

January 17, 2023 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
DIRECTORS MEETING AGENDA
FIRE STATION 82, SIERRAVILLE CA

This meeting will be conducted in person and via conference call. Those wishing to attend the meeting by telephone should dial 1-650-479-3208 and enter the meeting number below. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

CALL TO ORDER:

Roll Call of Directors

{ } Jeff McCollum, Chairperson { } Tom Archer { } Tom Rowson { } Richard Maddalena
{ } Candy Hunter { } Victoria Fisher { }
Quorum Yes/No

PUBLIC INTRODUCTION:

PUBLIC COMMENT: Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes.

CORRESPONDENCE:

MINUTES APPROVAL: Approval of the Minutes: 12/20/22

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of December 31, 2022 **H**
2. Approve Bill Payments **H**
3. Fire Mitigation Fee & Banking Updates **H**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities)
2. Training / Recruitment/ Retention
3. Update on grant applications

UNFINISHED BUSINESS:

1. Update on Calpine siren project
2. MOU with Sierra County Water District # 1
3. Cal Fire Hazard Severity Zone revisions

NEW BUSINESS:

1. Discussion/Action: Verdi/Long Valley 2021/2022 tax revenue review **H** (Tom R)
2. Discussion/Action: Determine cause of CalOES decision to no longer allow contract dozers to be deployed during pre-position events and develop appeal strategy **H** (Tom R/Mick)
3. 2023 Tour de Manure- potential partnership with Eastern Sierra Chamber of Commerce (Rick)

ANNOUNCEMENTS AND COMMENTS:

NEXT SCHEDULED MEETING: February 21, 2023 at 6:00pm in Sierraville

ADJOURNMENT:

Key: **T** – Tabled from previous meeting **H** – Handout

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.



Sierra County Fire Protection District # 1
PO Box 255
Sierraville, CA 96126
www.sierracountyfireprotectiondistrict1.com

Directors
Jeff McCollum– Chairman
Rick Maddalena
Thomas Archer
Tom Rowson
Candy Hunter
Victoria Fisher

2022/2023 Calendar of Meetings

**All meetings to be held at Station 82, 102 E Main Street, Sierraville, CA
Meetings are on the third Tuesday of every month.**

July 19, 2022 – 6:00pm

August 16, 2022 – 6:00pm

September 20, 2022 – 6:00pm

October 18, 2022 – 6:00pm

November 15, 2022 – 6:00pm

December 20, 2022 – 6:00pm

January 17, 2023 – 6:00pm

February 21, 2023 – 6:00pm

March 21, 2023 – 6:00pm

April 18, 2023 – 6:00pm

May 16, 2023 – 6:00pm

June 20, 2023 – 6:00pm

**Please contact our District Clerk, Kelly Champion, for more information at
530-604-4013 or sierracountyfire1@gmail.com.**

December 20, 2022 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE DIRECTORS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908. YOU MAY ALSO ACCESS VIDEO AND ONE-WAY AUDIO VIA ZOOM AT THE FOLLOWING LINK:
<https://us02web.zoom.us/j/8274761160?pwd=NGVuTCtJL3d2akZGanpUVzlsSGF2UTQ9>

Meeting ID: 827 476 1160, Passcode: 419056

CALL TO ORDER: 6:00 pm

Roll Call of Directors

<input checked="" type="checkbox"/> Shawn Burt, Chairperson	<input checked="" type="checkbox"/> Jeff McCollum	<input checked="" type="checkbox"/> Tom Rowson	<input checked="" type="checkbox"/> Richard Maddalena
<input checked="" type="checkbox"/> Candy Hunter remote	<input type="checkbox"/> Tom Archer absent	<input type="checkbox"/> Victoria Fisher absent	
Quorum Yes/No			

PUBLIC INTRODUCTION: Gary with Sierra Valley Enterprises, John Mitchell, Mike Estrada, Stacy Estrada, Cristine Lindberg, Jeanne Klose, Mike Cory, Rudy Hoyos, Ben Edwards, Chief Connolly, Clerk Champion

PUBLIC COMMENT: None

CORRESPONDENCE:

1. Letter of support for City of Loyalton water system emergency need for repairs and improvements
Dir. Hunter presented the 2021 calls for Verdi, 71% were EMS. Chair Burt appreciates the detail and thanked Chief Moore.

