

December 21, 2023 Tuesday @ 6:00 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**DIRECTORS MEETING AGENDA**

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

**CALL TO ORDER:**

**Roll Call of Directors**

{ } Jeff McCollum, Chairperson	{ } Tom Archer	{ } Tom Rowson	{ } Richard Maddalena
{ } Candy Hunter, Vice Chair	{ } Victoria Fisher	{ } Tony Commendatore	

Quorum Yes/No

**PUBLIC INTRODUCTION:**

**PUBLIC COMMENT:** Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes.

**CORRESPONDENCE:**

**MINUTES APPROVAL:** Approval of the Minutes: 11/21/23

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of November, 2023 **H**
2. Approve Bill Payments **H**
3. Update on Fire Mitigation Fees **H**

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities)
2. Training / Recruitment/ Retention

**UNFINISHED BUSINESS:**

1. Water storage project on Filippini Rd. (Tom R)
2. Update on 501(c)(3), Eastern Sierra Firefighters Auxiliary and 2024 Tour de Manure planning (Rick)
3. Discussion of Hill Lane realignment (Candy)
4. Update regarding County MSAG update/ 911NET databases and assisting with evacuation planning (Rick)
5. Award of surplus 1994 Jeep Cherokee

**NEW BUSINESS:**

1. 2024 Board Organization- Appointment of Chair

**ANNOUNCEMENTS AND COMMENTS:**

**NEXT SCHEDULED MEETING:** January 16, 2024 at 6:00pm in Sierraville

**ADJOURNMENT:**

Key: **T** – Tabled from previous meeting **H** – Handout

**THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.**

November 21, 2023 Tuesday @ 6:00 PM  
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Meeting No. 2554 452 4695, Passcode: Sierra

**CALL TO ORDER: 6:09 pm**

Roll Call of Directors

{ X } Jeff McCollum, Chairperson { X } Tom Archer { } Tom Rowson **absent** { } Richard Maddalena **absent**  
{ X } Candy Hunter, Vice Chair { } Victoria Fisher **absent** { X } Tony Commendatore  
Quorum **Yes/No**

**PUBLIC INTRODUCTION:** Brandon Pangman- Sierra County Planning Director and Chief Building Official, Volunteer Ben Edwards, Chief Mick Connolly, Clerk Kelly Champion.

**PUBLIC COMMENT:** None. Dir. Archer moved to discuss items 1 and 2 under New Business, Dir. Hunter seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.

**NEW BUSINESS:**

1. Updates regarding status of Hill Lane realignment and private vs public ROW issues **Guest Mr. Brandon Pangman from Sierra County Building and Planning gave an extensive overview on the historical events and details up to the current status of the Hill Lane and adjacent properties in Verdi. It was agreed to continue discussion on the topic.**
2. Discussion regarding Master Street Address Guide update and 911NET databases, assisting with Evacuation Planning **Brandon Pangman went over a project his is working on to create GIS maps for Sierra County communities for Fire, Police and Medical emergency response and the MSAG update. Pangman asked that the District meet with him in the near future to study local maps and indicate which organizations respond to which area.**

**CORRESPONDENCE:** Clerk reviewed miscellaneous correspondence: service bulletin from Curtis for the Ram rescue tool, \$500 community donation received from Plumas-Sierra Telecommunications, email from Verdi resident regarding evacuation route.

**MINUTES APPROVAL:** Approval of the Minutes: 10/17/23 **Dir. Archer moved to approve the minutes as presented, Dir. Commendatore seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of October 31, 2023 **H**
2. Approve Bill Payments **H Dir. Hunter moved to approve the financial reports and bill payments, Dir. Commendatore seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**
3. Update on Annual Audit **Dir. Archer requested further clarification on the MD&A requirement, the statement regarding an investment policy, and the process of board review and approval. Dir. Archer moved to approve the financial audit report for year ended June 30, 2023, Dir. Commendatore seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**

4. Update on Fire Mitigation Fees **It was discussed presently there had been just one mitigation fee received during the current fiscal year. The Board requested a quarterly report from the Building Department for ongoing reconciliation purpose. Certain projects in question were discussed with Mr. Pangman.**

#### **REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **See Chiefs Report attached.**
2. Training / Recruitment/ Retention **Christmas potluck dinner planned at Station 82 on December 14<sup>th</sup>.**
3. Update on Battery Over Hydraulic Comi Tool Order **In progress.**
4. Update on Calpine Siren **Reving scope of work and seeking project bids still.**
5. Update on Calpine hydrant markers **Conflict with county on hydrant marker reflectors and red being placed over blue.**
6. Update on Communications including quote from Banner for radios **Dir. Archer moved to approve the radio hardware update provided by volunteer Ben Hitchcock, Dir. Hunter seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**

#### **UNFINISHED BUSINESS:**

1. Update on Purchase of Snow Blowers (Tony) **Dir. Commendatore was able to acquire from Truckee Rents two new snowblowers, one had been delivered to Station 82 and the other to Station 84.**
2. Update on Sattley Pump House (Jeff) **Chair McCollum reported that the exterior of the new pump house was roughly 99% complete.**
3. Update regarding 501c3- Committee met with Craig Weaver of Mobo Law and have plan to be incorporated in Feb in time to manage 2024 TdM **Dir. Maddalena and Commendatore met with interested parties Nancy, Craig and Ryan and had productive talk, discussing the pros and cons of a forming a supportive non-profit.**

