

April 18, 2023 Tuesday @ 6:00 PM **MINUTES**  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**DIRECTORS MEETING AGENDA**

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person and via conference call. Those wishing to attend the meeting by telephone should dial 1-650-479-3208 and enter the meeting number below. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

**CALL TO ORDER: 6:14pm**

**Roll Call of Directors**

{X} Jeff McCollum, Chairperson    {X} Tom Archer    { } Tom Rowson    {X} Richard Maddalena  
{ } Candy Hunter    { } Victoria Fisher    {X} Tony Commendatore

Quorum **Yes/No**

**PUBLIC INTRODUCTION: Volunteers Ben Edwards & Ben Hitchcock, Chief Connolly, Clerk Kelly Champion**

**PUBLIC COMMENT:** Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes. **None**

**CORRESPONDENCE: Clerk Champion reviewed various correspondence items.**

**MINUTES APPROVAL:** Approval of the Minutes: 3/21/23 **Dir. Commendatore moved to approve the minutes as presented, Dir. Maddalena seconded. 4 Ayes (McCollum, Archer, Maddalena, Commendatore), 3 Absent (Rowson, Hunter, Fisher). Motion passed.**

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of March 31, 2023 **H**
2. Approve Bill Payments **H**
3. Fire Mitigation Fee Update **H Dir. Commendatore moved to approve the financial report and payment of bills, Dir. Maddalena seconded. 4 Ayes (McCollum, Archer, Maddalena, Commendatore), 3 Absent (Rowson, Hunter, Fisher). Motion passed.**

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **There were 3 medical calls and a vegetation fire. The Directors considered the need to purchase a side-by-side off-road vehicle for transport over snow, discussion ensued regarding Tablet Command and communications with the County to assist in implementing the program, issues with radio coverage were noted along with updates needed at repeater sites.**
2. Training / Recruitment/ Retention **Chief Connolly thanked volunteer Mike Cory for his work on electrical wiring needs. This upcoming training would be on water rescue. 3 members currently doing operator 1B training. Chief noted outdated PPE and requested to budget for at least 7 people at around \$3,000.**
3. Update on Station 82 compressor **In progress.**
4. Update on Station 82 water heater **There was discussion regarding water heater types and electrical needs. Dir. Archer moved to accept the proposal from Alley Electric, Dir. Commendatore seconded. 4 Ayes (McCollum, Archer, Maddalena, Commendatore), 3 Absent (Rowson, Hunter, Fisher). Motion passed.**
5. Cal Fire fixed price sale of surplus Type 3 engine expected in May **No update.**

**UNFINISHED BUSINESS:**

1. Update on Cal OES prepositioning and dozer resource needs (Victoria) **County prepared a similar letter, no response to date from OES.**

1. Update on planned investments including authorization to open account (Tom R) **Clerk Kelly pointed out Dir. Rowson's recommendation to open an investment account with Live Oak Bank. The Directors had discussion regarding the availability of funds invested and if there were a penalty for removal. Clerk suggested investment holdings to match designated reserve amounts. FY 22/23 budget shows transfers to reserves of \$180,000 for Capital Asset Reserve, \$30,000 to Mitigation Reserves, and \$20,000 for the out of district volunteer prepayment reserve. Dir. Commendatore made a motion to open an account with Live Oak Bank and invest \$230,000 with the intent of opening three 6-month CD's matching the reserve account amounts, Dir. Maddalena seconded. 4 Ayes (McCollum, Archer, Maddalena, Commendatore), 3 Absent (Rowson, Hunter, Fisher). Motion passed.**
2. SAFER grant registration (Tony/Mick) **Dir. Commendatore stated there was no conflict with the existing coverage in adding this benefit. Maddalena moved to participate in the program, Dir. Commendatore seconded. 4 Ayes (McCollum, Archer, Maddalena, Commendatore), 3 Absent (Rowson, Hunter, Fisher). Motion passed.**
3. TdM Trademark (Tom A) **In progress.**
4. 501c3 evaluation (Rick) **In progress.**
5. Olympic Valley surplus water tender (Mick/Jeff) **No update.**
6. Discussion regarding Verdi-Sierra Pines water storage (Candy) **Tabled to May meeting.**
7. Volunteer Appreciation BBQ budget (Tom A) **Discussion continued regarding the District hosting a volunteer appreciation event.**

#### **NEW BUSINESS:**

2. Request to fund lunch at the 2023 Sierra County Fire Safe Celebration of Fire Wise Organizations, June 3<sup>rd</sup> at Sierraville School, not to exceed \$2,000 (Rick) **Dir. Commendatore moved to approve \$1,500 to support the event, \$1,250 for food and \$250 for promotional materials, Dir. Archer seconded. 4 Ayes (McCollum, Archer, Maddalena, Commendatore), 3 Absent (Rowson, Hunter, Fisher). Motion passed.**

**ANNOUNCEMENTS AND COMMENTS: Dir. Maddalena announced that the County Fire Safe Council needs to do an update and will need an updated inventory of District equipment. He noted a request for the station to fly the California flag. Chair McCollum will be out of town in August. Dir. Commendatore will be out of town in July.**

**NEXT SCHEDULED MEETING:** May 16, 2023 at 6:00pm in Sierraville

**ADJOURNMENT: 8:25 pm**

Key: T – Tabled from previous meeting H – Handout

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