

August 10, 2021 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL **(701) 802-5316** AND USE ACCESS CODE **5188908**.

CALL TO ORDER:

Roll Call of Commissioners

{ } Tom Rowson, Chairperson { } Richard Maddalena { } Laurie Belli { } Tom Archer
 { } Candy Hunter { } Shawn Burt { } Jeff McCollum
Quorum Yes/No

PUBLIC INTRODUCTION:

PUBLIC COMMENT:

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of three minutes.

MINUTES APPROVAL: Approval of the Minutes: 7/13/21

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of July 31, 2021 **H**
2. Approve Bill Payments **H**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties) (Mick)
2. Training / Recruitment/ Retention (Mick)
3. EMS (Mick)
4. Medical Supplies
5. Discussion/Action: Purchase printer and supplies to print IDs for incidents (Mick)

UNFINISHED BUSINESS:

1. Status of appeal for fire services rendered during the Loylton Fire (Rick/Kelly)
2. Update on Calpine Siding Project
3. Update on PSPS Grant/generator install in Calpine and Sierraville (Rick)
4. Update on AFG Grant for turnout gear
5. Discussion/Action: Approve contract with Mick Connolly for services rendered as a Training, Recruitment and Retention Consultant (Tom R.) **H**
6. Discussion/Action: Adopt Cooperative Agreement with Tahoe National Forest (Tom R./Rick) **H**
7. Discussion/Action regarding reimbursement of District volunteers who worked the Sugar Fire/Beckwourth Complex incident on July 2, 2021 (Rick)

NEW BUSINESS:

1. Discussion/Action regarding the mutual aid agreement between TMFPD and Reno Fire (Candy)
2. Discussion/Action Truckee Meadows Fire District emergency fire ordinance pertaining to Verdi/Long Valley (Tom R.)
3. Report of meeting with Tim Beals regarding collection and disbursement of mitigation fees and other District topics (Tom R./Rick)
4. Discussion/Action regarding creating and adopting a deployment and reimbursement policy of SCFPD#1 Firefighters who respond to state and federal mutual aid requests (Tom A.)
5. Report of Calpine “Auxiliary” meeting August 3, 2021 (Rick)
6. Discussion/Action regarding purchase of used brush truck to replace brush truck at Station 84 (Rick)
7. Discussion/Action to form Apparatus Committee to identify the rolling stock needs of the District with the authority to make timely purchases, to consist of Chief and 2-3 Commissioners.

ANNOUNCEMENTS AND COMMENTS:

NEXT SCHEDULED MEETING: September 14, 2021 at 6:00pm in Sierraville

ADJOURNMENT:

Key: **T** – Tabled from previous meeting **H** – Handout

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.

July 13, 2021 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

CALL TO ORDER: 6:01 pm

Roll Call of Commissioners

{X} Tom Rowson, Chairperson {X} Richard Maddalena { } Laurie Belli {X} Tom Archer
{X} Candy Hunter {X} Shawn Burt { } Vacant

Quorum **Yes/No**

PUBLIC INTRODUCTION: Jeff McCollum, Marjoree Voorhees, Kelly Champion, District Clerk, Chief Mick Connolly- remote

PUBLIC COMMENT:

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of three minutes.

MINUTES APPROVAL: Approval of the Minutes: 6/8/21 **Commissioner Archer moved to approve the 6/8/21 minutes, Commissioner Hunter seconded. 5 Ayes (Maddalena, Archer, Hunter, Burt, Rowson) motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of June 30, 2021 **H**
Approve Bill Payments **H Commissioner Maddalena moved to approved payment of the bills except Banner Communications invoice #10760 in the amount of \$1,447.88 for a radio to be returned, Commissioner Burt seconded. 5 Ayes (Maddalena, Archer, Hunter, Burt, Rowson) motion passed.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties) (Mick) **Chief Connolly reported that the District responded to 6 medical calls, 1 care flight, a logging operation vegetation fire near Jackson Meadows that was cancelled early, and the Sugar Fire where they also assisted in rescuing a cow. Volunteers with E82 were recently moved from the Beckwourth airstrip to the Stead airfield for 13 hour shifts to be ready to assist with any potential helicopter or crash issues.**
2. Training / Recruitment/ Retention (Mick) **Chief Connolly will be teaching a public safety course as a minimum training requirement along with CRP.**
3. EMS (Mick)
4. Medical Supplies
5. Discussion/Action: Approve purchase of new BK programmable hand-held radio for Fire Chief. (Mick) **Commissioner Archer moved to approve the quote from KR Nida Corp in the amount of \$2,377.46, Commissioner Hunter seconded. 5 Ayes (Maddalena, Archer, Hunter, Burt, Rowson) motion passed.**
6. Discussion/Action: Purchase printer and supplies to print IDs for incidents. (Mick) **It was the consensus of the Commission for Chief Connolly to obtain a quote for further consideration.**

UNFINISHED BUSINESS:

1. Status of appeal for fire services rendered during the Loyaltan Fire (Rick/Kelly) **District Clerk has spoken with Dianne Immer with CalOES who has confirmed receipt of the appeal and Becky Hicks has been assigned to work on it. They plan to submit to management for review by August 6th and have until September 3rd to submit to FEMA.**
2. PSPS Grant for generator purchases in Calpine and Sierraville, including contract with Steven Alfred for Flood Plain Survey. (Rick) **Commissioner Maddalena reported that the generators have been delivered to Sierraville and that the surveyor, Steven Alfred, has been contracted by the installer to assist with the project. The generator must be 3' off the ground according to the flood plain permit requirements.**
3. Status of exploring budget feasibility and pay structure for District Chief compensation. (Tom R.) **Commissioner Archer and Chair Rowson are in the process of drafting a contract for consideration.**
4. Status of surplus of foam equipment. (Rick) **The District received timely one public bid from Paul Roen in the amount of \$1,900 for the surplus of the equipment. Commissioner Maddalena moved to accept; Commissioner Hunter seconded. 5 Ayes (Maddalena, Archer, Hunter, Burt, Rowson) motion passed.**

5. Status of payment to fire fighters who served in Loyalton and Sheep fires. (Kelly) **District Clerk reported that payments had been received from both CalFire and USDA. Payment in full to the firefighter had been prepared and were included in the Bill Payments. Checks to be distributed upon receipt of their W-9.**
6. Discussion/Action regarding Cooperative Agreement with Tahoe National Forest. (Rick) **It was reported that there is no new agreement with TNF at this time and therefore the mutual aid agreement reverts back to a 12-hour minimum response time before the District may file a claim for reimbursement.**

NEW BUSINESS:

1. Discussion/Action regarding letter of support to BOS to encourage funding to clear and fill Calpine Reservoir for fire suppression. (Tom R.) **H The Commission was in support Chair Rowson's submitting the letter.**
2. Discussion/Action for approaching Sierraville, Sattley and Calpine residents to explore possibility of uniting under one Fire Fighters Support Association and organizing as a 501(c)3 non-profit (Tom R./Rick/Tom A.) **Various discussions ensued on if and how the Calpine group could include the Sierraville group. Direction was given to Commissioner Archer to reach out to Ryan from the Calpine group to seek permission to correspond with their entity formation council at Mobo Law in order to discuss details on how to organize the entity to allow for potential inclusion of other support groups.**
3. Discussion/Action to seek reimbursement from Sierra County, Title III funding for the Sugar Fire and Loyalton Fire. (Rick) **Commissioner Maddalena reported that the District had been denied the possibility to seek reimbursement from Cal OES and the Forest Service. Direction was given to request support through Sierra County's Title III funds.**
4. Discussion/Action: Amend District Clerk Independent Consultant Agreement, Exhibit B, to reflect \$50 per month increase from \$1,250 to \$1,300 effective July 15, 2021. **Commissioner Hunter moved to increase the monthly contract amount with Kelly Champion to \$1,300, Commissioner Burt seconded. 5 Ayes (Maddalena, Archer, Hunter, Burt, Rowson) motion passed.**

ANNOUNCEMENTS AND COMMENTS: A letter was received from Sierraville residents, Fred and Pam Mitchell, asking how they may make a donation to the Fire District. Commissioner Hunter attended the Sierra Brooks Firewise meeting earlier in the day and reported that it was well attended by people from all over the County, including Ann Marie McCann from Verdi and Jeanne Klose from Calpine. The Finance Committee was working to schedule a meeting with the County Planning Department to review Mitigation Fees collected.

NEXT SCHEDULED MEETING: August 10, 2021 at 6:00pm in Sierraville

ADJOURNMENT: 7:30 pm

Key: T – Tabled from previous meeting H – Handout

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.

Sierra County Fire Protection District #1
Revenue & Expenditure
July 2021

	Jul 21
Income	
G · Interest Income	2.15
Total Income	2.15
Gross Profit	2.15
Expense	
1.0 · General	
1.2 · Clerical	1,300.00
1.3 · Office Expense	80.19
1.7 · Retention Incentives	58.27
Total 1.0 · General	1,438.46
3.0 · Communications	
3.1 · Repeater Site Rental	1,863.00
3.2 · Web Site	900.00
3.4 · Radio & Repeater Batteries	0.00
Total 3.0 · Communications	2,763.00
4.0 · Fire Protection	
4.3 · Operating Supplies-Fire/Rescue	466.69
4.9 · Fire Labor	
Meals	1,339.95
Mileage	522.48
Total 4.9 · Fire Labor	1,862.43
Total 4.0 · Fire Protection	2,329.12
6.0 · Vehicle Repair & Maintenance	
6.1 · Fuel	1,656.40
6.2 · Labor - Vehicles	780.00
6.3 · Parts	812.01
6.5 · Taxes & Licenses	490.02
Total 6.0 · Vehicle Repair & Maintenance	3,738.43
7.0 · Utilities	
7.1 · Electric	310.64
7.3 · Water	41.00
7.5 · Telephone	89.02
7.6 · Internet	218.00
Total 7.0 · Utilities	658.66
9.0 · Mitigation Fee Expenditures	
9.3 · Calpine Siding Replacement	11,950.00
Total 9.0 · Mitigation Fee Expenditures	11,950.00
Total Expense	22,877.67
Net Income	-22,875.52