#### **NEW BUSINESS:**

1. Updates regarding status of Hill Lane realignment and private vs public ROW issues **Moved to first discussion item after Public Comment.**
2. Discussion regarding Master Street Address Guide update and 911NET databases, assisting with Evacuation Planning **Moved to second discussion item after Public Comment.**
3. Surplus 2004 Jeep (former command vehicle), use Booster to post auction min. bid \$3,000? Assure light bar and siren are removed **Dir. Archer moved to solicit bids to surplus the vehicle for a minimum bid of \$3,000 or best offer to be awarded at the next meeting, Dir. Hunter seconded. 4 Ayes (McCollum, Hunter, Commendatore, Archer), 3 Absent (Fisher, Rowson, Maddalena), motion passed.**
4. Possible Type 3 Engine Acquisition **No new information, clerk to reach out for information to direct to Chair McCollum and Chief Connolly.**

**ANNOUNCEMENTS AND COMMENTS:** **Dir. Hunter will be traveling during next meeting and try to call in.**

**NEXT SCHEDULED MEETING:** December 19, 2023 at 6:00pm in Sierraville

**ADJOURNMENT: 8:37 pm**

Key: **T** – Tabled from previous meeting **H** – Handout

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# Sierra County Fire Protection District #1

## Profit & Loss Budget vs. Actual

12/17/23

Accrual Basis

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget
<b>Income</b>			
<b>A · Tax Income</b>	0.00	333,400.00	-333,400.00
<b>C · Fire House Rent</b>	0.00	1,200.00	-1,200.00
<b>D · Grant Income</b>	0.00	19,995.00	-19,995.00
<b>G · Interest Income</b>	5,638.80	1,400.00	4,238.80
<b>H · Donation Income</b>	3,851.09	12,000.00	-8,148.91
<b>L · Miscellaneous Income</b>	1,331.20	200.00	1,131.20
<b>M · Mitigation Fees</b>	3,567.20	20,000.00	-16,432.80
<b>O · Transfer In From Carryover</b>	0.00	300,000.00	-300,000.00
<b>Total Income</b>	14,388.29	688,195.00	-673,806.71
<b>Gross Profit</b>	14,388.29	688,195.00	-673,806.71
<b>Expense</b>			
<b>1.0 · General</b>	32,603.75	117,130.00	-84,526.25
<b>2.0 · Emergency Medical</b>	3,651.09	7,800.00	-4,148.91
<b>3.0 · Communications</b>	10,968.07	38,500.00	-27,531.93
<b>4.0 · Fire Protection</b>	16,428.98	175,695.00	-159,266.02
<b>5.0 · Insurance</b>	32,360.74	52,570.00	-20,209.26
<b>6.0 · Vehicle Repair &amp; Maintena...</b>	12,671.56	25,000.00	-12,328.44
<b>7.0 · Utilities</b>	5,513.71	26,500.00	-20,986.29
<b>8.0 · Capital Asset/Mitigation Exp</b>	0.00	65,000.00	-65,000.00
<b>10.0 · Transfer to Reserves</b>	0.00	180,000.00	-180,000.00
<b>Total Expense</b>	114,197.90	688,195.00	-573,997.10
<b>Net Income</b>	<b>-99,809.61</b>	<b>0.00</b>	<b>-99,809.61</b>

# Sierra County Fire Protection District #1

## Balance Sheet

As of November 30, 2023

12/17/23

Accrual Basis

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
135 · Live Oak 6 Month CD 3925	114,159.02
130 · Live Oak Savings	242,393.63
105 · Sierra County Investment Pool	201.76
110 · Wells Fargo Operating 7568	5,019.59
120 · Plumas Bank Operating	135,092.82
125 · Plumas Bank Savings	100,091.30
<b>Total Checking/Savings</b>	596,958.12
<b>Total Current Assets</b>	596,958.12
<b>Fixed Assets</b>	
150 · Buildings and Land	311,412.14
152 · Equipment	145,734.64
154 · Vehicles	541,055.89
160 · Accumulated Depreciation	-535,484.00
<b>Total Fixed Assets</b>	462,718.67
<b>TOTAL ASSETS</b>	<b>1,059,676.79</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · *Accounts Payable	12,143.00
<b>Total Accounts Payable</b>	12,143.00
<b>Credit Cards</b>	
6729 · US Bank CalCard	1,260.44
<b>Total Credit Cards</b>	1,260.44
<b>Total Current Liabilities</b>	13,403.44
<b>Total Liabilities</b>	13,403.44
<b>Equity</b>	
302 · Net Investment in Fixed Assets	458,021.58
306 · Capital Asset Reserve	180,000.00
307 · Mitigation Fee Reserve	30,000.00
309 · Out of District Response Reserv	20,000.00
310 · Retained Earnings	458,061.38
Net Income	-99,809.61
<b>Total Equity</b>	1,046,273.35
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,059,676.79</b>