MINUTES APPROVAL: Approval of the Minutes: 11/29/22 **Dir. Rowson moved to approve the minutes, Dir. Hunter seconded. 5 Ayes (Burt, McCollum, Rowson, Maddalena, Hunter), 2 Absent (Fisher, Archer) motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of November 30, 2022 **H**
2. Approve Bill Payments **H Dir. Maddalena moved to accept the financials and pay the bills as presented, Dir. Rowson seconded. 5 Ayes (Burt, McCollum, Rowson, Maddalena, Hunter), 2 Absent (Fisher, Archer) motion passed.**
3. Fire Mitigation Fee & Banking Updates **H Dir. Maddalena made a request that the policy be reviewed regarding fee exemptions pertaining to rebuilding of a structure after a loss in regards to a fee received.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **5 medical aid, 1 mutual aid, 1 vehicle accident, 1 Loyalton structure fire, 1 community outreach- E84 drove Santa to Calpine, still working on Tablet Command, B Edwards talked with John Banner regarding comms grants stating that we have a better chance as a region if we submit a countywide proposal**
2. Training / Recruitment/ Retention **Operator classes available in the spring, acquired warm jackets for volunteers and Jeanne is sewing patches on them, holiday potluck this week.**
3. Update on grant applications **Denied SAFER and grant for PPE, considering resubmitting in the future.**

UNFINISHED BUSINESS:

1. Update on Calpine siren project **H (Email requesting to meet county-wide regarding sirens) There are ongoing efforts to meet with Sheriff Fisher and other agencies. Sierra City recently invested in a new 3 siren system with advanced announcement capabilities. There was discussion regarding older sirens like the Calpine and Loyalton one's being identified as an evacuation alarm.**
2. Coop Agreement with TNF **H Dir. Rowson moved to accept the agreement as presented an authorize Dir. Maddalena to execute on the District's behalf, Dir. Maddalena seconded. 4 Ayes (McCollum, Rowson, Maddalena, Hunter), 1 Abstain (Burt), 2 Absent (Fisher, Archer) motion passed.**
3. Update on Annual Report to BOS and Request for Annual Fee Increase **Dir. Rowson attended the BOS meeting this morning as did Dir. Maddalena and Hunter and Clerk Kelly. There was no public comment**

during the public hearing. The BOS voted unanimously to adopt the resolution to increase the fire development impact fee from \$1.96 per building square foot to \$2.02.

4. Update on transition to “Board of Directors with terms of office” **Dir. Rowson reported the BOS passed a resolution today clarifying that the District is, after review of the law and history, no longer governed by Commissioners acting as agents of the BOS and instead governed by a Board of Directors to serve a four year term of office. The BOS further clarified the term expiration date for each of the current Directors.**
5. Adopt 2022 Annual Accomplishment Report **Dir. Rowson moved to accept the report as presented, Dir. Maddalena seconded. 5 Ayes (Burt, McCollum, Rowson, Maddalena, Hunter), 2 Absent (Fisher, Archer) motion passed. Chair Burt gave direction to the Clerk to publish and post.**
6. MOU with Sierra County Water District # 1 **in progress, to be presented for approval at next meeting.**

NEW BUSINESS:

1. Resignation of Shawn Burt effective January 1, 2023 **Dir. Maddalena presented Dir. Burt with a gift with gratitude for his services to the District. Shawn Burt was appointed November 4, 2014.**
2. Selection of 2023 Chairperson and Vice Chair. **Chair Burt made the recommendation for Dir. McCollum to be Chair beginning January 1st. Dir. Rowson added Dir. Archer as Vice Chair.**
3. Fire risk potential for woods chips and log deck at Loyalton mill site due to closing of facility, and discussion about Loyalton Water System (Tom R.) **Gary from Sierra Valley Enterprises was in attendance to speak on behalf of the site informing that everything was shut down and he and/or staff were always on site to smother out any hot spots and assured the District that things were under control. Chair Burt recommended the Forest Service connect for a tour of the facility and that Chief Connolly exchange contact information with Gary. Chief Connolly wants to identify hydrants that don't work. Chief Connolly said there was also an issue with a hydrant by the Senior Center.**
4. Cal Fire Hazard Severity Zone Revision (Tom R) **Dir. Rowson explained that there were changes to the zones and that there are new interactive maps. For example, you could see that W. Willow was changing from moderate to high. Chair Burt felt the District should be a part of the conversation and open up discussion on it.**
5. Amendment to Brown Act, AB 2449 RE Teleconference and AB 2647 RE Posting of Agendas **H (Rick) Dir. Maddalena wanted to bring awareness to the changes and referred to the handout which was a memo from special districts association on the topic. It was discussed to refresh on pre-covid videoconferencing guidelines. Volunteer Edwards will work with the Clerk to update the video teleconferencing system.**
6. Presentation from Calpine Community Fire Association.
 - a. Expression of desire to assist the Fire District to enhance fire suppression capabilities in the community of Calpine (not to exceed 5 minutes plus questions)
 - b. Proposal to install a commemorative display of former Calpine Fire Dept. Chiefs in Station 82
 - c. Proposal to have a joint (Fire District/CCFA) “ribbon cutting event” presenting this display to the public
 - d. Permit the CCFA to assist the District by designing/constructing a shelter for the Station 82 PSPS generator
 - e. Permit the CCFA to take over responsibilities to annually place and remove the blue barrels used to mark hydrant locations**Mr. Mitchell presented a handout and read from it followed by various inquiries and statements from the volunteers and Directors. Dir. Hunter sought clarification on whether or not past chiefs wanted to be displayed in the proposed manner. Hunter also had questions regarding the CCFA website and the information presented there. Hunter also asked for clarity on John speaking on behalf of the CCFA and the Calpine community. Mike Estrada responded that Mitchell's handout was not reviewed by CCFA leadership prior to presentation at this meeting. Kelly Champion shared a text message from Director Archer questioning value of a Chief Display inside a non-public area. Volunteers in attendance all expressed a reluctance to work with CCFA under this leadership. Chief Connolly stated he would not have a conversation with John Mitchell as John was not trustworthy. Chair Burt suggested that Mr. Mitchell step down and let someone else lead the CCFA so that others will be more interested in working together. Dir. Maddalena moved to table the topic until April, where the Board could re-assess the leadership change and CCFA's willingness to perform with honor and integrity. Dir. Rowson seconded. 5 Ayes (Burt, McCollum, Rowson, Maddalena, Hunter), 2 Absent (Fisher, Archer) motion passed.**

ANNOUNCEMENTS AND COMMENTS:

NEXT SCHEDULED MEETING: January 17, 2023 at 6:00pm in Sierraville

ADJOURNMENT: 8:00 pm

Key: **T** – Tabled from previous meeting **H** –Handout

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MOU between SCFPD #1 and SCWD#1

Memorandum of Understanding (MOU) Regarding Water Supply, Fire Hydrants Use, and Maintenance Sierraville, California

This Memorandum of Understanding is made and entered into as of this, _____ day of _____ 2023, by and between the Sierra County Fire Protection District #1 (“SCFPD #1”) and the Sierra County Water District #1 (“the Water District”) for the express purpose of establishing the terms and conditions under which the two agencies will collaborate in the use and maintenance of the water system (including the fire hydrants) serving the community of Calpine, CA.

