

November 21, 2023 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
DIRECTORS MEETING AGENDA

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

CALL TO ORDER: 6:09 pm

Roll Call of Directors

{ X } Jeff McCollum, Chairperson { X } Tom Archer { } Tom Rowson **absent** { } Richard Maddalena **absent**
{ X } Candy Hunter, Vice Chair { } Victoria Fisher **absent** { X } Tony Commendatore
Quorum **Yes/No**

PUBLIC INTRODUCTION: Brandon Pangman- Sierra County Planning Director and Chief Building Official, Volunteer Ben Edwards, Chief Mick Connolly, Clerk Kelly Champion.

PUBLIC COMMENT: None. Dir. Archer moved to discuss items 1 and 2 under New Business, Dir. Hunter seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.

NEW BUSINESS:

1. Updates regarding status of Hill Lane realignment and private vs public ROW issues **Guest Mr. Brandon Pangman from Sierra County Building and Planning gave an extensive overview on the historical events and details up to the current status of the Hill Lane and adjacent properties in Verdi. It was agreed to continue discussion on the topic.**
2. Discussion regarding Master Street Address Guide update and 911NET databases, assisting with Evacuation Planning **Brandon Pangman went over a project his is working on to create GIS maps for Sierra County communities for Fire, Police and Medical emergency response and the MSAG update. Pangman asked that the District meet with him in the near future to study local maps and indicate which organizations respond to which area.**

CORRESPONDENCE: Clerk reviewed miscellaneous correspondence: service bulletin from Curtis for the Ram rescue tool, \$500 community donation received from Plumas-Sierra Telecommunications, email from Verdi resident regarding evacuation route.

MINUTES APPROVAL: Approval of the Minutes: 10/17/23 **Dir. Archer moved to approve the minutes as presented, Dir. Commendatore seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of October 31, 2023 **H**
2. Approve Bill Payments **H Dir. Hunter moved to approve the financial reports and bill payments, Dir. Commendatore seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**
3. Update on Annual Audit **Dir. Archer requested further clarification on the MD&A requirement, the statement regarding an investment policy, and the process of board review and approval. Dir. Archer moved to approve the financial audit report for year ended June 30, 2023, Dir. Commendatore seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**

4. Update on Fire Mitigation Fees **It was discussed presently there had been just one mitigation fee received during the current fiscal year. The Board requested a quarterly report from the Building Department for ongoing reconciliation purpose. Certain projects in question were discussed with Mr. Pangman.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **See Chiefs Report attached.**
2. Training / Recruitment/ Retention **Christmas potluck dinner planned at Station 82 on December 14th.**
3. Update on Battery Over Hydraulic Comi Tool Order **In progress.**
4. Update on Calpine Siren **Reving scope of work and seeking project bids still.**
5. Update on Calpine hydrant markers **Conflict with county on hydrant marker reflectors and red being placed over blue.**
6. Update on Communications including quote from Banner for radios **Dir. Archer moved to approve the radio hardware update provided by volunteer Ben Hitchcock, Dir. Hunter seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**

UNFINISHED BUSINESS:

1. Update on Purchase of Snow Blowers (Tony) **Dir. Commendatore was able to acquire from Truckee Rents two new snowblowers, one had been delivered to Station 82 and the other to Station 84.**
2. Update on Sattley Pump House (Jeff) **Chair McCollum reported that the exterior of the new pump house was roughly 99% complete.**
3. Update regarding 501c3- Committee met with Craig Weaver of Mobo Law and have plan to be incorporated in Feb in time to manage 2024 TdM **Dir. Maddalena and Commendatore met with interested parties Nancy, Craig and Ryan and had productive talk, discussing the pros and cons of a forming a supportive non-profit.**

NEW BUSINESS:

1. Updates regarding status of Hill Lane realignment and private vs public ROW issues **Moved to first discussion item after Public Comment.**
2. Discussion regarding Master Street Address Guide update and 911NET databases, assisting with Evacuation Planning **Moved to second discussion item after Public Comment.**
3. Surplus 2004 Jeep (former command vehicle), use Booster to post auction min. bid \$3,000? Assure light bar and siren are removed **Dir. Archer moved to solicit bids to surplus the vehicle for a minimum bid of \$3,000 or best offer to be awarded at the next meeting, Dir. Hunter seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**
4. Possible Type 3 Engine Acquisition **No new information, clerk to reach out for information to direct to Chair McCollum and Chief Connolly.**

ANNOUNCEMENTS AND COMMENTS: **Dir. Hunter will be traveling during next meeting and try to call in.**

NEXT SCHEDULED MEETING: December 19, 2023 at 6:00pm in Sierraville

ADJOURNMENT: 8:37 pm

Key: **T** – Tabled from previous meeting **H** – Handout

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