**Sierra County Fire Protection District #1**  
**Unpaid Bills Detail**  
**All Transactions**

Type	Date	Num	Due Date	Aging	Open Balance
<b>Alpine Fire Services, Inc.</b>					
Bill	09/19/2023	09-19523	09/29/2023	79	1,058.66
Total Alpine Fire Services, Inc.					1,058.66
<b>AT&amp;T</b>					
Bill	11/20/2023	000020856281	12/27/2023		86.58
Total AT&T					86.58
<b>AT&amp;T- Calpine</b>					
Bill	11/20/2023	000020856283	12/27/2023		26.83
Total AT&T- Calpine					26.83
<b>Banner Communications</b>					
Bill	10/30/2023	12983	11/29/2023	18	600.00
Bill	10/30/2023	12984	11/29/2023	18	1,565.25
Bill	11/25/2023	13020	12/25/2023		1,136.25
Total Banner Communications					3,301.50
<b>Burton Fire, Inc.</b>					
Bill	11/17/2023	S62532	12/30/2023		1,881.00
Total Burton Fire, Inc.					1,881.00
<b>Cascade Fire Equipment</b>					
Bill	11/27/2023	INV8977	12/27/2023		4,686.83
Bill	12/05/2023	INV9149	01/04/2024		27,599.72
Total Cascade Fire Equipment					32,286.55
<b>High Sierra Gas</b>					
Bill	11/21/2023	U0018863	12/21/2023		337.87
Bill	12/06/2023	U0422159	01/05/2024		464.14
Bill	12/06/2023	U032B110	01/05/2024		182.84
Total High Sierra Gas					984.85
<b>Intermountain Disposal Inc.</b>					
Bill	11/30/2023	S77396	12/30/2023		55.28
Total Intermountain Disposal Inc.					55.28
<b>Kelly Champion</b>					
Bill	12/01/2023	12.01.23	12/15/2023	2	2,800.00
Total Kelly Champion					2,800.00
<b>L.N. Curtis &amp; Sons</b>					
Bill	12/07/2023	INV771348	01/06/2024		50.53
Total L.N. Curtis & Sons					50.53
<b>Mick Connolly</b>					
Bill	12/01/2023	12.01.23	12/15/2023	2	1,080.00
Total Mick Connolly					1,080.00
<b>Plumas-Sierra REC</b>					
Bill	11/30/2023	3310	12/21/2023		50.94
Bill	11/30/2023	17453	12/21/2023		77.78
Bill	11/30/2023	2867	12/21/2023		132.54
Bill	11/30/2023	3656	12/21/2023		115.84
Total Plumas-Sierra REC					377.10

12/17/23

## Sierra County Fire Protection District #1 Unpaid Bills Detail All Transactions

Type	Date	Num	Due Date	Aging	Open Balance
<b>Plumas-Sierra Telecommunications</b>					
Bill	11/30/2023	65061	12/21/2023		60.00
Bill	11/30/2023	64988	12/21/2023		60.00
Total Plumas-Sierra Telecommunications					120.00
<b>Rick Maddalena</b>					
Bill	12/01/2023	12.01.23	12/31/2023		310.50
Total Rick Maddalena					310.50
<b>Rudy Hoyos (Volunteer)</b>					
Bill	12/08/2023	12.08.023	12/23/2023		360.00
Total Rudy Hoyos (Volunteer)					360.00
<b>Rudy Hoyos Repair</b>					
Bill	12/01/2023	12.01.23	12/15/2023	2	650.00
Bill	12/08/2023	12.08.23	12/31/2023		630.00
Total Rudy Hoyos Repair					1,280.00
<b>Sierraville Fuel Inc</b>					
Bill	11/30/2023	11.30.23	12/30/2023		145.03
Total Sierraville Fuel Inc					145.03
<b>Sierraville Public Utilities District</b>					
Bill	11/30/2023	031	12/30/2023		66.32
Total Sierraville Public Utilities District					66.32
<b>State Compensation Ins. Fund</b>					
Bill	12/15/2023	9013012-23	01/11/2024		1,705.58
Total State Compensation Ins. Fund					1,705.58
<b>US Bank</b>					
Bill	12/11/2023	4866914555526729	01/10/2024		1,453.24
Total US Bank					1,453.24
<b>TOTAL</b>					<b>49,429.55</b>

**Sierra County Fire Protection District #1**  
**Transaction Detail By Account**  
 July 1 through December 15, 2023

12/17/23

Accrual Basis

Type	Date	Num	Name	Memo	Class	Amount
<b>M · Mitigation Fees</b>						
Deposit	10/06/2023	1161	Sierra Co Dept of Planning and Building	Sierra Brooks- Vannucci, 973 Sierra Brooks Dr MF Home	Mitigation Fee	3,567.20
Deposit	12/15/2023	2074	Sierra Co Dept of Planning and Building	Calpine- Edwards, Calpine Ave Covered Deck	Mitigation Fee	391.04
Deposit	12/15/2023	1671	Sierra Co Dept of Planning and Building	Calpine- Forsythe, Westside Rd A-23, Addition to Barn	Mitigation Fee	3,244.80
Total M · Mitigation Fees						7,203.04
<b>TOTAL</b>						<b>7,203.04</b>





Kelly Champion <sierracountyfire1@gmail.com>

## Fire District Mitigation Fees

1 message

**Brandon Pangman** <bpangman@sierracounty.ca.gov>  
To: Kelly Champion <sierracountyfire1@gmail.com>  
Cc: Bonnie Vierra <bvierra@sierracounty.ca.gov>

Wed, Nov 22, 2023 at 3:56 PM

Dear Kelly and SCFPD#1 Commissioners:

Following up on the discussion we had at your meeting on 11/21/2023, I have gone back to take a look at all permits issued so far this fiscal year, July 1<sup>st</sup> to present; as well as the several examples of new construction you gave me at the meeting (Forsythe barn west of A-23; Butler garage in Calpine; and the barn in Sierraville at 236 So. Lincoln St. formerly owned by the Meskimens [now Spencers]). Here is what I found:

1. Issue: for current fiscal year, July 1, 2023-present: only one (1) mitigation fee has been collected for a single permit issued for a new residence at 973 Sierra Brooks Dr. in the amount of: \$3,567.20...That's it??