RECITALS:

WHEREAS, the Water District owns, manages and operates the water supply, storage and distribution system, including fire hydrants, providing water for domestic and fire suppression for the community of Calpine;

WHEREAS, SCFPD #1 has responsibility for fire protection within its District, which includes the area served by the Water District;

WHEREAS, SCFPD #1 requires access to the hydrants and water provided by the Water District to accomplish its fire suppression mission;

WHEREAS, SCFPD #1 intends, without obligation to do so, to train use of the hydrants by its Volunteers from time to time, and

WHEREAS, it is understood between the Parties to this Agreement that the skills for flushing and training on the use of hydrants is within the capabilities of the SCFPD #1.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. Obligations of Parties:

The WATER DISTRICT WILL:

1. Supply water for fire protection and fire fighter training at no charge to the SCFPD #1.
2. Alert the District Fire Chief on any planned maintenance, disruption, or breakdown of the Water System, available and maintained for fire pressure and system delivery, that may affect, impede or limit fire flow and fire suppression capabilities.
3. Provide snow removal, as reasonably capable, to assure access to the hydrants for fire suppression efforts and to promote an Adopt a Hydrant program amongst its customers.
4. Clear grass or other vegetation, as reasonably capable, from around the hydrants where such vegetation restricts access to the hydrants and/or encourage members of the community to provide such assistance through its Adopt a Hydrant program.
5. Perform pressure and flow test of each hydrant in the system every fifth year to assure hydrant is properly functioning and to help retain existing ISO rating.
6. Flush and test hydrants as required or deemed appropriate.

MOU between SCFPD #1 and SCWD#1

7. Assure access to the Reservoir Hydrant as an agent of the Water District.

SCFPD #1 WILL:

1. Assume the responsibility for training SCFPD #1 Volunteer fire fighters in the use and flushing of hydrants located on the end the Water Distict's water distribution lines (listed with **bold text** below), subject to advance reasonable notice given to and coordination with the Water District or its consultant The Water District's End of Line Hydrants are listed below:

Hydrant Number	Location
1	459 Main Street
2	440 Main Street
3	410 Main Street
4	Old Firehouse 106 Main St
5	300 Main Street
6	322 Main Street
7	107 Aspen Court
8	105 Cedar Lane
9	107 Sierra Drive
10	301 Mountain View
11	100 Mountain View
12	316 Coates Avenue
13	206 Coates Avenue
14	104 Coates Avenue
15	217 Calpine Avenue
16	118 Calpine Avenue
17 (temporarily Out of Service)	102 Calpine Avenue
18	100 Farrar
19	West End Main St. Reservoir
20	59 B Street
21	50 B Street

1. Visually check the hydrants from time to time, and communicate promptly with the Water District, or its representative, any observations affecting function of or access to the hydrants.
2. Encourage "adoption" of individual hydrants by members of the community to provide snow clearing and grass/vegetation clearing. If necessary. and if resources are available, support hydrant clearing being done by members of the community.

MOU between SCFPD #1 and SCWD#1

3. Provide the Water District with timely notice of planned flushing or training that may involve water consumption. The flushing tasks should be conducted by SCFPD #1 personnel accompanied District by the Water District representative, as may be required, or requested by the Water District.
4. Provide the Water District with any flushing results by recording collected data on the Calpine Public Utility District Hydrant Inventory and Record Keeping Worksheets - Calpine Hydrant Flush History.
5. Schedule flushing in the spring and early summer when the water system has the best recharge capability.
6. Notify the Water District in the event of a structure fire or if the SCFPD #1 becomes aware of hydrant use by other agencies for wildland fire suppression.
7. Alert the Water District of any abnormal condition that will require maintenance attention.
8. Use the Reservoir Hydrant for training when practical to do so.

B. Indemnification:

With exception of any willful act or neglect of either Party, each Party to this MOU shall indemnify, defend and hold the other Party, its officers, commissioners, directors, volunteers, employees and agents harmless from or on account of any claims, damages, causes of action, judgements, including attorney fees and costs, arising from or related to damage or injury to any person or property, including death, arising from, contributed to or resulting from the performance of the terms and conditions of this Agreement.

C. Effective Date:

The MOU shall be effective on the date shown above and shall remain in effect until amended by either of the Parties, providing 90 days written notice.

