudy Hoyos Repair					
Bill	11/30/2021	11.30.21	12/30/2021		682.50
Total Rudy Hoyos Repair					682.50
Sierra Valley Home Center					
Credit	11/01/2021	203439			-58.81
Credit	11/03/2021	203356			-27.84
Bill	11/01/2021	203440	12/10/2021	1	7.55
Bill	11/01/2021	203441	12/10/2021	1	118.82
Bill	11/01/2021	203446	12/10/2021	1	133.60
Bill	11/08/2021	197529	12/10/2021	1	81.78
Bill	11/15/2021	198536	12/10/2021	1	17.30
Bill	11/17/2021	198590	12/10/2021	1	41.13
Total Sierra Valley Home Center					313.53
Sierraville Public Utilities District					
Bill	11/30/2021	12865	12/30/2021		49.34
Total Sierraville Public Utilities District					49.34
Sierraville Service & County Store					
Bill	11/02/2021	1160	12/25/2021		68.20
Bill	11/05/2021	1162	12/25/2021		174.32
Bill	11/09/2021	1163	12/25/2021		41.99
Bill	11/13/2021	1166	12/25/2021		25.06
Bill	11/18/2021	1168	12/25/2021		325.33
Bill	11/29/2021	1170	12/25/2021		60.19
Bill	11/29/2021	1171	12/25/2021		2.03
Total Sierraville Service & County Store					697.12
State Compensation Ins. Fund					
Bill	11/15/2021	9013012-21	12/10/2021	1	358.25
Total State Compensation Ins. Fund					358.25
TOTAL					27,260.66

SER - MARS FY 21/22 OES Prepositions

1 message

CalOES MARS helpdesk <MARShelpdesk@caloes.ca.gov>
To: Kelly Champion <kellychampionoffice@gmail.com>
Cc: CalOES MARS helpdesk <MARShelpdesk@caloes.ca.gov>

Fri, Dec 10, 2021 at 8:55 AM

Good Morning,

Cal OES recently went live with a pilot program for the Mutual Aid Reimbursement System (MARS) where Fire & Rescue reimbursement staff are working closely with Local Government fire agencies that responded to Cal OES Prepositions on or after July 1, 2021. We are asking all agencies that responded to one or more OES Preposition to enter their F-42s into MARS where these reimbursements will be processed entirely through the new application and responding agencies will be able to track their reimbursement through every step of the process.

We received the attached documentation for your response to a Cal OES Preposition and need you to enter your F-42 into MARS in order to generate a reimbursement invoice. We have attached a help guide that provides direction on how to set up a MARS account and enter your reimbursement documentation. If you have any questions or encounter any issues with getting into the system or entering your F-42 and/or expense claim documentation, please let us know.

Thank you,

Reimbursement Staff

2 attachments

 **MARS Log In Help Guide.pdf**
816K

 **SER OES Prepo 210041.pdf**
2980K



FEMA

November 24, 2021

Mark Ghilarducci
Director
California Governor's Office of Emergency Service
3650 Schriever Avenue
Mather, CA 95655

Re: Second Appeal – Sierra County Fire Protection District #1, PA ID: 091-U51W0-00, FEMA-4558-DR-CA, RPA, Request for Public Assistance, Time Limitations/Extensions

Dear Mr. Ghilarducci:

This is in response to a letter from your office dated September 1, 2021, which transmitted the referenced second appeal on behalf of Sierra County Fire Protection District #1 (Applicant). The Applicant is appealing the U.S. Department of Homeland Security's Federal Emergency Management Agency's (FEMA) denial of \$7,352.00 in Public Assistance funding.

As explained in the enclosed analysis, I have determined that the Applicant has not demonstrated extenuating circumstances beyond its control to justify submitting its Request for Public Assistance after the required deadline. Therefore, the second appeal is denied.

Please inform the Applicant of my decision. This determination is the final decision on this matter pursuant to 44 C.F.R. § 206.206, **Appeals**.

Sincerely,

A handwritten signature in black ink that reads "Ana Montero".