Sierra County Fire Protection District #1
Balance Sheet
 As of July 31, 2021

	Jul 31, 21
ASSETS	
Current Assets	
Checking/Savings	
105 · Sierra County Investment Pool	107,107.61
110 · Wells Fargo Operating 7568	160,477.72
115 · Wells Fargo Savings 6564	
115.1 · Capital Asset Reserve	8,822.00
115.2 · Mitigation Fees	7,808.04
115 · Wells Fargo Savings 6564 - Other	33,681.81
Total 115 · Wells Fargo Savings 6564	50,311.85
Total Checking/Savings	317,897.18
Other Current Assets	
12000 · Undeposited Funds	1,200.00
Total Other Current Assets	1,200.00
Total Current Assets	319,097.18
Fixed Assets	
150 · Buildings and Land	311,412.14
152 · Equipment	136,603.37
154 · Vehicles	530,852.81
160 · Accumulated Depreciation	-535,484.00
Total Fixed Assets	443,384.32
TOTAL ASSETS	762,481.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	12,375.84
Total Accounts Payable	12,375.84
Credit Cards	
6729 · US Bank CalCard	2,033.45
Total Credit Cards	2,033.45
Total Current Liabilities	14,409.29
Long Term Liabilities	
250 · USDA Loan	42,364.56
Total Long Term Liabilities	42,364.56
Total Liabilities	56,773.85
Equity	
30000 · Opening Balance Equity	16,546.23
302 · Investment in Fixed Assets	401,019.76
307 · Mitigation Fee Reserve	1,775.42
310 · Retained Earnings	309,241.76
Net Income	-22,875.52
Total Equity	705,707.65
TOTAL LIABILITIES & EQUITY	762,481.50

July 1 - July 31, 2020

Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
110 - Wells Fargo Operating 7568								
Bill Pmt -Check	07/13/2021	7257	Banner Communic...	VOID: Radio, Charger, Clamshell, Antenna, Chestpack...	X	20000 - *Accounts Payable	0.00	179,366.32
Bill Pmt -Check	07/13/2021	7258	Mike Cory	VOID: Reimburse Supplies, Misspelled name	X	20000 - *Accounts Payable	0.00	179,366.32
Bill Pmt -Check	07/13/2021	7259	Streamliner/Digital ...	07/01/2021-07/01/2022 Website Service		20000 - *Accounts Payable	-900.00	178,466.32
Bill Pmt -Check	07/13/2021	7263	Mike Cory	Reimburse Supplies		20000 - *Accounts Payable	-18.70	178,447.62
Bill Pmt -Check	07/15/2021	7264	Kelly Champion	July 2021	X	20000 - *Accounts Payable	-1,300.00	177,147.62
Check	07/30/2021	7265	Jaquez Custom Cr...	Balance Due on Calpine Siding Replacement Phase II		9.3 - Calpine Siding Replacement	-11,950.00	165,197.62
Check	07/30/2021	7266	US Bank	4866 9145 5552 6729, 07/12/21		6729 - US Bank CalCard	-1,106.97	164,090.65
Bill Pmt -Check	07/30/2021	7266	Galls	9 Pair Boots, Danner Modern 8" Black		20000 - *Accounts Payable	-2,575.72	161,514.93
Bill Pmt -Check	07/30/2021	7267	W&T Graphix	Uniforms- T Shirts/Sweatshirts		20000 - *Accounts Payable	-1,038.93	160,476.00
Deposit	07/31/2021			Interest	X	G - Interest Income	1.72	160,477.72
Total 110 - Wells Fargo Operating 7568							-18,888.60	160,477.72
115 - Wells Fargo Savings 6564								
Deposit	07/31/2021			Interest	X	G - Interest Income	0.43	33,681.38
Total 115 - Wells Fargo Savings 6564							0.43	33,681.81
6729 - US Bank CalCard								
Credit Card C...	07/03/2021		7-Eleven Portola		X	6.1 - Fuel	-64.31	-172.77
Credit Card C...	07/06/2021		Mountain Hardwar...		X	6.3 - Parts	-74.63	-237.08
Credit Card C...	07/07/2021		DMV	Registration Fees, Command	X	6.5 - Taxes & Licenses	-11.02	-311.71
Credit Card C...	07/07/2021		DMV	Registration Fees, Command	X	6.5 - Taxes & Licenses	-479.00	-322.73
Credit Card C...	07/09/2021		Los Dos Hermanos	Meals, Beckwourth Complex	X	Meals	-60.56	-801.73
Credit Card C...	07/10/2021		Los Dos Hermanos	Meals, Beckwourth Complex	X	Meals	-96.55	-862.29
Credit Card C...	07/10/2021		Smithneck Farms	Meals, Beckwourth Complex	X	Meals	-65.38	-1,024.22
Credit Card C...	07/10/2021		Sierraville Service ...	Meals, Beckwourth Complex	X	Meals	-11.30	-1,035.52
Credit Card C...	07/10/2021		Sierraville Service ...	Meals, Beckwourth Complex	X	Meals	-8.45	-1,043.97
Credit Card C...	07/11/2021		Smithneck Farms	Meals, Beckwourth Complex	X	Meals	-63.00	-1,106.97
Credit Card C...	07/11/2021		Los Dos Hermanos	Meals, Sugar		Meals	-83.63	-1,190.60
Credit Card C...	07/12/2021		Smithneck Farms	Meals, Beckwourth Complex		Meals	-14.00	-1,204.60
Credit Card C...	07/12/2021		Asian Wok	Meals, Beckwourth Complex		Meals	-51.31	-1,255.91
Credit Card C...	07/12/2021		KS Market	Meals, Beckwourth Complex		Meals	-39.63	-1,295.54
Credit Card C...	07/13/2021		Pizza Factory	Meals, Beckwourth Complex		6.1 - Fuel	-39.86	-1,335.40
Credit Card C...	07/13/2021		Maverik	Meals, Beckwourth Complex		Meals	-27.74	-1,363.14
Credit Card C...	07/13/2021		O'Reilly Automotive	Meals, Beckwourth Complex		6.3 - Parts	-46.76	-1,409.90
Credit Card C...	07/13/2021		Chevron	Meals, Beckwourth Complex		Meals	-11.55	-1,421.45
Credit Card C...	07/13/2021		McCarren Mart	Meals, Beckwourth Complex		6.1 - Fuel	-12.57	-1,434.02
Credit Card C...	07/13/2021		McCarren Mart	Meals, Beckwourth Complex		Meals	-56.84	-1,490.86
Credit Card C...	07/13/2021		Steak N Shake	Meals, Beckwourth Complex		6.1 - Fuel	-47.32	-1,538.18
Credit Card C...	07/14/2021		La Barca Grocery	Meals, Beckwourth Complex		Meals	-41.26	-1,579.44
Credit Card C...	07/14/2021		Galls	Meals, Beckwourth Complex		1.7 - Retention Incentives	-58.27	-1,637.71
Credit Card C...	07/14/2021		Shell Oil	Meals, Beckwourth Complex		Meals	-65.87	-1,703.58
Credit Card C...	07/14/2021		McCarren Mart	Meals, Beckwourth Complex		Meals	-1.99	-1,705.57
Credit Card C...	07/14/2021		Steak N Shake	Meals, Beckwourth Complex		Meals	-47.44	-1,753.01
Credit Card C...	07/15/2021		Chevron	Meals, Beckwourth Complex		6.1 - Fuel	-42.74	-1,795.75
Credit Card C...	07/15/2021		Shell Oil	Meals, Beckwourth Complex		Meals	-42.74	-1,800.47
Credit Card C...	07/15/2021		Shell Oil	Meals, Beckwourth Complex		6.1 - Fuel	-42.74	-1,843.21
Credit Card C...	07/15/2021		Shell Oil	Meals, Beckwourth Complex		Meals	-5.99	-1,849.20
Credit Card C...	07/15/2021		Shell Oil	Meals, Beckwourth Complex		Meals	-13.37	-1,862.57

Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Credit Card C...	07/15/2021		Asian Wok		Meals		-43.03	-1,905.60
Credit Card C...	07/16/2021		Shell Oil		Meals		-11.98	-1,917.58
Credit Card C...	07/16/2021		Shell Oil		6.1 · Fuel		-36.36	-1,953.94
Credit Card C...	07/16/2021		Aloha Shack		Meals		-55.22	-2,009.16
Credit Card C...	07/17/2021		La Barca Grocery		Meals		-49.27	-2,058.43
Credit Card C...	07/17/2021		Shell Oil		Meals		-7.38	-2,065.81
Credit Card C...	07/17/2021		Shell Oil		6.1 · Fuel		-39.85	-2,105.66
Credit Card C...	07/17/2021		Aloha Shack		Meals		-57.38	-2,163.04
Credit Card C...	07/18/2021		Tacos Jalisco		Meals		-42.64	-2,205.68
Credit Card C...	07/18/2021		Pizza Factory		Meals		-53.88	-2,259.56
Credit Card C...	07/18/2021		Shell Oil		Meals		-14.58	-2,274.14
Credit Card C...	07/18/2021		Shell Oil		6.1 · Fuel		-39.70	-2,313.84
Credit Card C...	07/18/2021		Delta Food Mart		Meals		-6.41	-2,320.25
Credit Card C...	07/18/2021		La Barca Grocery		Meals		-54.95	-2,375.20
Credit Card C...	07/19/2021		Steak N Shake		Meals		-35.42	-2,410.62
Credit Card C...	07/19/2021		Shell Oil		6.1 · Fuel		-41.02	-2,451.64
Credit Card C...	07/19/2021		Shell Oil		Meals		-54.05	-2,505.69
Credit Card C...	07/20/2021		Asian Wok		6.1 · Fuel		-35.17	-2,540.86
Credit Card C...	07/20/2021		Shell Oil		Meals		-46.11	-2,586.97
Credit Card C...	07/21/2021		La Barca Grocery		4.3 · Operating Supplies-Fire/Re...		-447.99	-3,034.96
Credit Card C...	07/21/2021		L.N. Curtis & Sons		Meals		-66.25	-3,101.21
Credit Card C...	07/21/2021		Longboards		6.1 · Fuel		-39.21	-3,140.42
Credit Card C...	07/21/2021		Shell Oil		110 · Wells Fargo Operating 7568		1,106.97	-2,033.45
Credit Card C...	07/30/2021	7265	US Bank	4866 9145 5552 6729, 07/12/21			-1,860.68	-2,033.45