Response: Yes, only one project had mitigation fees collected during that period. From 7/1/23 to present, 60 permits have been issued. The Building Dept. collected mitigation fees on only one new structure (Permit #2023-98, a 1715 sq.ft. Manufactured Home). HOWEVER, as specified in [SCC 12.06.050](#), I believe two (2) additional permits should have triggered the mitigation fee as well, but it appears we did not collect for these:

- Permit #2023-75 (Edwards): red-tagged new covered deck at 125 Calpine Ave, Calpine. The application said "replacing old deck" so Bonnie assumed (consistent with Ord. 1097) that the mitigation fee did not apply. However, after taking a closer look at the old files (no evidence of a permitted deck), and the fact that this was a red-tagged "as-built" covered deck before the permit application was submitted...we decided to treat it as a "new" deck after all. So we will assess the fee after-the-fact. Deck is 152 sq.ft. excluding stairs (not specified on plans; est. 36 sq.ft. additional)...so: 188 sq.ft. x \$2.08/sq.ft. = **\$391.04**
- Permit #2023-82 (Neuffer): generator shed at 510 Lemmon Canyon, Sierraville. This one was an oversight. It started out as an exempt barn/storage structure (no electrical, etc.), but the owner decided he wanted a generator shed with electrical, so he had engineered plans drawn up and applied for a permit...hence the confusion, I think. It is now a 225 sq.ft. non-exempt storage building. 225 sq.ft. x \$2.08/sq.ft. = **\$468.00**

See attached spreadsheet showing all permits issued in this 4½ month period (and note: the Permit Technician, Bonnie Vierra, was out on medical leave for most of November, so she likely has a bit of back-log of permits to be issued for the month of November). After clarifying these errors with Bonnie, we will reach out to the two permittees to collect the mitigation fees that were overlooked. I apologize for these oversights.

2. Issue: An example was given of the barn recently constructed at 6200 A-23, Calpine (Forsythe ranch; APN 012-090-105) which includes electricity and is therefore not exempt from the mitigation fees under the current Ordinance. Were fees collected for this project?

Response: Yes. According to our records, this barn was not exempt from a permit or mitigation fees. Permit #2021-144 was issued on 12/8/2021. Mitigation fees in the amount of \$3,420.00 were collected and the check was mailed to the District on 6/10/2021. If these fees were never received, please advise.

3. Issue: An example was given of the Butler garage currently under construction at 101 Calpine Rd., Calpine (APN 012-180-007). Were mitigation fees collected for this project?

Response: Yes. This project has occurred in 2 phases: Permit #2020-39 was for alterations to an existing garage, with addition of dormers (but no increase in square footage) plus storage area and a new septic system. No mitigation fees were collected for this work, but it had a complicated history and mitigation fees were collected for the next phase. Permit #2022-126 was issued on 11/3/2022 to change the occupancy of the upstairs from storage to R-3 occ. Mitigation fees in the amount of \$2,130.52 were collected and the check was mailed to the District on 11/3/2022. If these fees were never received, please advise.

4. Issue: An example was given of the former Meskimen barn in Sierraville at 236 So. Lincoln St., Sierraville (APN 015-080-009; Meskimen→Thrasher→ Spencer). The upstairs area was apparently converted to living space, so the barn is no longer exempt from mitigation fees. Were fees collected?

Response: No. The barn was constructed in 2011 (Permit #2011-01) when the mitigation fee ordinance exempted these structures. (Ord. #1011, adopted in 2009, provided: "...*Floor space [for calculating mitigation fees] shall exclude detached accessory structures such as garages, workshops and storage buildings for residential properties and decks and eave area.*") New owners in 2018 (Thrasher) converted the upstairs/loft area of the barn (and added a half-bath downstairs) without benefit of a permit, and were red-tagged. This one posed a challenge, and it was ultimately decided that they could get a permit (#2018-48) to convert the loft area to a residential accessory use/game room, but no habitable/residential occupancy or sleeping area would be permitted. Apparently this incidental change of use (but not change of occupancy) was deemed by the Building Official at the time to constitute an exempt accessory structure under Ord. 1011, and no mitigation fee was levied. [Note: under the current Ord. 1097, this building would have been subject to the mit. fees, with or without the "game room" upstairs; but this new rule did not go into effect until 3 years after the permit was issued.)

5. Issue: The District would like more detailed updates or reports on the implementation of Ord. 1097 and the collection of mitigation fees.

Response: Other than the noted omissions above, it is still unclear to me what additional information/reports would be helpful. I believe we already send data about each fee collected, permit, name, address, etc. Does the data include a brief description of the project? (I'll check with Bonnie on that...she said it does include a general description of the project). I suppose we could have the Permit Technician provide quarterly reports showing all permits issued, not just the mit. fees collected/transmitted. Would that be helpful? Or did you have something else in mind? I do want to be as transparent as possible, and if errors occur I am committed to getting them corrected. But I'm not clear what additional information might be helpful to you—beyond the data already transmitted with the fee payments...? Please let me know how we can help you keep better track of the mitigation fees, and we will work on it.

