

October 13, 2020 Tuesday @ 5:30 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**FIRE COMMISSIONERS MEETING AGENDA MINUTES**  
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL **(701) 802-5316** AND USE ACCESS CODE **5188908**.

**CALL TO ORDER: 5:39 pm**

Roll Call of Commissioners

{ X } Rick Maddalena, Chairperson      { } Tom Rowson      { X } Laurie Belli      { X } Tom Archer  
{ X } Candy Hunter      { } Shawn Burt      { } Vacant

Quorum Yes/No

**PUBLIC INTRODUCTION: Kelly Champion, Clerk- present. Chief Connolly- absent.**

**PUBLIC COMMENT:**

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of three minutes.

**MINUTES APPROVAL:** Approval of the Minutes: 9/8/2020 and 9/15/2020 **Commissioner Hunter moved to approve the 9/8 & 9/15/20 minutes as presented, Commissioner Archer seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of September 30, 2020 **H**
2. Approve Bill Payments **H**

**Commissioner Archer moved to approve the financial reports and bill payments, Commissioner Belli seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**

3. Update on Banking Status, Credit Card **Commissioner Belli is working on the application with Kelly. It was agreed that that the District would request three cards, for Mick, Rick & Kelly, with \$2,000 limits.**

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties) (Mick) **Kelly read the Chief's report emailed in by Chief Connolly who could not attend, he was teaching a training.**
2. Training / Recruitment/ Retention (Mick)
3. EMS (Mick)
4. Medical Supplies
5. Class B Uniforms **The District estimated the cost for 10 badges, 1 chief badge and 20- \$40 shirts. Commissioner Belli moved to approve Chief Connolly to make the purchase not to exceed \$2,500, Commissioner Hunter seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**
6. Re-number apparatus to match assigned stations **The District agreed to start with an amount that could cover half of the fleet. Commissioner Archer moved to approve numbering by priority of service need not to exceed \$5,000, Commissioner Belli seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**

**UNFINISHED BUSINESS:**

1. Update 20-Yr Development Impact Projection and Adopt Resolution #2020-6 **Commissioner Hunter went over Resolution 2020-6 to add the water storage for the Verdi/Long Valley area at a cost of \$30,000 and reducing the Sattley Maintenance Facility to \$970,000 to maintain the plan total of \$2,035,000. The Plan update is in response to the Sierra County Public Works Director, T. Beals, asking why the projection did not include the Verdi area. Commissioner Archer moved to wave the reading and adopt Resolution 2020-6, Commissioner Hunter seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**
2. Update on Fire Impact Development Fees and Adopt Resolution #2020-7 **Resolution 2020-7 amends Appendix A of the Nexus Study to further clarify which new improvements or developments are subject to the fee. Commissioner Archer moved to adopt Resolution 2020-7 and Commissioner Belli seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**

3. Update on Fire Wise Community (Tom R) **Kelly presented two letters that she and Victoria Fisher drafted to be sent to Sierra County requesting the Title 3 funds on behalf of the Sierra Brooks Firewise Community. Commissioner Archer moved to approve the letters for submittal, Commissioner Belli seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**
4. Homeland Sec. Grant (no update) (Rick) **Chairman Maddalena expressed that Lee Brown has been ill and he has not been able to pick up the computers yet.**
5. Proposal to create one, district-wide auxiliary/association (Rick) **Chairman Maddalena reported that the associations have decided to buy 2 chainsaws with chaps for the brush rigs, 1 for Sierraville and 1 for Calpine. The associations chose to pay for them out of separate funds and not combine their funds at this time. They have a commitment to use Forest Service training for use of tools when buying for the District.**
6. Website Update (Kelly, Mick) **Kelly expressed that both websites are live, old and new, and that she is publishing agendas and information on both at this time. The new website needed work to become more presentable and to show up better in an internet search. It is a work in progress.**
7. Update MOU with SPUD (Tom A.) **No update at this time.**

#### **NEW BUSINESS:**

1. **CSDA Membership Update Commissioner Belli updated the email list to current Commissioners, Mick and Kelly, and removed volunteers and old contacts.**
2. **Request for Proposal – FY 2020-21 Community Power Resiliency Allocation to Special Districts Program Chairman Maddalena said that there was limited time to get a grant proposal prepared and submitted by the due date at the end of the month. He brought up his thoughts on an option to add solar panels to the Sierraville station or to add permanent back up generators to all stations and ask for other suggestions. Commissioner Archer made a motion to designate Chairman Maddalena to submit the RFA on behalf of the District by October 30<sup>th</sup>, Commissioner Hunter seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**
3. **Cal OES Salary Survey (Rick) Chairman Maddalena said that Cal OES was holding payment until the 2019 Salary Survey was updated to 2020, which he completed and would be sending off shortly.**
4. **Review of Auditor's Report There was a brief discussion on the report and auditors' comments. Commissioner Archer moved to approve the Audit Report and Commissioner Belli seconded. 4 Ayes (Maddalena, Archer, Belli, Hunter), 2 Absent (Burt, Rowson). Motion passes.**
5. **Biennial Review of Conflict of Interest Code The Commission reviewed the current policy and discussed updating soon. Kelly is going to gather some samples for Commissioner Archer to review.**

#### **ANNOUNCEMENTS AND COMMENTS:**

**Vacant Commission Position Kelly said she would post on the website and around the county the Notice of Vacancy. Chairman Maddalena reported that the County went into the Yellow COVID risk level today. He also said that the District could bill the County for costs incurred on the Loyalton Fire and that he was working with Mick to get that information together. Commissioner Archer wanted to show appreciation to former Commissioner, Bill Copren. It was agreed to publish a thank you in the Booster newspaper, give him an official sweatshirt and a \$100 gift certificate to a local restaurant.**

#### **CLOSED SESSION:**

1. **Status of Missing Computer and Review of 5/5/2020 Billing The Commission adjourned into closed session at 7:28pm, Commissioner Archer left the meeting at that time due to conflict and there was no longer a quorum. No decisions were made in closed session and the Commission Meeting adjourned at 7:28 pm.**

**NEXT SCHEDULED MEETING:** November 10, 2020 at 6:00pm in Sierraville

#### **ADJOURNMENT:**

Key: **T** – Tabled from previous meeting **H** – Handout

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