

August 11, 2020 Tuesday @ 6:00 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**FIRE COMMISSIONERS MEETING AGENDA MINUTES**  
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

**CALL TO ORDER: COMMISSIONERS: Chairman Maddalena called the meeting to order at 6:06pm.**

Roll Call of Officers

{X} Rick Maddalena, Chairperson { } Tom Rowson {X} Laurie Belli {X} Tom Archer  
{X} Candy Hunter {X} Shawn Burt { } Vacant

Quorum **Yes/No**

**PUBLIC INTRODUCTION:** Kelly Champion-Clerk, Chief Mick Connolly, Jeff McCollum, Rudy Hoyos- Mechanic, Paul Roan- Sierra County District Supervisor, Catherine Hansford-Fee Study Consultant

**PUBLIC COMMENT:**

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of three minutes.

Chairman Maddalena presented previous District Fire Chief, Jeff McCollum, with a Leadership Plaque thanking him for the many years of service to the community. Chief McCollum served the District as Fire Chief from the years 2014 to 2020. District Supervisor Paul Roan requested the formal support and sponsorship of the Fire District in dredging the Calpine pond, which available for use for fire suppression.

**MINUTES APPROVAL:** Approval of the Minutes: 7/21/2020 Commissioner Belli moved to approve the minutes; Commissioner Hunter seconded. Roll Call Vote- 4 Ayes, Burt Abstain, 1 Absent. Motion Passes.

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of July 31, 2020 **H**
2. Approve Bill Payments **H** Commissioner Archer moved to approve the financial reports including the payment of bills; Commissioner Belli seconded. Roll Call Vote- 5 Ayes, 1 Absent. **Motion Passes.**
3. Update on Banking Status Banking administration changes in progress, no update at this time. Discussion related to creating a finance committee. Focus on banking and credit card policy development. Laurie volunteered to chair. Additional members to be added at next meeting.

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief’s Report (Response Summary, Fleet, Communications System, Faculties) Chief Connolly reported 2 medical responses in Sierraville, a vehicle rollover with fatality on Hwy 89, a campground vehicle accident and two other calls that were out of range. The Sheriff station was working on training their personnel on the new CAD system and estimate they will take over dispatching by fall. Commissioner Archer asked if the District gets reports on incidents from Truckee Meadows and Loyalton and wants to discuss further on the next agenda.
2. Training / Recruitment/ Retention (Mick) Chief Connolly said that there was an ambulance scheduled to go to Calpine to train the crews on what is where on an ambulance. He is also working on a recruitment application that can be published to the website and that volunteer Ryan Thompson (Irish Ryan) is an experienced website specialist. The Chief also mentioned that they have ongoing discussions on COVID protocols.
3. EMS (Mick) The 50/50 Grant might supply pants and boots, Mick is looking in to shirts and badges. He had a request from the community for the District’s presence at the Sierraville Rodeo grounds during the local livestock auction in the upcoming weekend. Norcal has a list of what should be in the medical bags, some drugs are needed including Epinephrine.

**UNFINISHED BUSINESS:**

1. Creation of Service Areas and Establishment of Annual Fee (Completed by Board of Supervisors August 4) **The BOS held a public hearing and successfully adopted Annual Service Fees in the newly annexed areas.**
2. Capital Asset/Mitigation Fee Study
  - a. **PUBLIC HEARING, TIMED AGENDA ITEM, 1830 HOURS:** Proposal to adopt the Final Impact Fee Report (Hansford Economic Consulting) and to adopt a new fee schedule presented in Option 2 of the that report increasing the current fee of \$1.25 per square foot to \$1.90 per square foot, Resolution 2020-4 **Begin Public Hearing at 6:35. Commissioner Archer commented that the Notice of Public Hearing was published in the**

Mountain Messenger on July 30 and August 6<sup>th</sup>, it was posted at the Sierraville Station, at the Sierraville, Loyaltan and Verdi Post Offices, at the Downieville Courthouse and on the District website. Chairman Maddalena acknowledged that there had been no public comment to date and that there was no public comment in person at the meeting or telephonically. Catherine Hansford made note that the fee includes a portion to buy into existing facilities of the District and for capital facilities to accommodate new growth. She pointed out that Appendix A was added to clarify what structures are included, and as an attachment, can be modified or updated by future resolution of the Board. Chairman Maddalena discussed that Appendix A and how it adds additional structures and clarification as currently adopted. No public comment having been presented; the Public Hearing was closed at 6:45pm.