And, as I reiterated at the meeting last night, please do not hesitate to contact me directly if you suspect something is "off" or you have any questions or concerns. The sooner we can identify issues and deal with them, the better. And, as always, I really appreciate all of your "eyes and ears" on suspected unpermitted construction...help us catch 'em! 😊

My direct contact info.: [bpangman@sierracounty.ca.gov](mailto:bpangman@sierracounty.ca.gov), (530) 251-3517 (cell), (530) 289-3251, x3248 (office)

Lastly, let's schedule a meeting either next week or the week after, to go over the MSAG Update maps we discussed as well as the Hill Lane issue...this time with Bryan Davey, in preparation for going to the Board of Supervisors. Bryan and I are both happy to travel to Sierraville to meet. Let us know a few days/times that work for you all.

Take care,



Brandon Pangman

**Planning Director | Building  
Official**

*Planning & Building Department*

*Sierra County, California*

(530) 289-3251

[bpangman@sierracounty.ca.gov](mailto:bpangman@sierracounty.ca.gov)



**Permits issued 7-1-2023 to 11-21-2023.xlsx**  
30K

# Sierra County Building Permits Issued 7/1/2023 - 11/21/2023

DATE ISSUED	PERMIT #	VIOLATION #	DATE APP SUBMITTED	APN#	OWNER'S NAME	STREET	LOCATION	Flood Plain	PROJECT
7/1/23									
7/5/23	2023-48		6/15/2023	023-100-012	Higginbotham	330 Sierra Lane	Verdi	X	re-roof (no structural) & Water heater
7/11/23	2023-49	323	12/16/2022	016-180-033	McGrail-VOID	432 Rancho Circle Drive	Sierra Brooks	AE	Water damage repair
7/13/23	2023-50			018-120-014	Leslie	Lemmon Canyon Rd	Sierraville		pre-violation - returned to shed
7/13/23	2023-51		5/26/2023	008-050-013	Dejonje -Sierra Shangri-la	12 Crow City Rd	Downieville	A	Roof repair
7/14/23	2023-52		10/13/2022	018-120-014	Leslie	Lemmon Canyon Rd	Sierraville	X	OWTS
7/17/23	2023-53		6/29/2023	009-050-011	Ellsmore	125 Main St	Sierra City	X	transfer switch
7/19/23	2023-54		5/25/2023	012-112-016	Nelson	322 Main St	Calpine	X	remodel
7/20/23	2023-55		7/19/2023	015-051-002	New Age Church	101 S Lincoln	Sierraville	A	Repair/replace railings/pickets on porch
7/24/23	2023-56		7/17/2023	012-111-015	Corby (Advance Comfort Control)	306 Coates Ave	Calpine	X	HVAC
7/24/23	2023-57		6/14/2023	008-210-069	Ponta	202 Edna Drive	Green Acres	X	demo & replace deck
7/24/23	2023-58		5/8/2023	023-080-022	Evans, Kenneth	500 Buckhorn Dr	Verdi	X	grading -RV/Trailer Storage pad
7/25/23	2023-59		7/17/2023	008-240-007	Brown	23433 Highway 49	Sierra City	X	bathroom remodel
7/31/23	2023-60		7/17/2023	004-270-002	Gwiazda (Eiermann)	105 Main St	Alleghany	X	re-roof( no structural)
7/31/23	2023-61		7/28/2023	016-220-007	Andy Genasci	57260 Hwy 49	Loyalton	X	re-roof (no structural)
7/31/23	2023-62		7/27/2023	004-140-006	Hayes (GV Air)	438 Mountain House Rd	Goodyears Bar	X	HVAC
8/1/23									
8/2/23	2023-63	338	8/2/2023	016-010-013	Jennings	57145 Highway 49	Loyalton	X	As Built deck & shop electrical
8/4/23	2023-64		7/27/2023	008-183-011	Hopkins (Griffin)	118 Wild Plum Rd	Sierra City	X	OWTS
8/9/23	2023-65	337	8/8/2023	015-110-004	Sapir	538 S Lincoln	Sierraville	A	deck repair
8/10/23	2023-66		8/1/2023	009-170-002	O'Gara	30 Hayes Rd	Sierra City	X	AS-Built Gas Stove
8/10/23	2023-67		8/9/2023	003-103-003	Long-Smith "The Forks"	308 Main St	Downieville	AE	Stair replacement
8/14/23	2023-68		8/2/2023	016-140-055	Wiley (Sierra Aire)	25 Pinto Trl	Loyalton	X	HVAC replacement
8/15/23	2023-69		8/14/2023	002-160-063	Hallman	761 Main St	Downieville	X	water heater replacement
8/16/23	2023-70		8/10/2023	008-250-025	Lewis	551 Brady Drive	Sierra City	X	grading
8/17/23	2023-71		9/2/2022	016-180-022	Connor	924 W Sierra Brooks Dr	Sierra Brooks	AO	res-septic
8/17/23	2023-72		8/1/2023	016-200-026	Richard Homes	717 Roundup	Sierra Brooks	X	temp power pole
8/17/23	2023-73		3/26/2023	009-112-011	O'Connor	26 Lake St	Sierra City	X	Remodel/addition
8/21/23	2023-74		8/4/2023	012-090-073	Johnson	601 Main St	Calpine	X	Propane tank & Water heater

