

March 17, 2026 Tuesday @ 6:00 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**DIRECTORS MEETING AGENDA MINUTES**

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126 &

This meeting will be conducted in person and via video conference. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

**CALL TO ORDER: 6:03 pm**

Roll Call of Directors

{X}	Thomas Archer, Chairperson	{ }	Ben Hitchcock, Vice-Chair	<b>absent</b>	{ X }	Tony Commendatore	<b>6:30pm</b>	
	{ }	Vacant	{ X }	Laurie Belli	{ X }	Jeff McCollum	{ X }	Tom McElroy

Quorum Yes/No

**PUBLIC INTRODUCTION/PUBLIC COMMENT:** Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes.

**CORRESPONDENCE:** **Review NCFDA liability insurance proposal including discussion on various water and propane storage tanks.**

**MINUTES APPROVAL:** Approval of the Minutes: 2/26/26 **H TM/JM 4/4 (Hitchcock and Commendatore absent)**

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of February 28, 2026 **H**
2. Approve Bill Payments **H**
3. Approval of Contract Payment to City of Loyalton **H**  
**Approval of financials and bill payments. LB/TM 5/5 (Hitchcock absent)**

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities)
2. Training / Recruitment/ Retention
3. Discussion regarding fleet maintenance strategy  
**Chief Connolly not present, emailed Chief's Report.**

**UNFINISHED BUSINESS:**

1. Public Hearing to receive public comment on the 2025-2026 Capital Improvement Plan – 6:15 pm **Chair Archer opened public hearing at 6:15pm and closed at 6:23. No public comment.**
2. Adoption of Resolution 2026-2- Capital Improvement Plan **Motion to adopt TM/LB 4/4 (Hitchcock and Commendatore absent)**
3. Calpine Station Improvement Project (Tom M) **Dir. McElroy gave an update on the status of the project.**
4. Sattley Station & Pump House Generator Projects (Jeff M) **Dir. McCollum gave an update on the status.**
5. Continued Review of 2025 Priorities List **H Directors reviewed.**
6. Consideration of Hiring District Counsel (Tom A) **Continued discussion.**
7. ESFA Sponsored Hose Rack **Design in progress.**

**NEW BUSINESS:**

1. Adoption of Resolution 2026-3- Public Bidding Requirements **Motion to adopt TC/JM roll call 5/5 (Ayes- Archer, Commendatore, McCollum, McElroy, Belli, Absent- Hitchcock).**
2. Consideration of Quality Roofing proposal for re-roofing including addition of gutters and heat tape for Station 84 **H Dir. McElroy noted a correction to the customer name to reflect SCFPD#1, Dir. Commendatore**

**inquired about the cost difference for an expanded warranty. Motion to approve proposal including gutter and heat tape not to exceed \$50,000 TC/JM 5/5 (Hitchcock absent).**

3. Consideration of Hoyos Maintenance Contract **H Motion to reinstate contract for period March 1, 2026 through June 30, 2027 JM/TM 5/5 (Hitchcock absent).**
4. Review of Volunteer Response Stipend Policy and discussion to add administrative services stipends **Chair Archer created an ad hoc committee, Belli and Commendatore, to work on updating the policy.**
5. Review of Title III Reimbursements for District Responsibility Area within the TNF **Dir. Belli reviewed, further input needed from Chief Connolly.**
6. Adoption of Resolution 2026-4- OES Designation of Applicant's Agent **Additional information noted to be added by Clerk. Motion to adopt TC/TM roll call 5/5 (Ayes- Archer, Commendatore, McCollum, McElroy, Belli, Absent- Hitchcock).**

**ANNOUNCEMENTS AND COMMENTS: Form 700 due to County Clerk April 1<sup>st</sup>.**

**NEXT SCHEDULED MEETING:** April 21, 2026 at 6:00 pm

**ADJOURNMENT: 7:24 pm**

Key: **T** – Tabled from previous meeting **H** –Handout

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