

February 9, 2021 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

CALL TO ORDER: 6:00 pm

Roll Call of Commissioners

{X} Tom Rowson, Chairperson	{X} Richard Maddalena	{X} Laurie Belli	{X} Tom Archer remote
{X} Candy Hunter remote	{X} Shawn Burt	{ } Vacant	
Quorum Yes/No			

PUBLIC INTRODUCTION: DANE WADLE, CSDA FIELD REPRESENTATIVE remote

PUBLIC COMMENT:

1. CSDA CALL TO ACTION REGARDING COVID-19 SUPPORT Field Rep. Dane Wadle **Dane asked the Commission to provide a letter of support to a coalition to influence Doug LaMalfa to support HR 535 and S91, Special Districts Provide Essential Services Act, regarding COVID-19 relief approval for special districts. Commissioner Archer moved to submit a letter of support; Commissioner Maddalena seconded. 6 Ayes (Maddalena, Belli, Burt, Hunter, Archer, Rowson) motion passes.**

MINUTES APPROVAL: Approval of the Minutes: 1/12/2021 and 1/19/21 **Commissioner Belli moved to approve the 01/12/21 and the 01/19/21 minutes as presented; Commissioner Hunter seconded. 5 Ayes (Maddalena, Belli, Archer, Hunter, Rowson. Burt voted Aye for 01/12 and Abstained on 01/19/21 due to being absent) motion passes.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of January 31, 2021 **H It was discussed that there has been an ongoing challenge obtaining building/mitigation permit fee information for the previous fiscal year through current year from the County Building Dept due to staffing shortage. Chairman Maddalena has been in contact and they are working on it. Chairman Maddalena moved to approve the financial reports and payment of bills; Commissioner Hunter seconded. 6 Ayes (Maddalena, Belli, Burt, Hunter, Archer, Rowson) motion passes.**
2. Approve Bill Payments including Loyalton Fire service area agreement payment **H There was direction given to the Clerk and the Chief Connolly to obtain purchase order booklets to help with clarity on who makes purchases and what for. Chairman Maddalena moved to approve the financial reports and payment of bills; Commissioner Hunter seconded. 6 Ayes (Maddalena, Belli, Burt, Hunter, Archer, Rowson) motion passes.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Faculty) (Mick) **There were just a couple of responses including a rollover. The Command vehicle had a code 3 light go out and needs new tires but the truck should be replaced. Chairman Maddalena has emailed Cal Fire to see if they have any.**
2. Training / Recruitment/ Retention (Mick) **Training has continued as normal, drilling in protocols for assessments, vitals etc. A new possible recruit with FEMA certs came to a rope training in Calpine and there is a couple building a home that is interested in EMT certification. Chief Connolly's goal is to get all EMT's to become AEMT.**
3. EMS (Mick) **Chief Connolly will begin teaching EMT and Advanced-EMT courses in May in Loyalton for Sierra County Office of Education. Serenity recently completed and 2 more volunteers almost done with EMT.**
4. Medical Supplies **Little to nothing spent on supplies recently.**
5. Class B Uniforms **Mike Corey is working on sizes and Chief Connolly ordered one shirt. Would like to use District credit card so he can give it to the vendor and let volunteers get sized and order themselves. He also has an order in for patches which had a small set up fee.**
6. Re-number apparatus to match assigned stations **Estimate came in at \$1,096 plus another \$261 to do the truck with the gold.**

UNFINISHED BUSINESS:

