

November 29, 2022 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908. YOU MAY ALSO ACCESS VIDEO AND ONE-WAY AUDIO VIA ZOOM AT THE FOLLOWING LINK: <https://uso2web.zoom.us/j/8274761160?pwd=NGVuTCtJL3d2akZGanpUVzlsSGF2UTo9>

Meeting ID: 827 476 1160, Passcode: 419056

CALL TO ORDER: 18:01

Roll Call of Commissioners

{X} Shawn Burt, Chairperson {X} Jeff McCollum {X} Tom Rowson {X} Richard Maddalena remote
{X} Candy Hunter remote 18:13 {X} Tom Archer {X} Victoria Fisher
Quorum Yes/No

PUBLIC INTRODUCTION: Stacey Estrada, John Mitchell- CCFa President, Kelly Champion- District Clerk, Mick Connolly- District Fire Chief

PUBLIC COMMENT: John Mitchell read a letter to the Commission, a formal request for Calpine Community Fire Association to be included on the agenda of the December regular meeting.

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of five minutes.

CORRESPONDENCE: District Clerk presented a notice from Ford regarding a recall, the Adopt a Hydrant flyer circulating in the newspaper, 11/2/22 correspondence to John Mitchell’s inquiry to meet.

MINUTES APPROVAL: Approval of the Minutes: 10/18/22 Comm. McCollum moved to approve; Comm. Archer seconded. Roll call vote: 2 Abstain (Burt, Rowson) 3 Ayes (Maddalena, Archer, McCollum) 2 Absent (Fisher, Hunter)

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of October 31, 2022 **H**
2. Approve Bill Payments **H** Comm. Maddalena moved to accept financials and payment if bills, Comm. Rowson seconded. Roll call vote: 7 Ayes (Burt, Maddalena, Hunter, Archer, Rowson, McCollum, Fisher)
3. Fire Mitigation Fee & Banking Updates **H**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief’s Report (Response Summary, Fleet, Communications System, Facilities)
2. Training / Recruitment/ Retention Chief Connolly presented his Chief’s report, expressing that the mutual aid connection is valuable to streamline processes when responding to calls.

UNFINISHED BUSINESS:

1. Update on Calpine siren project (Shawn/Jeff) It was agreed to reach out to Sheriff Fisher to and other districts to collaborate.
2. Coop Agreement with TNF- no new info Comm. Maddalena to prepare a letter to address the issue with TNF.
3. Update on Annual Report to BOS and Request for Annual Fee Increase Board of Supervisors to conduct a public hearing on December 20th.

NEW BUSINESS:

1. Acceptance of JPRIMA Insurance Proposal for the period 11/1/2022-4/1/2023 in the amount of \$31,900 including required associated JPRIMA and Cal Mutuals memberships. Comm. Archer moved to ratify Comm. Maddalena’s signature and acceptance of the proposal and membership agreements, Comm. Fisher seconded. Roll call vote: 7 Ayes (Burt, Maddalena, Hunter, Archer, Rowson, McCollum, Fisher)
2. Discussion/Action regarding length of terms per County Council Memorandum of Opinion Dated October 25, 2022 Discussion ensued and it was the consensus of the Board that Comm. Maddalena and Fisher would submit a response to the BOS.
3. Annual Accomplishment Report (Candy) The draft report was reviewed and will be brought back for approval in December

4. Schedule District Chief Annual Performance Review It was the consensus schedule a closed session around May, prior to 23/24 budget preparation, Clerk to review terms of contract.
5. Future of Tour de Manure Fundraiser (Tom A) Mike Blide and the Sierra Recreation Association does not plan to continue the Tour de Manure fundraiser.
6. MOU with Sierra County Water District #1 (Tom A) A draft was presented to be forwarded to the Sierra County Water District No. 1.
7. Valve Key Storage Request from SPUD (Tom A) Chief Connolly has met with SPUD to assign the location.

ANNOUNCEMENTS AND COMMENTS: Clerk Kelly recently attended a City of Loyalton meeting regarding the water system emergency, Comm. Rowson reminded the Clerk of a January contract payment due, Comm. McCollum expressed condolences for community members, it was announced that Congress would be changing in-person meeting requirements shortly, Comm. Fisher and Comm. Rowson gave an update on the Dept of Fish & Wildlife committee.

NEXT SCHEDULED MEETING: December 20, 2022 at 6:00pm in Sierraville

ADJOURNMENT: 19:57

Key: T – Tabled from previous meeting H – Handout

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