8/21/23	2023-75	206	7/28/2023	012-124-002	Edwards, Henry/Donna	125 Calpine Ave	Calpine	X	deck w-roof cover
8/25/23	2023-76		8/15/2023	023-140-008	Turnbow	770 Beaver Creek Cir	Verdi	X	Panel change out 200 amp
8/28/23	2023-77	323	12/16/2022	016-180-033	McGrail VOID	432 Rancho Circle Drive	Sierra Brooks	AE	Water damage repair
8/30/23	2023-78		8/4/2023	012-140-059	Copren	20302 Hwy 89	Sattley	X	Repair steel beam in shop
9/1/23									
9/11/23	2023-79		8/25/2023	009-020-055	Campagna	255 Butte Alley	Sierra City	X	Furnace change out
9/12/23	2023-80		6/22/2022	015-090-009	Davidson	407 S Lincoln	Sierraville	A	OWTS
9/13/23	2023-81	345	8/28/2023	003-101-004	Potter	315 Main Street	Downieville	X	Generator w-transfer switch
9/18/23	2023-82		6/27/2023	019-070-004	Nueffer	510 Lemmon Canyon	Sierraville	X	Generator Shed
9/22/23	2023-83		9/5/2023	015-052-014	McCormack	110 S Lincoln St	Sierraville	A	400 amp main
9/22/23	2023-84		8/25/2023	013-010-012/925-000-013	Shaffer's camp - Replacing 2007-59	38782 Hwy 49	Sierra City	X	bath house - ADA
	2023-85		hold number		Lacy Meadows				
9/22/23	2023-86		9/6/2023	009-032-010	Ellsmore	312 Main St	Sierra City	X	transfer switch
10/1/23									
10/2/23	2023-87		9/22/2023	003-122-012	Sierra County -Courthouse Boardroom	100 Courthouse Square	Downieville	X	electrical
10/2/23	2023-88		9/5/2023	925-000-013 / 013-010-012	Shaffer's camp (McCormack)	38782 Hwy 49	Sattley	X	Emergency Dining Hall repair
10/6/23	2023-89		8/21/2023	920-000-272 / 008-090-036	Harris	35033 Hwy 49	Sierra City	X	As-Built Deck
10/11/23	2023-90		10/9/2023	013-110-104	Wolff (Titan Solar)	404 West Willow St	Sierraville	X	Solar PV System
10/11/23	2023-91		10/5/2023	015-110-005	Makoutz, Joshua	540 S Lincoln St	Sierraville	A	water line repair
10/12/23	2023-92		9/27/2023	008-182-014	Sullivan (Caley)	127 Wild Plum	Sierra City	X	200 amp panel
10/12/23	2023-93		10/2/2023	960-000-013/013-010-012	Shaffer's High Sierra Camp	38782 Hwy 49	Sierra City	X	snow roof/walk-in electrical
10/13/23	2023-94		10/13/2023	015-023-001	Wright (Quincy Hot Spot)	220 N Battelle St	Sierraville	A	Gas stove replacement
10/13/23	2023-95		10/6/2023	003-110-021	Lesniak (Tullett)	313 Commercial St	Downieville	X	Panel upgrade
10/16/23	2023-96		10/3/2023	009-112-015	Taylor (Precision Electric)	410 Main St	Sierra City	X	2 panels
10/17/23	2023-97		5/15/2023	009-032-010	O'Donnell	542 Brady Dr	Sierra City	X	Residence/Garage w-breezeway
10/17/23	2023-98		9/25/2023	016-210-018	Vannucci (Schortz)	973 Sierra Brooks Dr	Sierra Brooks	X	MF home
10/18/23	2023-99		10/6/2023	100-050-009	Fruechting	1030 Mountain Quail	Calpine	X	generator w-transfer switch
10/23/23	2023-100		10/6/2023	008-090-035 / 925-000-007	Camp O-Ki-Hi	501 Packer Lake Rd	Sierra City	X	bathroom remodel
10/24/23	2023-101		10/13/2023	012-124-002	Edwards	125 Calpine Ave	Calpine	X	panel replacement
10/25/23	2023-102		10/19/2023	003-101-003	Gingg	309 Main St	Downieville	X	3-electrical panels
10/26/23	2023-103		10/26/2023	003-124-006	Berardi	340 Commercial St	Downieville		re-roof
10/27/23	2023-104		9/24/2023	009-180-006	Carr	212 Main St	Sierra City	X	As Built Woodstove
10/27/23	2023-105		10/12/2023	003-081-012	Farrington	117 Main St	Downieville	X	240V40amp NEVA 1450 Exterior Outlet
10/30/23	2023-106		10/27/2023	016-170-011	Sierra County -Sierra Brooks POA	200 Antelope Valley Rd	Loyalton	X	re-roof (no structural)
10/30/23	2023-107		9/6/2023	015-052-014	McCormack	110 S Lincoln St	Sierraville	A	GM Solar
11/1/23									
11/1/23	2023-108		10/31/2023	003-122-012	Sierra County - DPW/PD Office	101 Courthouse Square	Downieville	X	Non-Structural interior demo/electrical