Total 6729 · US Bank CalCard

TOTAL -20,748.85 192,126.08

Sierra County Fire Protection District #1

Paid ~~Unpaid Bills~~ Detail
As of August 5, 2021

Type	Date	Num	Due Date	Aging	Open Balance
AT&T					
Bill	07/20/2021	000016787056	08/26/2021		67.24
Total AT&T					67.24
AT&T- Calpine					
Bill	07/20/2021	000016787058	08/26/2021		21.78
Total AT&T- Calpine					21.78
ComSites West					
Bill	07/01/2021	IN02829	07/01/2021	35	1,863.00
Total ComSites West					1,863.00
Intermountain Disposal Inc.					
Bill	06/30/2021	69955	07/30/2021	6	47.94
Total Intermountain Disposal Inc.					47.94
Kelly Champion					
Bill	07/18/2021	07.18.21	07/18/2021	18	79.19
Total Kelly Champion					79.19
O'Reilly Automotive					
Credit	07/07/2021	4426279697			-100.43
Bill	07/18/2021	3661397310	07/28/2021	8	20.32
Bill	07/02/2021	4426278434	08/20/2021		87.64
Bill	07/06/2021	4426279496	08/20/2021		391.23
Bill	07/16/2021	4426282469	08/20/2021		40.35
Bill	07/18/2021	3661397306	08/20/2021		138.21
Bill	07/20/2021	4426283531	08/20/2021		21.90
Bill	07/20/2021	4426283542	08/20/2021		37.83
Bill	07/22/2021	4426284358	08/20/2021		35.90
Bill	07/23/2021	4426284674	08/20/2021		17.67
Total O'Reilly Automotive					690.62
Plumas-Sierra REC					
Bill	06/30/2021	3310	07/21/2021	15	36.35
Bill	06/30/2021	2867	07/21/2021	15	92.45
Bill	06/30/2021	3656	07/21/2021	15	52.00
Bill	06/30/2021	5410	07/21/2021	15	36.35
Bill	06/30/2021	17453	07/21/2021	15	81.82
Bill	07/30/2021	3310	08/21/2021		36.35
Bill	07/30/2021	2867	08/21/2021		96.88
Bill	07/30/2021	3656	08/21/2021		55.54
Bill	07/30/2021	5410	08/21/2021		36.35
Bill	07/30/2021	17453	08/21/2021		85.52
Total Plumas-Sierra REC					609.61
Plumas-Sierra Telecommunications					
Bill	06/30/2021	64988	07/21/2021	15	109.00
Bill	06/30/2021	65061	07/21/2021	15	109.00
Bill	07/30/2021	64988	08/21/2021		109.00
Bill	07/30/2021	65061	08/21/2021		109.00
Total Plumas-Sierra Telecommunications					436.00
Plumas Ace Hardware					
Credit	06/12/2021	339215			-33.59
Bill	06/12/2021	339073	07/10/2021	26	78.87
Bill	07/25/2021	348584	08/10/2021		1.00
Total Plumas Ace Hardware					46.28
Rudy Hoyos Repair					
Bill Pmt -Check	06/30/2021	7253			-30.00
Bill	07/30/2021	07.30.21	08/29/2021		780.00

11:45 PM
08/05/21

Paid
Sierra County Fire Protection District #1
Unpaid Bills Detail
As of August 5, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Total Rudy Hoyos Repair					750.00
Sierraville Public Utilities District					
Bill	06/30/2021	12170	07/31/2021	5	41.00
Bill	07/31/2021	07.31.21	08/31/2021		41.00
Total Sierraville Public Utilities District					82.00
Sierraville Service & County Store					
Bill	06/06/2021	1754	07/31/2021	5	69.58
Bill	06/09/2021	1755	07/31/2021	5	40.70
Bill	06/11/2021	1757	07/31/2021	5	34.17
Bill	06/14/2021	1759	07/31/2021	5	38.00
Bill	06/16/2021	1760	07/31/2021	5	57.37
Bill	06/21/2021	1763	07/31/2021	5	59.16
Bill	06/24/2021	1765	07/31/2021	5	106.37
Bill	06/26/2021	1766	07/31/2021	5	33.00
Bill	06/29/2021	1767	07/31/2021	5	61.97
Bill	07/01/2021	1770	08/31/2021		100.71
Bill	07/03/2021	1771	08/31/2021		591.90
Bill	07/06/2021	1772	08/31/2021		48.81
Bill	07/07/2021	1773	08/31/2021		185.43
Bill	07/09/2021	1776	08/31/2021		42.75
Bill	07/10/2021	1778	08/31/2021		26.88
Bill	07/22/2021	1783	08/31/2021		56.39
Bill	07/26/2021	1785	08/31/2021		41.58
Bill	07/29/2021	1787	08/31/2021		51.92
Total Sierraville Service & County Store					1,646.69
TOTAL					6,340.35