Ana Montero
Division Director
Public Assistance Division

Enclosure

cc: Robert Fenton
Regional Administrator
FEMA Region IX

**SIERRA COUNTY FIRE PROTECTION DISTRICT #1
REVISED VOLUNTEER REIMBURSEMENT POLICY**

ADOPTED 12/14/2021

To the extent that the Sierra County Fire Protection District #1 (the District) has been, (or will be) reimbursed for services provided by a specific volunteer, the District will, in turn, reimburse that volunteer for those services. "Salary Rates" will be established annually with the California Emergency Management Agency. Those "Salary Rates" will be used for reimbursement of volunteers less any cost of collection.

To minimize financial impacts to volunteers, the District may, by action of the Commission, choose to make advanced payments to volunteers under one of the following situations.

A. LOCAL INCIDENT OR PREPOSITIONED:

When a volunteer has been assigned to a local incident within the District or prepositioned within the District, an advanced reimbursement not to exceed 50% of the expected and invoiced amount to be ultimately reimbursed may be authorized by the Commission if the Commission determines that funds are available to do so.

B. OUT OF DISTRICT INCIDENTS:

When a volunteer has been assigned to an incident outside of the District, advanced reimbursement will only be made with funds held by the District that have been generated from cost recovery efforts from prior out of District incidents. The Commission may authorize an advanced payment by vote of the Commission not to exceed \$2,000 or 50% (whichever is less) at a regular monthly Commission meeting.

PAYMENT EXPECTATION AND WITHHOLDING:

The District is, by a charter, a volunteer organization. Volunteers are normally not reimbursed for their service. Exceptions occur when volunteers are mobilized for reimbursable assistance within the authority, scope, and terms of Cooperative Agreements or under the authority of the CFAA agreement. Since these assignments are normally infrequent and unscheduled, volunteers are cautioned not to expect these assignments as normal income.

The amounts reimbursed for these assignments can be substantial. The District does not withhold State or Federal income tax from these payments. Each Volunteer should be aware that the funds earned from mutual aid assignments are taxable and that the District will generate a 10-99-NEC (Non Employee Compensation) income form that will document these earnings to the State of California and the IRS. The Commission is not giving tax advice, but recommends Firefighters participating in these events should consult a professional tax adviser to determine how much to

set aside for taxes so that there will be no unexpected tax consequences. A copy of this policy statement should be given to each Volunteer upon dispersal of their first payment.

FW: Rudy Hoyos Contract 01-01-22

Thomas S. Archer <thomas@tsarcherlaw.com>
To: Tom Rowson <tkrowson@psln.com>, Kelly Champion <sierracountyfire1@gmail.com>

Fri, Nov 19, 2021 at 11:39 AM

In the interim, I suggest that we increase the pay to \$25. I think the contract and my comments below should be shared and discussed with the Commissioners. My email could be part of the Board packet.

Thomas

Thomas S. Archer
Attorney at Law
PO Box 297
Sierraville, CA 96126
530-414-1832

From: Thomas S. Archer
Sent: Friday, November 19, 2021 11:33 AM
To: 'Tom Rowson' <tkrowson@psln.com>
Cc: 'Richard Maddalena' <tk.rick.07@gmail.com>
Subject: RE: Rudy Hoyos Contract 01-01-22

Hey Tom

I did a review of Rudy's contract. The document is fine, but here are my concerns.

- AB 5. The relationship between the District and Rudy does not pass the Employee versus Independent Contractor test. He would be considered an employee by the State, entitled to worker's compensation coverage and overtime, if allowed. He is not a covered Volunteer under the District's "worker's comp" policy.
- Withholds and employer contributions would be required..
- Would it be better to have a flat monthly fee? I know this is difficult given the nature of services.
- The auto insurance policy is the State minimum of 15/30k per occurrence. It should be increased, such as 100/300 (?).

There is exposure to the District in case of injury to Rudy or others, including dependents and third parties. Sticky....Not comfortable. Should this be revisited with the Commission?

Thomas

Thomas S. Archer
Attorney at Law
PO Box 297
Sierraville, CA 96126
530-414-1832

December 7, 2021

Dear Chairman Rowson,

This letter will stand as notification of my resignation from my position as Commissioner on the Sierra County Fire Protection District #1, effective 1/1/2022. It has been a pleasure to serve these past two years.

Respectfully,

Laurie Belli