\$ 4,050.00	\$649.71	\$0.53	\$1.00	\$4.00	\$61.14									
\$ 4,000.00	\$160.10		\$1.00	\$4.00	\$5.10									
\$ 164,240.08	\$422.00		\$18.00	\$4.00	\$163.04									
\$ 3,000.00	\$361.14		\$1.00	\$4.00	\$61.14									
\$ 10,440.00	\$176.35		\$2.00	\$4.00	\$5.10									
\$ 24,000.00	\$504.00		\$1.00	\$4.00										
\$ 15,000.00	\$520.35		\$1.00	\$4.00	\$5.10									
\$ 19,614.40	\$685.31	\$2.60	\$1.00	\$4.00	\$40.76									
\$ 2,500.00	\$163.10		\$1.00	\$4.00	\$5.10									
\$ 80,000.00	\$1,617.38	\$10.40	\$4.00	\$4.00										
\$ 1,100.00	\$161.35		\$1.00	\$4.00	\$5.10									
\$ 500.00	EXEMPT													
\$ 7,000.00	\$686.73		\$1.00	\$4.00										
\$ 16,000.00	\$606.68	\$0.85	\$1.00	\$4.00	\$40.76									
\$ 36,500.00	\$846.09		\$2.00	\$4.00	\$40.76									
\$ 450.00	\$161.85		\$1.00	\$4.00	\$5.10									
\$ 3,200.00	\$161.35		\$1.00	\$4.00	\$5.10									
\$ 13,700.00	\$741.74		\$1.00	\$4.00										
\$ 5,600.00	\$180.10		\$1.00	\$4.00	\$5.10									
\$ 2,000.00	\$155.00		\$1.00	\$4.00										
\$ 7,385.00	\$162.60		\$1.00	\$4.00	\$5.10									
\$ 300,000.00	\$4,705.23	\$38.99	\$12.00	\$4.00	\$957.86									
\$ 51,379.00	\$2,081.80	\$15.16	\$5.00	\$4.00	\$61.14	\$3,567.20	10/11/2023	1715						
\$ 15,000.00	\$164.10		\$1.00	\$4.00	\$5.10									
\$ 10,000.00	\$309.26		\$1.00	\$4.00	\$40.76									
\$ 700.00	\$161.60		\$1.00	\$4.00	\$5.10									
\$ 6,000.00	\$155.00		\$1.00	\$4.00										
\$ 500.00	\$515.19		\$1.00	\$4.00	\$10.19									
\$ 400.00	\$160.10		\$1.00	\$4.00	\$5.10									
	EXEMPT	EXEMPT	EXEMPT	EXEMPT	EXEMPT									
\$ 31,750.00	\$329.73		\$2.00	\$4.00	\$40.76									
\$ 5,233.00	EXEMPT											11/6/23	11/06/23	

# **APPENDIX A STRUCTURES and USES SUBJECT TO THE FIRE DEVELOPMENT IMPACT FEE**

**March 9, 2021**

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## **NEW CONSTRUCTION OR ADDITIONS:**

Structures and uses subject to the fire development impact fee include all new construction or additions to existing structures within the Sierra County Fire Protection District #1 for occupancy, storage or garage requiring a permit from Sierra County. Areas subject to the fee will be measured in by floor area as noted in Paragraph A, “floor space shall be computed based on the exterior dimensions of the building or structure. Multiple storied buildings and structures shall take account of the exterior dimensions for each story, including without limitation, lofts and basements”.

The following structures and uses are not subject to the fire development impact fee:

1. Development entitled by State or Federal statute to an exemption from development impact fees;
2. Modernization or rehabilitation projects where no additional net square foot is being added to the existing structure;
3. Greenhouses, carports and portable carports;
4. Agricultural barns and pole barns used exclusively for animal or animal feed storage. Excluded agricultural buildings must not have electrical connection to the building, be in the agricultural zoning district, and be consistent with the exemption language found in Chapter 12 of the Sierra County Code pertaining to building permit exemptions for certain categories of agricultural buildings;
5. Rebuild of a structure damaged or destroyed by fire, flood, or other similar event or a rebuild of a structure that was voluntarily demolished by the property owner so long as the footprint of the new building is equal to or less than the original structure;
6. Water tanks, and communication towers.

## **DISPUTES:**

Disputes related to whether a structure or use is subject to the fire district development fee will be resolved at the sole discretion of the Sierra County Building Official.





Kelly Champion <sierracountyfire1@gmail.com>

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## Fwd: Report 23.1.pdf;

1 message

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**Kelly Champion** <sierracountyfire1@gmail.com>  
To: Zach Pehling <zach@pehlingcpa.com>

Sat, Dec 16, 2023 at 1:53 PM

Hi Zach,

Forwarding the email from when we talked last as a nudge. The board meets on Tuesday, December 19th at 6pm, and they will likely ask me to update on this.

Thank you,

Kelly Champion

----- Forwarded message -----

From: **Kelly Champion** <sierracountyfire1@gmail.com>  
Date: Thu, Nov 30, 2023 at 1:44 PM  
Subject: Re: Report 23.1.pdf;  
To: Zach Pehling <zach@pehlingcpa.com>

Hi Zach,

I am reaching out with a few questions that came up during our board meeting.

1. I am not clear on when the annual audit is due to the State Controllers Office, is it 6 months after the end of the fiscal year? 9 months? 12 months? Is there a reference I can look for on the SCO website or somewhere? What about the requirements of the board to approve it? I know we talked a little about this on the phone just now so just checking to see if you can refer me to any data on these requirements I can review.

2. Please clarify the last paragraph under Other Matters in the opening pages of the Independent Auditors Report regarding the MD&A. You mentioned you could provide another district's audit as an example. The concern of the Board is that we are not doing something that is required under GASB.

3. Page 16, first paragraph references a lack of Investment Policy. Please see the attached Investment Policy, which is page 4 of the Financial Policy approved 7.18.23. Please advise if this is not considered sufficient and how we can update it to be.