Marti Walker, Firewise \$812.45

Sierra County Fire Protection District #1 Unpaid Bills Detail All Transactions

Type	Date	Num	Due Date	Aging	Open Balance
Banner Communications					
Bill	08/04/2021	10845	09/03/2021		5,501.78
Total Banner Communications					5,501.78
City of Loyalton					
Bill	06/30/2021	06.30.21	08/10/2021		5,513.01
Total City of Loyalton					5,513.01
Kelly Champion					
Bill	08/15/2021	08.15.21	08/15/2021		1,300.00
Bill	08/06/2021	08.06.21	09/05/2021		71.00
Bill	08/08/2021	1823	09/07/2021		495.00
Total Kelly Champion					1,866.00
Mick Connolly					
Bill	08/06/2021	08.06.21	09/05/2021		401.93
Total Mick Connolly					401.93
Mike Cory					
Bill	07/22/2021	07.22.21	08/21/2021		522.48
Total Mike Cory					522.48
O'Reilly Automotive					
Credit	08/04/2021	4426288163			-18.00
Bill	08/03/2021	4426288001	09/10/2021		223.62
Total O'Reilly Automotive					205.62
Sierraville Fire & Rescue Service					
Bill	08/05/2021	08.05.21	09/04/2021		400.00
Total Sierraville Fire & Rescue Service					400.00
TOTAL					14,410.82

US Bank payment on account \$2,033.45

MICK CONNOLLY

Mick Connolly
PO Box 97
Calpine, CA, 96124

(c)209-481-2711
mick@MickConnolly.com

RESUME

QUALIFICATIONS

US ARMY Combat Medic/Medical Specialist 91A, FF1, FF2, EMT, Tiller Operator, Heavy Rescue Technician, Dive Rescue Specialist, Fire Scene Investigator, State Fire Marshall Certified Instructor

EXPERIENCE

Eagle Scout, US Army Combat Medic Veteran of Operation Desert Shield and Operation Desert Storm, SRJC Fire Academy, Glen Ellen FPD (Paid Call and Part time FF) Redwood Empire Life Support EMT (Full time EMT), City of Sonoma FF/EMT (Full Time), City of Stockton FF/EMT, Tiller Operator, Dive/Swift Water Rescue Specialist assigned to Water Rescue 6, Founding Member of Rescue Company 3 (OES Heavy USAR Team), Regional Training Center Instructor, Fire Scene Investigator, Captain. Copperopolis FPD (Volunteer, Concurrent with Stockton Fire Department), Division Chief Sierra County FPD, Fire Chief Sierra County FPD, Recruitment and Retention Workshop (CSFA)

CERTIFICATIONS

Fire Fighter I, Fire Fighter II, EMT, Hazmat First Responder Operational, Hazmat First Responder Operational Decon, Confined Space Awareness, Confined Space Rescue Operations, Trench Rescue, Rescue Systems I, Rescue Systems II, Swift Water Rescue, Public Safety Diver, Dive Rescue I, Dive Rescue Specialist, Fire Instructor 1A, Fire Instructor 1B, Regional Instructor Orientation, Rescue Systems Train the Trainer, Rescue Systems 1 Train the Trainer, Confined Space Rescue Operations Train the Trainer, Coaching the Emergency Vehicle Operator II, Fire Investigation 1A, Fire Investigation 1B, PC832 Arrest and Control, PC832 Firearms, AEMT

ADDITIONAL RELEVANT CERTIFICATIONS

Certified Master Practitioner of Neuro-Linguistic Programming, Certified In Transformational Neuro-Linguistic Programming, PSIA Level 1 Ski Instructor, AASI Level 2 Snowboard Instructor

AGREEMENT for TRAINING, RECRUITMENT and RETENTION SERVICES

This Agreement for Training, Recruitment and Retention Services ("Agreement") is entered into as of July 1, 2021 by and between **SIERRA COUNTY FIRE PROTECTION DISTRICT No 1**, a public agency, ("District"), and **MICK CONNOLLY**, with a principal place of business in Sierra County California ("Consultant").

1. Services.

1.1 Nature of Services. Consultant agrees to perform the Services, as more particularly described on **Exhibit A**. The Services have been specially ordered and commissioned by District. Any and all programs or work product developed, employed or provided to District by Consultant during the performance of Services, or incidental thereto, shall become and remain the property of District.

1.2 Relationship of the Parties. Consultant enters into this Agreement as, and shall continue to be, an independent contractor. All Services shall be performed only by Consultant, or such Subconsultants as District may approve in advance of engagement by Consultant. Under no circumstances shall Contractor, look to District as his employer, or as a partner, agent or principal.