- b. Following Public Hearing: Consider adoption of Mitigation Fee Study Commissioner Archer moved to adopt the Capital Asset and Replacement Study, which forms the basis for the Nexus Study supporting the proposed Fire Development Impact Fee. Commissioner Belli seconded. Roll Call Vote- 5 Ayes (Commissioners Maddalena, Belli, Archer, Hunter, Burt), 1 Absent (Commissioner Rowson), **Motion Passes.**
  - c. Following Public Hearing and adoption of Mitigation Fee Study: Adopt new fee schedule including Exhibit A of the Final Report. Commissioner Archer moved to adopt Resolution 2020-04 approving the Nexus Study for Fire Development Impact Fee, increasing the current fire development impact fee from \$1.25 to \$1.90 per building square foot (Option 2 of the Nexus Study) on new buildings or structures, as identified in Appendix A, and that in adopting the Study, the Commission find that the Fees reasonably relate to the cost of providing fire protection services and capital acquisitions required by new growth, pursuant to Government Code section 66000; Commissioner Hunter seconded. Roll Call Vote- 5 Ayes (Commissioners Maddalena, Belli, Archer, Hunter and Burt) 1 Absent (Commissioner Rowson). **Motion Passes.** Commissioner Archer then moved, as part of the Resolution, that the District request that the Sierra County Board of Supervisors amend and adopt an ordinance repealing and reenacting the proposed Fire Impact Fees on behalf of the District increasing the Fee to \$1.90 per square foot on new growth in accordance with Section 12.06040 of the Sierra County Code; Commissioner Belli seconded. Roll Call Vote- 5 Ayes (Maddalena, Belli, Archer, Hunter and Burt), 1 Absent (Rowson). **Motion Passes.** Collectively these two motions are documented in Resolution 2020-4 approved with 5 Ayes, 1 Absent as noted above.
3. Fire Wise Community Planning (Tom R) Commissioner Maddalena said that Commissioner Rowson sent him an email with an update that said that Supervisor Sharon Dryden and a local committee were working with a representative from the County Ag. Extension Program on documentation needed, including an assessment of the community and neighborhood. The last Saturday of September will be a community cleanup day for Sierra Brooks and people can take wood fuels to the co-gen facility and otherwise develop defensible space.
  4. Homeland Sec. Grant (no news on computers) and AFA -50/50 Grant Updates (Rick) Commissioner Maddalena announced the District's grant application was approved for \$11,500 to purchase Wildland PPE and that it should supply 10 sets of shirts, pants, boots, helmets, goggles, gloves, and shelters.
  5. Proposal to Re-number apparatus to match assigned stations. (Mick) Chief Connolly said he is looking into costs and confirming the OES numbering system. Commissioner Burt will email Mick information on the 4-Number system.
  6. Proposal to merge our three departments into one or more auxiliaries (Mick) Chief Connolly was not able to attend the recent Department meeting(s). He would like to work with them to "re-brand" or to change their name to "association" or something of that nature instead of "Department".
  7. Insurance Update (Rick) In Progress

#### **NEW BUSINESS:**

1. Potential Policy Modifications RE Banking authorizations. Resolution 2020-3 to Remove Bill Copren as Key Principal for Wells Fargo Accounts. Commissioner Archer moved to adopt the Resolution 2020-3; Commissioner Belli seconded. Roll Call Vote- 5 Ayes (Commissioners Maddalena, Belli, Archer, Hunter and Burt), 1 Absent. **Motion Passes.**

**ANNOUNCEMENTS AND COMMENTS:** Commissioner Burt expressed that the Sattley Station looked good and that we still needed to get a quote from Rudy Jaquez to add metal to the south side of Calpine Station.

#### **CLOSED SESSION:**

1. Status of Missing Computer No closed session, Chairman Maddalena tabled this item to next month

**NEXT SCHEDULED MEETING:** September 8, 2020 at Station 82, Sierraville at 5:30pm.

**ADJOURNMENT:** Commissioner Belli moved to adjourn at 7:48; Commissioner Archer seconded. 5-Ayes

Key: **T** – Tabled from previous meeting **H** – Handout

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