D. Supersedes Prior Agreements:

It is the intention of the parties hereto that this MOU shall supersede any prior verbal agreements, discussions, commitments, representations, or agreements, written or oral, between the parties hereto.

E. Controlling Law:

The validity, interpretation and performance of this MOU shall be controlled by and construed under the laws of the State of California.

F. Notices:

Any legal notice or demand, required to be made or intended to be given in connection with this MOU must be served in writing by Registered or Certified mail, return receipt requested, and shall be deposited in the United States Mail, with postage thereon fully prepaid, and addressed to the party so to be served as follows:

If to the Water District
Sierra County Water District #1
P.O. Box 25
Calpine, CA 96124

MOU between SCFPD #1 and SCWD#1

Attention: James Murphy, Chairman

If to SCFPD #1
Sierra County Fire Protection District #1
P.O. Box 255
Sierraville, CA 96126
Attention: Mick Connolly, Chief

IN WITNESS WHEREOF, the parties hereto have executed this MOU on the day here first written above.

Sierra County Water District #1

By: _____
James Murphy, Board Chair

Sierra County Fire Protection District #1

By: _____
Jeff McCollum, Board Chair

thanks Kelly--- this is what we needed

On Mon, Dec 12, 2022 at 11:37 AM Kelly Champion <sierracountyfire1@gmail.com> wrote:
Hi Rick,

When we were on the phone I was including the \$18,313 when figuring the 16.16% so here it is without. I don't know which is the way to calc. I also included the financial reports for your reference, attached.

Total 21/22 property tax income (I left in the Timber since it's immaterial)
\$296,780.51
(17,525.59) less TOT
(18,313.02) less Verdi Tax Income

\$260,941.90 Total Other Property Tax Income
@ 85% (Less Overhead)

\$221,800.62
@16.16% TM Fire Service Area

\$35,842.98
18,313.02 add back Verdi Tax Income

\$54,156 Verdi/Long Valley Area Allocated Tax Income

Let me know if I can help more. Sorry my useless phone service dropped the call!

Kelly

On Sat, Dec 10, 2022 at 4:07 PM Richard Maddalena <tk.rick.07@gmail.com> wrote:
In response to Tim Beals comment about disclosing the funds available for paying the annual Truckee Meadows Service Fee and using the Un-audited estimates for FY 2021-22, I get the following:

Fy 21-22 Actual Total Tax Collection: \$229,370

Percent of assessment base within TM Fire Service area	x 16.16%=	\$37,066
Less 15% overhead	x.85=	\$31,505
Plus Service fee collected		+ <u>\$16,200</u>
TOTAL		\$47,706

Unfortunate news from OES. We can no longer request our contract dozers for the OES Preposition program.

Mick

----- Forwarded message -----

From: **Sjotvedt, Steve@CalOES** <Steve.Sjotvedt@caloes.ca.gov>

Date: Wed, Jan 4, 2023 at 5:02 PM

Subject: Contract Equipment for use on Prepositions

To: Nathaniel Monck <nmonck@cityofwillows.org>, Mick@MickConnolly.com <mick@mickconnolly.com>

Cc: Dan James <hamltoncityfpd@gmail.com>, Titus, Patrick@CalOES <Patrick.Titus@caloes.ca.gov>, Marouk, Sam@CalOES <Sam.Marouk@caloes.ca.gov>, Zander, Corey@CalOES <Corey.Zander@caloes.ca.gov>, Marshall, Brian@CalOES <Brian.Marshall@caloes.ca.gov>

Chiefs,

There has been recent discussion regarding using contracted equipment (dozers etc.) on Fire Weather Prepositions. We received an answer from OES Fire and Rescue management that although this has been done in the past, contracted equipment CAN NOT be used and paid for using Preposition Funding.

If you have any questions regarding this, feel free to contact me.

Steve Sjotvedt, Assistant Chief

Cal-OES Fire & Rescue Region III South

(916) 642-3887 (Cell)

(916) 845-8911 (24 hr emergency)

steve.sjotvedt@caloes.ca.gov