1.3 Compensation and Reimbursement. Consultant shall be compensated \$1000.00 per month which shall be due and payable on or before the 15th day of each and every month during the term hereof. The District agrees to reimburse Consultant for up to a maximum of 50% of the Business Comprehensive Liability insurance not to exceed \$500.00, whichever is less, as required in section 3.2 of this Agreement. No other fees and/or expenses shall be paid to Consultant unless such fees and/or expenses have been approved in writing in advance of rendering such services. Consultant shall be solely responsible for any and all taxes, Social Security contributions or payments, disability insurance, unemployment taxes, and other payroll type taxes applicable to such compensation.

2. Term of Agreement, Renewal and Termination.

2.1 Term. This Agreement shall be effective from the date set forth above and continue for a period of one (1) year, unless sooner terminated by either Party in accordance with the terms and conditions of this Agreement ("Term").

2.2 Renewal and Extension. This Agreement may be renewed and extended for the same duration as the initial term, as the Parties may then mutually agree.

2.3 Termination. This Agreement is terminable by either Party at any time upon the giving of a Thirty (30) Day advance written notice, with or without cause, to the other Party. District shall be released from further obligation under this Agreement. Consultant shall be entitled to be paid for services provided prorated to date of termination unless Consultant shall be in breach or default of the material terms and conditions hereof.

2.4 Termination for Cause. This Agreement may be terminated at any time, with or without notice, in the event of a breach or default of any of the material terms hereof by either Party.

3. Additional Provisions.

3.1 Indemnity. Consultant, at its expense, shall indemnify, hold harmless, and when requested by District to do so, defend District, its directors, officers, agents, and employees from any and all claims, demands, causes of action, judgments, costs or expenses including any loss, damage or liability, attorney's fees and expenses of litigation, arising out of or related to the negligent acts or omissions, willful misconduct, fraudulent representations or concealments of Consultant, its subconsultants or agents in the performance of the terms and conditions of this Agreement, excepting and excluding liability for damages caused by reason of the negligence of District, its officers, agents, directors, employees, or volunteers.

3.2 Insurance. Consultant shall, at its expense, maintain in effect at all times during the duration of this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers and under forms of policy satisfactory to District.

Comprehensive General Liability, Property Damage and Personal Injury. Such comprehensive general liability insurance as shall protect District, its officers, agents, and employees and Volunteers from claims which may arise from Consultant's operations and performance of the terms and conditions of this Agreement, whether such performances are by Consultant or by its employees, sub-consultants, agents, or anyone directly or indirectly employed by any of the foregoing. The liability insurance shall include, but not be limited to, protection against claims arising from bodily or personal injury or damage to property resulting from operations, equipment, or products of Consultant or by its employees, sub-consultants or anyone directly or indirectly employed by the foregoing. The amount of insurance shall be no less than _____ Dollars (\$_____) single limit coverage applying to bodily and personal injury and property damage, or a combination of both.

Such insurance shall include a provision or endorsement naming District, its officers, employees, and agents, as Additional Insured, with respect to liability arising out of the performance of any work under this Agreement, and providing that such insurance is primary insurance with respect to the interests of District and that any other insurance maintained by District is excess non-contributing insurance with the insurance required hereunder.

Certificates of Insurance. Upon execution of this Agreement, and prior to commencement of any work, Consultant shall provide District with certificates of insurance as required hereby. The certificates and policies shall provide thirty (30) days written notice of any change or cancellation of the insurance policies will be provided to District.

3.3 Non-Discrimination. The Consultant will represent District in a positive, courteous and professional manner. District has non-discrimination policies and Consultant will uphold these policies and treat all persons, regardless of race, religion, ethnicity, and sexual orientation, equally.

3.4 Entire Agreement. This Agreement, including Exhibit A, is incorporated herein by this reference, constitutes the entire understanding and agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous agreements or understandings, inducements, or conditions, express or implied, written or oral, between the parties.

3.5 Amendment and Waivers. Any term or provision of this Agreement may be amended, and the observance of any term of this Agreement may be waived, only by a writing signed by the Party to be bound. The waiver by a Party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of any Party to enforce any of the provisions hereof shall not be construed to be a waiver of the right of such Party thereafter to enforce such provisions.

CONSULTANT

SIERRA COUNTY FIRE PROTECTION

DISTRICT #1

By: _____
Mick Connolly, Principal

By: _____
Thomas Rowson, Chairperson

EXHIBIT A
Description of Services

Training, Recruitment and Retention Consultant

Purpose:

To engage the services of a paid Training, Recruitment and Retention Consultant to meet the training requirements necessary to perform the duties of a Volunteer Firefighter/ EMS Responder and to enhance the Recruitment and Retention functions to ensure that the District maintains proper staffing to carry out its Firefighting/EMS Mission.

Duties:

The Training, Recruitment and Retention Consultant (TRRC) will be responsible for the planning and execution of all training provided for SCFPD #1 Volunteer Firefighters. This is an administrative planning function that occurs prior to the actual hands on training of the Volunteer Firefighters. This may be accomplished through coordination with other Fire Protection Agencies training staff or actual training by the TRRC who is certified in EMS training and Fire Marshall Training, possessing professional Firefighter experience that would enhance the Volunteer Firefighter's ability to perform their assigned duties.

