

March 18, 2025 Tuesday @ 6:00 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**DIRECTORS MEETING AGENDA**

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126 &

This meeting will be conducted in person and via video conference. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

**CALL TO ORDER: 6:05 pm**

Roll Call of Directors

{X} Tony Commendatore, Chairperson 6:26pm {X} Thomas Archer, Vice-Chair { } Vacant  
{ X } Candy Hunter { X } Laurie Belli { X } Jeff McCollum { X } Richard Maddalena

Quorum **Yes**/No

**PUBLIC INTRODUCTION Nanci, ESFA President**

**PUBLIC COMMENT:** Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of five minutes.

**CORRESPONDENCE:**

Routing packages from Sierra County Planning- Reno Rescue and Billingsley  
Rep. Kiley FY26 Appropriations Form  
SmartProcure PRR

**MINUTES APPROVAL:** Approval of the Minutes: 2/18/25 **CH moved to approve, LB second 5/5 (TC absent)**

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of February 28, 2025 **H**
2. Approve Bill Payments including update on City of Loyalton contract payments **H**
3. Mitigation Fee update **H**
4. Update on Prepositioning and Incident Response Reimbursements **H**  
**Discussion regarding timekeeping and credit card receipts, JM moved to approve, CH second 6/6**

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities)
2. Training / Recruitment/ Retention
3. Mutual aid agreement with Beckwourth Peak District **T**
4. FEPP Agreement **T**  
**Chief absent, discussion regarding contract evaluation document for all contracted services**

**UNFINISHED BUSINESS:**

1. Update on Sierra County Multi-Jurisdictional Hazard Plan, District Phase I Annex Report **H RM reported upcoming meeting date of 4/25 and offered to continue to be Chair of this County Committee as a representative of SCFPD#1. TC moved to authorize, CH second 5/6 (RM abstain)**

2. Update regarding 5 -year review of Fire Development Impact Fee **LB and CH reported not required to do at this time, Hansford Econ to offer quote in fall when work capacity allows**
3. 2025 Priorities Assessment **T H List to be reviewed monthly**

#### **NEW BUSINESS:**

1. Approval of NCFDA CalMutuals JPRIMA renewal with Munich Re Insurance Company in the amount of \$39,503 for the period April 1, 2025 to April 1, 2026 **H LB moved to approve conditional on proper coverage per TMFPD contract, RM second 6/6**
2. Discussion and possible action regarding annual Cyber Liability insurance in the amount of \$1,619.93 **H TA moved to approve, LB second 6/6**
3. Approval of TMFPD Agreement for Services in the amount of \$151,305 for the period July 1, 2025 to June 30, 2028 **H Tabled for outside language updates**
4. Approval of PowerGen contract in the amount of \$18,934 (plus tax) for Sattley Station backup generator **H Directors to seek additional quotes**
5. Proposed Protocol for Distribution of ESFA Funds **H Reviewed protocol document provided by ESFA**
6. Discussion regarding policies & procedures, pay structure, time tracking & contract performance standards review **H To be continued for further discussion**
7. Committee Organization-Chair to appoint new member for Financial Committee, Sattley Station generator project contact, Sattley pump station generator project, and Multi-Jurisdictional Hazard Plan Committee representative **Chair appointed LB and CH to Financial Committee, TA to Sattley pumphouse generator project and RM to be Hazard Plan rep.**
8. Resignation of Commissioner Maddalena **H Dir. Maddalena is honored to be part of an amazing group and the historic accomplishments in his tenure. He commended the volunteers and thanked the Clerk and the TNF. He expressed his concerns outlined in his formal resignation. TA responded that his concerns were taken seriously and triggered an internal review.**

**ANNOUNCEMENTS AND COMMENTS:** **Dir. Rowson submitted resignation effective 3/16/2025**

**NEXT SCHEDULED MEETING:** April 15, 2025 at 6:00 pm

**ADJOURNMENT: 8:15 pm**

Key: **T** – Tabled from previous meeting **H** –Handout

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