1. Approval/Adoption of SPUD MOU regarding fire hydrant testing and maintenance (Tom A) **H Commissioner Maddalena moved to approve and adopt the SPUD MOU authorizing Chairman Rowson to sign on the District's behalf, Commissioner Burt seconded. 6 Ayes (Maddalena, Belli, Burt, Hunter, Archer, Rowson) motion passes.**
2. Mid-Year Budget Review (Laurie) **Commissioner Belli went over the Budget Review with the Commission, including the property tax revenues. Van Maddox will issue a check for roughly half of the Verdi tax revenue soon. Direction was given to the Clerk to show firefighting receivables and payables when able to.**
3. Calpine Fire Station Well Update (Rick/Shawn) **Commissioners Burt and Maddalena attended a recent Sierra County Waterworks board meeting, Supervisor Roen was also in attendance as the well is on County property. The general consensus was to either give away the well or cap it and be done with it. There was discussion on if the local homeowners' association wanted it for future use. It was estimated that it would cost about \$10,000 to bring the well up to specs to use for fire suppression plus another \$5,000 for above ground tanks. They were looking for any available grants. Chairman Rowson felt at 60 gal/ minute that it would be good for filling up tanks, trucks and tenders and felt it was a vital water source but wanted to review further the cost of maintenance and electricity. Commissioner Archer felt it was the Water District's responsibility to come to the Fire District with a detailed project proposal. The Clerk asked Commissioner Burt if resolving the well issue was urgent and he said that the County was not going to press the issue as long as they were working on it.**
4. PSPS Grant Update (fixed propane generators for each station) (Candy/Rick) **Commissioner Hunter sent an email on January 25th inquiring about the status and the reply was that it was still under review. Commissioner Maddalena went over a list of open District grant applications.**
5. Development Fee Update (Tom A) **Commissioner Archer explained how the County approved the fee with an added annual review including mitigation fee revenue and expenditure reports from the District. He requested to add to next month's agenda an updated Appendix A and Resolution. Commissioner Hunter commented that Commissioner Archer did a nice job handling the Supervisor's inquiries.**
6. Update on Homeland Sec. Grant (Rick) **In progress**
7. Update on Website (Kelly, Mick) **The Clerk updated the Commission on the development saying the website was live and that it still needed a little work. She meets remotely with Streamline each month to do more work each time. Chief Connolly had some input on some changes that were priority. Commissioner Hunter thought it looked nice.**

NEW BUSINESS:

1. Appointment of Mick Connolly to District Fire Chief (Tom R) **Chairman Rowson thanked Mick Connolly for all that he's done for the District as a volunteer and asked for a motion to appoint. Commissioner Maddalena moved to appoint Mick Connolly as District Fire Chief; Commissioner Burt seconded. 6 Ayes (Maddalena, Belli, Burt, Hunter, Archer, Rowson) motion passes. Commissioner Maddalena said that Chief Connolly was appreciated and that the Commission wants to support him. Chief Connolly expressed that it was important to he and his family that the local Fire District and emergency response be reliable and capable. He said that Rudy has been more and more of an asset and that Mike Corey was also very helpful.**
2. Update on 2021 AFG Grant (Rick) **Commissioner Maddalena thanked Commissioner Hunter for her editing skills and Clerk Kelly for her computer skills. The grant has been submitted for 20 sets of turnouts totaling \$58,000 with a cost share of \$3,100.**
3. Review TMSD call responses in Verdi/Long Valley (Tom R) **H Chairman Rowson thanked Commissioner Hunter for working with Chief Moore to obtain the response information, she felt it was interesting to see and noted that a lot of the responses were advanced life support and not fires. Commissioner Maddalena wondered if some of the calls in the count were from out of the area on I-80 west.**
4. Review Loyalton Fire Department 2020 responses (Tom R) **H Chairman Rowson presented the handout saying he didn't realize how much Loyalton Fire does and asked the Clerk to request the financials from the City per the contract.**

ANNOUNCEMENTS AND COMMENTS: Commissioner Hunter expressed that Dog Valley Road was overflowing with ATV's and off-road vehicles that blocked the fire lane, private roads and where the snow plow needed to go. Commissioner Maddalena noted that a couple times Mike Corey had come from Truckee to do station standby and wanted to buy him lunch as part of the retention program. The Co-op agreement with the USFS is still pending.

NEXT SCHEDULED MEETING: March 9, 2021 at 6:00pm in Sierraville

ADJOURNMENT: 7:32 pm

Key: T – Tabled from previous meeting H – Handout

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