The TRRC will be the point of contact for interested persons that may wish to join the SCFPD #1 as a Volunteer Firefighter. The TRCC will assess all applicants and determine if that candidate is capable of performing the duties of a Volunteer Firefighter safely for themselves and the public. The TRCC will report to the Fire Commission and will give monthly updates on the status of recruitment and any candidates that were referred by Commission Members or other personnel from the Department.

The TRRC will be expected to formulate strategies for retaining the Volunteer Firefighters and for fostering a team environment where the Volunteers feel that they are well trained and confident in their abilities to perform the tasks asked of them by Command personnel. This function is measureable by the turnover rate of new and veteran Volunteer Firefighters and will be reviewed by the Sierra County Fire Protection District #1 Commissioners annually to determine the successfulness and the viability of the TRRC position.

The TRCC is expected to maintain the certifications as outlined in the attached Resume and be open to obtaining future certifications for training purposes as the commission deems appropriate to carry out the fire suppression and emergency response mission. The cost of such training, lodging and transportation will be paid by the Sierra County Fire Protection District #1 subject to the approval of the Commission.

Attached is the Resume of Qualifications of Mick Connolly. The Commission has identified him as the most qualified person within the Department to help accomplish the goals of a paid Training, Recruitment and Retention Consultant.

MOTION TO APPROVE PAYMENT TO VOLUNTEERS RESPONDING TO THE SUGAR FIRE JUNE 2, 2021

Background:

- 1) Volunteers responded to the Sugar Fire on June 2 at approximately 1725 hours following a page from Sierra Co. SO for support to the extended initial attack on this fire. Two brush engines, a structure engine and a command vehicle were used under the direction of District Chief Mick Connolly. All units were back in quarters by 23000 hours (5.5 hours).
- 2) The Cooperative Agreement with the Tahoe National Forest had expired 3 years prior to this event but the District had been reimbursed under the expired agreement for incidents in each of the prior years including on fire under the jurisdiction of BLM Caron. This expired agreement allowed reimbursement after 2 hours.
- 3) Multiple attempts have been made to seek reimbursement including involvement of elected officials, the Forest Service, and their incident management team. To no avail.
- 4) District policy states that the District will reimburse volunteers to the degree the District has been reimbursed.

PROPOSAL: Pay the responding volunteers (including our support dispatcher) the amount shown on the attached "Beckwourth Complex Non-Reimbursed Cost that are highlighted in yellow (less 12% included workers compensation cost). Not to exceed \$1,868.57 less 12%.

Motion Made:

Motion Seconded:

Vote: ____ yes, ____ no, ____ abstain.

Beckwourth Complex Non-Reimbursed Cost: From 1725 hours to 2300 hours June 2, 2021 and admin through 6/5/21

Order from Plumas Co OES to Sierra Co. OES for extended initial attack on Sugar Fire.

Apparatus/ Staff	Unit Rate	Unit	Salary Cost	Equipment Cost
Command Vehicle C-8100	\$140/day	5.5 hours		\$140
Mick Connolly, Chief	\$42.00/ hour	5.5 hours	\$231	
Structure Eng. Type 1 SER E-84	\$140/ hour	5.5 hours		\$770.00
Jeff McCollum, Capt. E84	\$34.00/ hour	5.5 hours	\$187.00	
Pat Blide, Engineer, E84	\$32.00/ hour	5.5 hours	\$176.00	
Ben Edwards, FF E-84		5.5 hours	\$124.19	
Brush Eng. Type 3 SER Brush-82	\$126.50/ hour	5.5 hours		\$695.75
Rudy Hoyos, Capt. E82	\$34.00/hour	5.5 hours	\$187.00	
Ryan Thompson, Engineer, B82	\$32.00/hour	5.5 hours	\$176.00	
Jamie Wright, FF E-82	\$22.58/hour	5.5 hours	\$124.19	
Brush Eng. Type 6 SER Brush-83	\$120/hr	5.5 hours		\$660.00
Jay Huebert, Capt, Brush- 83	\$34.00/hr	5.5 hours	\$187.00	
Jeannie Klose, Engineer Brush-83	\$32.00/hr	5.5 hours	\$176.00	
Serenity Enriques, FF Brush-83	\$22.58	5.5 hours	\$124.19	
Water Tender, Type 1 SER WT-82	\$119.50	5.5 hours		\$657.25
Matt Wellise, Operator WT-82	\$32.00	5.5 hours	\$176.00	
Support Dispatch, Cheri Soposito	\$22.58	5.5 hours	\$124.19	
4x4 Truck--- POV	\$140/day	7/2 48 miles, 7/4 52 miles, 7/5 52 miles		\$140.00
Rick Maddalena, Agency Rep	\$22.58	7/2 4 hrs, 7/4 3 hours, 7/5 6 hours. = 13 hrs	\$293.54	
Subtotal			\$2,286.30	\$3,063
TOTAL	\$5,349.30+ 10%= \$5,884.23		\$1,868.57	