Thank so much, Zach! FYI, page 12 first paragraph there are two commas between Sierraville and Sattley if you want to fix.

Also, we are very interested in the Type 3 engine you mentioned in Santa Cruz. Let me know who to get in touch with there for more information.

Sincerely,

Kelly Champion

On Sun, Nov 19, 2023 at 1:08 PM Zach Pehling <zach@pehlingcpa.com> wrote:

|

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 **Financial Policy 07.18.23.pdf**  
224K

## Water Storage Project on County Land at Filippini Road and Hwy 49

### **Background:**

About 4 years ago the SCFPD #1 Board of Directors identified the need to enhance the fire suppression capabilities in Loyaltan Pines and the surrounding ranches in the Sierra Valley by storing water nearby to create a rapid water replenishment location for Fire Fighters. This project is in the District Mitigation Plan, but never gained traction because it required the purchase of private property or negotiating a long term lease plus the cost of well construction and water storage tanks.

Sierra County owns approximately 40 acres at Filippini Rd. and Hwy 49. The County also owns an artesian well on that property. The well produces approximately 100 gallons a minute allowing for rapid water storage replenishment without the cost of electrical infrastructure and the purchase of a well pump. The County land is a little over two miles from Loyaltan Pines and is centrally located in the Sierra Valley to serve the ranch properties in the valley. In September of 2023, the District approached the County to determine if they saw any value for enhancing the water storage capabilities in the central region of the County. The County BOS and Staff overwhelmingly supported the project and have taken a lead role in the construction.

### **The Project:**

- The Contractor of record is Bryan Griffin Construction which was chosen by Sierra County.
- Installation of two 4875 gallon metal storage tanks underground ensuring year round water access. These tanks were donated by Joy Engineering. The system will allow for two fire apparatus vehicles at a time to fill in the winter months. The above ground tanks will allow for an additional two fire vehicles to fill in the summer months. **Complete.**
- Fabrication of two helicopter dunk tanks from a large storage tank donated by the Paul Roen Company. One helicopter tank will be stationed at the County property. The other will be stationed at the airport in Sierraville. **The helicopter dunk tank on the County property has been installed and is awaiting fabrication of a safety cover.**
- Grading of a staging area near the storage tanks and application of drain rock and road base to ensure easy access for fire apparatus. **Complete.**
- County Council is drafting an MOU between the County and SCFPD #1 for this project.

### **Cost Considerations:**

The water storage project is being billed at time and material rates. The funds to complete the project will come out of the SCFPD #1 mitigation funds. The estimated cost for the project is \$40,000.

The SCFPD#1 Board will have to determine if funds are available to financially support the airport helicopter dunk tank project. The airport project is expected to begin construction in the spring/summer of 2024.



**Sierra County Fire Protection District # 1**  
**PO Box 255**  
**Sierraville, CA 96126**  
[www.sierracountyfireprotectiondistrict1.com](http://www.sierracountyfireprotectiondistrict1.com)

**BOARD OF DIRECTORS:**

*Jeff McCollum - Chair*  
*Rick Maddalena*  
*Thomas Archer*  
*Tom Rowson*  
*Candy Hunter*  
*Victoria Fisher*  
*Tony Commendatore*

December 19, 2023

Joy Engineering  
1584 Wolf Meadows Ln.  
Portola Ca. 96122

Dear Rick:

About 4 years ago the SCFPD #1 Board of Directors identified the need to enhance the fire suppression capabilities in Loyalton Pines and the surrounding ranches in the Sierra Valley by storing water nearby to create a rapid water replenishment location for Fire Fighters.

Thanks to your donation of two large water storage tanks, the District, in partnership with Sierra County was able to make this project a reality. Construction is 95% complete and we are in a much better position to protect our communities in the event of a fire start.

The Sierra County Fire Protection District #1 wishes to thank you for your sense of community. Without your donation this project could not have occurred. Please accept our heartfelt gratitude.

Sincerely,

Jeff McCollum  
Sierra County Fire Protection District #1 – Board Chair



Kelly Champion <sierracountyfire1@gmail.com>

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## Formation of a 501 c 3

1 message

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**Richard Maddalena** <tk.rick.07@gmail.com>

Sat, Dec 9, 2023 at 1:23 PM

To: Kelly Champion <sierracountyfire1@gmail.com>, Mick Connolly <mick@mickconnolly.com>

Cc: nanci davis <nancidavis212@gmail.com>

Kelly: Please share with our Board

Mic: Please share with our operation staff

Today (12/9/23) the "Eastern Sierra Firefighters' Auxiliary" had an initial organizational meeting with a Board of 3 initial formation officers: Nanci Davis: Chair, Laura Read: Secretary, and Mike Blide: CFO. Jean Klose, Pat Blide and I were in attendance.

Articles of Incorporation have been filed with the State of California. The Purpose Statement reads: "To assemble resources to support and sustain the volunteers of the Sierra Co FPD"

During the formative meeting, the new not for profit:

- appointed the founding directors
- approved initial meeting minutes
- adopted bylaws
- and began the planning process for the 2024 Tour de Manure (set for June 1, 2024).

Nanci will act as initial "Tour Director" with Mike as a Coach. I'll serve as an initial liaison with the District (until replaced or confirmed by the SCFPD Board). A number of Tour Committee role players have been identified. There will be Tour committee meetings starting in mid January.

Rick